

General Fund

Streets Operating

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted
PERSONNEL SERVICES				
101 Salaries - Full-Time	644,361	674,105	695,771	704,770
102 Salaries - Part-Time	32,563	41,414	67,000	67,000
103 Overtime Salaries	21,908	20,101	34,488	36,985
104 FICA	50,477	53,565	61,256	62,135
105 Insurance Charges	168,312	128,845	138,124	141,716
106 Other Personnel Services	0	0	0	0
107 Pension	40,021	41,581	43,609	44,390
109 Self Insurance Expense	0	0	0	0
110 Excess Ins Reimbursement	0	0	0	0
Total Personnel Services	957,641	959,611	1,040,248	1,056,996

COMMODITIES

200 Inter-Fund Transfers				
201 Office Supplies	991	1,185	1,250	1,250
202 Books and Periodicals	0	0	0	0
203 Food Supplies	116	60	170	170
204 Wearing Apparel	3,127	2,970	3,800	3,800
205 Motor Vehicle Supplies	64,637	57,848	73,025	73,025
206 Lab and Maint Supplies	1,811	2,894	3,000	3,000
207 Janitor Supplies	1,386	1,700	1,550	1,550
208 Chemical Supplies	0	0	0	0
209 Welding Supplies	1,414	1,912	2,100	2,100
211 Other Commodities	0	0	0	0
Total Commodities	73,482	68,569	84,895	84,895

CONTRACTUAL SERVICES

301 Postage	674	384	805	805
302 Telephone	2,898	2,849	2,600	2,600
303 Prof Services-Other	1,743	2,731	5,270	5,270
304 Utilities	429,510	475,164	469,207	470,868
305 Insurance and Bonds	0		0	0
306 Rentals	0	0	0	0
308 Legal Advertising	7	0	50	50
309 Printing	2,250	3,128	2,835	2,835
310 Dues and Subscriptions	723	789	744	744
311 Travel	3,755	6,402	7,110	6,850
312 Towel and Cleaning Service	4,272	4,320	4,400	4,700
313 Training	6,496	4,523	5,025	5,425
314 Other Contractual Services	139,538	127,449	83,390	73,068
320 Prof Services-Auditing	0	0	0	0
321 Professional Services-Legal	689	422	1,000	1,000
Total Contractual Services	592,555	628,160	582,436	574,215

General Fund

Streets Operating					
	FY13	FY14	FY15	FY16	
	Actual	Actual	Budget	Adopted	
MAINTENANCE					
401	Buildings and Grounds	22,828	7,119	36,500	11,500
402	Bridges and Culverts	0		0	0
406	Storm Sewers	162	1,525	1,500	1,500
407	Sidewalk & Curb Maint	4,331	529	6,000	6,000
408	Street Maintenance	77,046	85,409	76,109	76,109
409	Machine Equip and Tool Maint.	2,707	2,067	3,500	3,500
410	Motor Vehicle Maintenance	46,526	41,747	53,910	52,910
411	Radio Maintenance	183	0	250	250
412	Winter Maintenance	59,561	72,057	78,598	78,598
413	Traffic Signs	25,526	31,836	29,175	34,575
Total Maintenance		238,870	242,287	285,542	264,942
OTHER CHARGES					
505	Other Charges	497	696	400	400
Total Other Charges		497	696	400	400
CAPITAL OUTLAY					
613	Motor Vehicles		69,482	122,465	143,999
614	Road Machinery				0
618	Other Capital Outlay	38,286	13,465		27,500
Total Capital Outlay		38,286	82,947	122,465	171,499
Total Street Operating		1,901,331	1,982,271	2,115,986	2,152,947

General Fund

1-20 Street Operating

**Budget
Line Item**

- 101 Full Time Salaries**
This line item provides funding for 15 full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item funds one part time position and three seasonal positions with a full time equivalent of 1.88.
- 103 Overtime**
This line item funds overtime for 15 full-time and 3 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during the Salute to Summer Celebration, Cleanup Days, Fall Leaf Collection and other special city events along with concrete pours and occasional emergency call-outs.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item provides funding for office supplies used in the front office, Street Superintendent's office, Shop Foreman's office, and for general use by hourly employees. Funding requested at same level as last year.
- 203 Food Supplies**
This line item funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.

