

City of La Vista, Nebraska

FY 16 Budget



Mayor Douglas Kindig

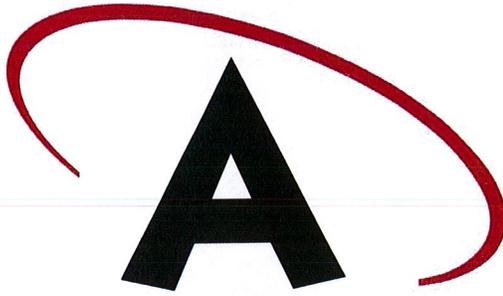
Councilmembers:

Mike Crawford — Ward I
Ron Sheehan — Ward II
Deb Hale — Ward III
Jim Frederick — Ward IV

Kim Thomas, Council President — Ward I
Terrilyn Quick — Ward II
Alan Ronan — Ward III
Kelly Sell — Ward IV

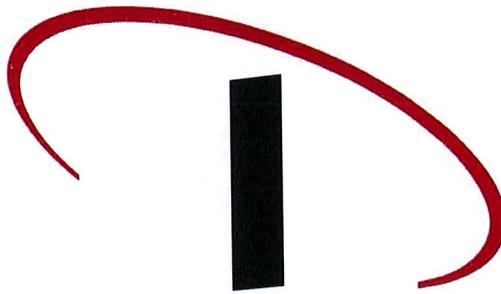
The City of La Vista

is dedicated to providing exceptional municipal services with the highest level of integrity, professionalism and excellence.



ACCOUNTABILITY

We will be responsible for our decisions and actions as stewards of the financial, informational, physical, environmental and human resources entrusted to us.



INTEGRITY

We will maintain high ethical standards in our personal and professional conduct.



PUBLIC SERVICE

We are committed to providing high quality public service to the citizens through communication, teamwork, professionalism, dedication to duty, courtesy and respect.

Budget Message

October 2015

The Honorable Mayor Douglas Kindig
Members of the City Council

On behalf of the Leadership Team I am pleased to present the FY16 municipal budget as approved by the City Council on September 1, 2015. The approved budget identifies a spending plan that provides for core services and addresses the Mayor and City Council's Strategic Plan and Goals.

- ◆ Pursue revitalization of the 84th Street corridor & other economic development opportunities
- ◆ Provide for planned, fiscally responsible expansion of the City's boundaries
- ◆ Maintain quality of older residential neighborhoods
- ◆ Enhance La Vista's identity and raise awareness of the City's many qualities
- ◆ Improve and expand the City's quality of life amenities for residents and visitors
- ◆ Pursue action that enables the City to be more proactive on legislative issues & other areas of common interest
- ◆ Adopt and implement standards of excellence for the administration of City services
- ◆ Insure efficient, effective investment in technology to enhance service delivery

Despite the challenging economic environment over the past few years, the City has been able to weather the economic recession through the appropriate use of accumulated fund balance and reasonable expenditure controls. While it is anticipated that continued improvements in the overall economy will stabilize and invigorate the financial markets, the recommended budget provides a disciplined service delivery plan that reflects community expectations aligned within existing financial realities.

The adopted budget maintains a stable property tax levy, continues to focus on providing quality services and maintains an acceptable reserve level in the foreseeable future. Current service levels are generally maintained.

About La Vista

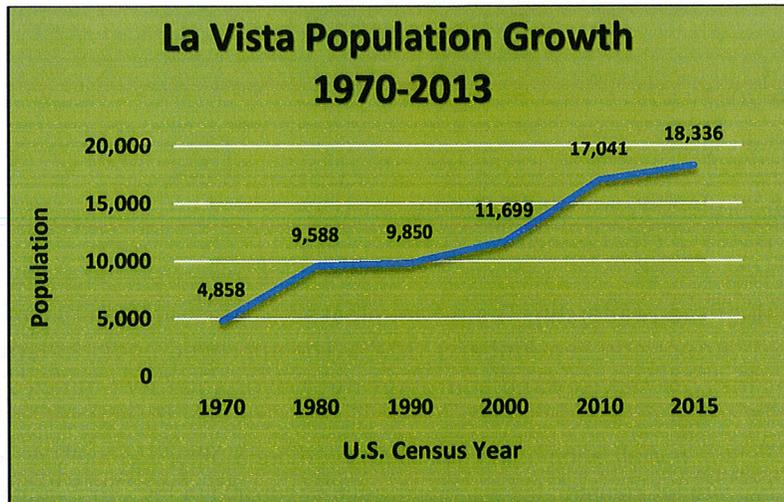
As can be seen on the following table and chart, since 2000 La Vista has experienced nearly a 54% growth in population, providing municipal services to approximately 18,336 residents as a result of annexations and new development. During this same period the City platted over 900 residential acres, 280 commercial acres and 800 acres of industrial ground. As a rapidly growing City in the highest growth area of the State, La Vista continues to face the challenges of such rapid growth and the desire to provide high quality and efficient public services.