General Fund

- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for 15 full-time, one part time, and 3 seasonal employees.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 39 vehicles and 24 pieces of gas powered equipment. Funding requested at same level as last year.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, concrete finishing tools, asphalt tools, mechanic tools, shovels, rakes and all other construction related tools. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies for the Public Works Facility. Funding requested at same level as last year.
- 209 Welding Supplies**
This line item provides for welding supplies used to maintain 39 vehicles and 68 pieces of equipment, in addition to any building and grounds repairs. Funding requested at same level as last year.
- 301 Postage**
This line item is to cover costs associated with the mailing of the CityWise newsletter and general department mailings. Funding requested at same level as last year.
- 302 Telephone**
Funding is included for the phone system at the Public Works Facilities and the Street Superintendent's cell phone and data package. . Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services. . Funding requested at same level as last year.
- 304 Utilities**
This line item funds all utilities at the Public Works Facility, street lighting, and traffic signals throughout the city. An additional \$1,661 is being requested due to projected increases in utility costs.
- 308 Legal Ads**
This line item is for advertising open positions and publishing announcements in the paper. Funding requested at same level as last year.

General Fund

- 309 Printing**
This line item covers printing costs for letterhead, stationary, etc. and also includes the Street Department's portion of the CityWise newsletter printing Funding requested at same level as last year.
- 310 Dues and Subscriptions**
This line item funds the professional memberships and certifications for 15 full-time employees. Examples include the American Public Works Association Membership, American Concrete Institute Membership, and Pesticide Applicators Certification. Funding requested at same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conferences, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training. Request is less than last year due to the Vector Control Conference being held in the Omaha area this year.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms.
- 313 Training**
This line item includes all training courses and seminar costs. An ongoing increase of \$400 is being requested due to increases in registration fees.
- 314 Other Contractual Services**
This line item funds contracts in place for the following services: bank loan payments for the new dump truck, One-Call locates, Heritage Crystal Clean, O'Keefe Elevator Service, Beacon Building Service, EAP, Skid Steer Rental, Micro Paver Updates, Papillion Sanitation trash service, and Simplex Grinnell Fire System service. A decrease of \$18,136 is shown due to a loan on the loader being paid off and switching trash service haulers. An ongoing increase of \$3,434 was requested for NexTraq (AVL) yearly service and an ongoing increase of \$3,630 was requested for City of Omaha signal maintenance fees for the Harrison Street traffic signals.
- 321 Professional Services - Legal**
Funding requested at same level as last year.
- 401 Buildings and Grounds**
This line item funds repairs to the Public Works Facility and pedestrian overpass. A significant decrease is shown (\$29,000) due to completion of projects during the current fiscal year. Included in the current budget request are two one-time expenditures of \$2,000 (a total of \$4,000) to replace three entry doors and to replace three exhaust fans.

General Fund

- 406 Storm Sewer**
This line item provides funding for the repair of storm sewers throughout the city. Funding requested at same level as last year.
- 407 Sidewalk Maintenance**
This line item is used for the maintenance, repair and construction of sidewalks. Funding requested at same level as last year.
- 408 Street Maintenance**
Street maintenance includes removal and replacement of concrete and asphalt street panel, curb and gutter repair, street sweeping, crack sealing and other street maintenance related items. Funding requested at same level as last year.
- 409 Machine – Equipment and Tool Maintenance**
This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc. Funding requested at same level as last year.
- 410 Motor Vehicle Maintenance**
This line item is for the purchase of replacement parts for 33 vehicles and 68 pieces of equipment and shows a decrease of \$5,000 due to one-time purchase during the current fiscal year. Included in the current budget request is a one-time expenditure of \$1,500 to replace the gutter broom plates on the street sweeper and a one-time request of \$2,500 to replace trailer lighting receptacles on all of the vehicles in the Public Works fleet.
- 411 Radio Maintenance**
This line item is for the repair and maintenance of the radio system. Funding requested at same level as last year.
- 412 Winter Maintenance**
This line item is associated with winter operations and is for the purchase of sand, salt, plow blades, liquid deicer and equipment parts. Funding requested at same level as last year.
- 413 Traffic Signs**
This line item funds the maintenance, repair and purchase of traffic control signs and pavement markings. Requested an additional one-time expenditure of \$5,400 for purchasing backup traffic signal cameras and detection cards. The equipment is needed for emergency repairs.
- 505 Other Charges**
This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as the charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.