Budget Message

Population Growth 1970-2015

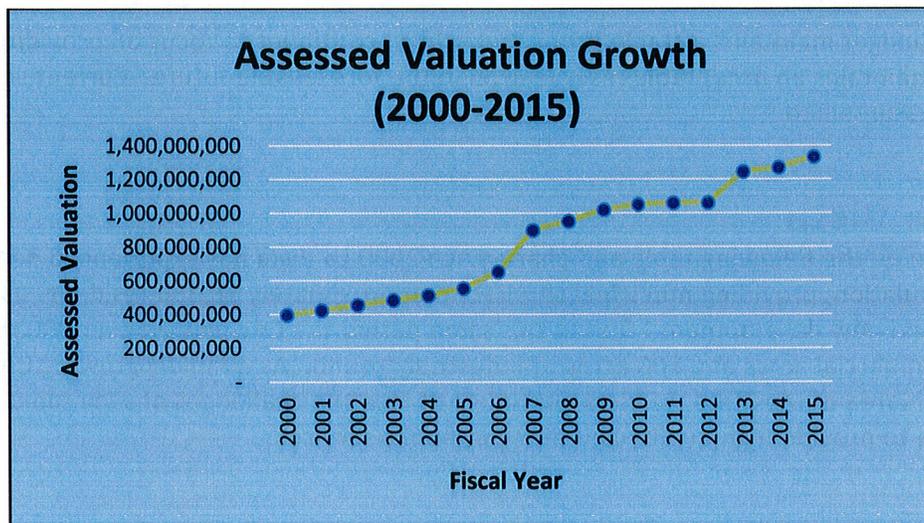
Year	Population	Growth Rate
1970	4,858	
1980	9,588	97%
1990	9,850	3%
2000	11,699	19%
2010	17,041	46%
2015	18,336	8%

* Note: Not official 2010 U.S. Census population. Estimate based on 2010 aerial image & building permit review.



Continued improvement in the overall economy is evidenced via increasing property values. While the City's assessed valuation has averaged about 4.7% annual growth over the past five years, if 2013 is excluded (*the year the annexation of SID 59 took effect*), the average annual valuation growth rate was only 1.5%. The increase in valuation for FY16 is up 4.89% from \$1,269,085,286 in FY15 to \$1,331,138,549 in FY16.

Much of the City's growth over the past 10+ years has been the result of annexations and the build out of areas within the City. While it is expected that the City's assessed valuation will continue to grow into the foreseeable future, geographical limitations resulting from boundary agreements with other jurisdictions will impact the rate of growth.



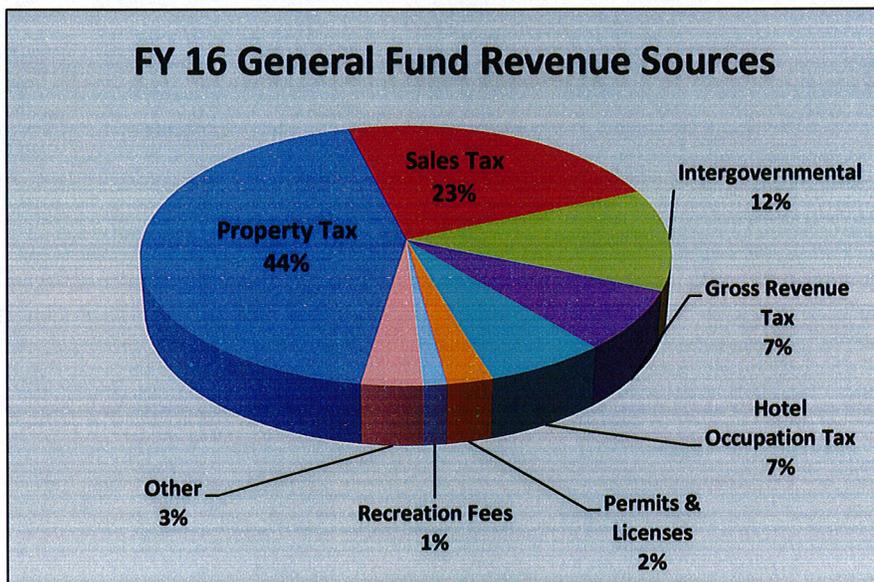
Budget Message

General Fund

Revenues

In FY16, total General Fund revenues are budgeted at \$13,740,132 (including transfers of \$70,663 and grants of \$215,917) compared to the \$13,678,309 in budgeted in FY15. The FY15 year-end estimate anticipates collecting \$14,039,179 which exceeds the budget by \$360,870 and is primarily attributed to higher than anticipated sales and use tax collections.

Property tax (including Real Estate taxes, Back Year taxes, Homestead Exemption & Motor Vehicle taxes) accounts for 44% of the General Fund revenue. The property tax projected in the General Fund is \$5,977,668 for FY16 based upon \$1,331,138,549 in assessed valuation, which results in a General Fund tax levy of \$.41.



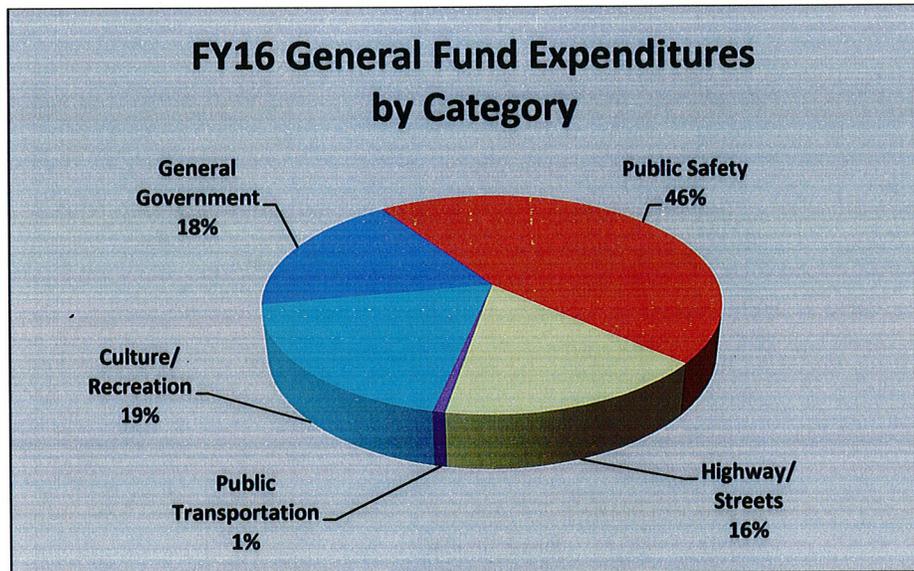
FY16 Source of Funds by Category	
Property Tax	5,977,668
Sales Tax	3,108,225
Intergovernmental	1,736,035
Occupation & Franchise	1,030,000
Hotel Occupation Tax	900,000
Permits & Licenses	341,300
Recreation Fees	178,600
Other	468,304
Total Revenue	\$13,740,132

Budget Message

Expenditures

With operating expenditures at \$14,259,901 and capital expenditures of \$493,499, the adopted FY16 General Fund budgeted expenditures are about a 4.8% increase over FY15. The projected reserve for the General Fund is 31% of budgeted expenditures. The growth in General Fund expenditures has averaged about 6.21% over the past five years. The General Fund budget for Administration, Street Administration and Human Resources is split 75/25 with the Sewer Fund.

As you can see in the following table and chart, Public Safety (Police, Fire, Animal Control and Community Development) requires the most significant expenditures (46%). This is followed by Culture/Recreation at 19% (Parks, Recreation, Library, Sports Complex and Pool); General Government at 18% (Mayor & Council, Boards & Commissions, Administration, and Human Resources); Highways/Streets (Public Works) at 16% and Public Transportation at 1%.



FY16 Expenditures by Function	
General Government	2,703,830
Public Safety	6,784,132
Highway/Streets	2,394,076
Public Transportation	105,177
Culture/Recreation	2,766,185
Total Expenditures	\$14,753,400

Budget Message

PERSONNEL

The City is able to offer quality services to our citizens as a result of our people. Payroll costs in the General Fund cover 99 full-time positions as well as 28.32 full-time equivalent positions (FTEs) and .25 FTE intern positions.

The budget for each department includes a 2.5% base factor increase for the Pay for Performance (PFP) compensation system applicable for all employees not covered by a collective bargaining agreement. Employees covered by the Fraternal Order of Police (FOP) will also receive a 2.5% increase.

Currently, all employees who elect to participate in the City's group health/dental insurance pay a portion of the premium. Specifically, employees who elect single coverage pay 10% of the cost of that premium. Employees who elect any tier of benefit other than single coverage pay 20% of the cost of that premium.

CONTRACTUAL SERVICES

In addition to the contractual services with outside vendors, the City also has contracts with other governmental entities to provide a number of services including:

- City of Papillion — to provide Fire and Emergency Medical Services (\$1,547,794)
- Sarpy County — to provide Information Technology (IT) Support Services, 911, Geographic Information System services (GIS), and Animal Control (\$190,165)
- Metro Community College — facility & ground maintenance at the Library (\$165,000)

CAPITAL

Capital funding requests totaling \$1.27M were submitted for consideration and \$493,499 was budgeted for approved requests. The following list identifies the capital items included in the FY16 budget.

◆ (2) Marked Police Cars	\$80,000
◆ (1) Unmarked Police Car	\$30,000
◆ (2) Mobile Data Computers	\$10,000
◆ (2) HPD Modems	\$6,000
◆ Power DMS Document Management	\$7,000
◆ (2) 4x4 Pickup w/snow plow	\$128,000
◆ Tack Sprayer	\$4,500
◆ Metal lathe	\$7,000
◆ Tailgate sander & pre-wet system	\$9,000
◆ 24' Gooseneck trailer	\$7,000
◆ CNG Vehicle Conversion	\$79,999
◆ JD mower w/deck, blade, snowblower cab	\$36,000
◆ Small wheel loader	\$78,500
◆ Special Services Bus	\$10,500

Budget Message

TRANSFERS OUT

Funds are transferred to the Economic Development Program (EDP) Fund, Off Street Parking (OSP) Fund and the Capital Improvement (CIP) Fund. This represents \$1,265,000 or 8.5% of the General Fund budgeted expenditures. The transfer to the EDP fund, consistent with FY15, is \$600,000 for debt service related to the \$3M grant and \$18M construction loan to John Q. Hammons consistent with FY15. The transfer to OSP in the amount of \$615,000 is for the debt service and maintenance of the City Parking lot. The remaining amount of \$50,000 is a transfer to the CIP for the final expenses related to the Comprehensive Plan update

RESERVE

In addition to a 31% reserve of the General Fund operating budget, the City also anticipates reserving \$341,775 in the General Fund to make ourselves whole when the State withholds sales tax and use tax revenue related to rebates associated with the economic development incentives privately negotiated by the State of Nebraska.

Sewer Fund

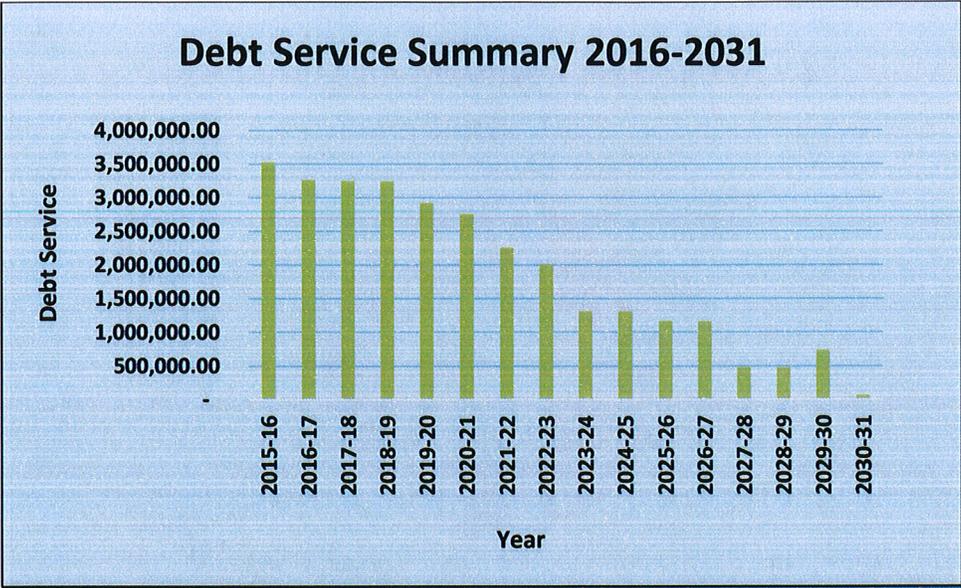
An update to the Sewer User Rate Study was accepted by the City Council in August 2014 and accordingly the approved budget for FY16 incorporates a 10% increase for all classes of sewer customers. The fees paid to the City of Omaha to treat sewage for the City of La Vista represent 58.2% of the City's anticipated sewer expenses in FY16. The Sewer Administration budget reflects 25% of the expenses of the General Fund for the Administrative Services, Administration, Street Administration and Human Resource budgets. Capital requests of \$405,300 were approved, which includes \$400,000 to replace the combination truck and \$5,300 for a CUES camera table. It is anticipated that \$449,160 will be held in the Sewer Replacement Reserve bringing the total to \$685,046.

Debt Service Fund

The Debt Service Fund budget includes revenue from one-half of one percent local option sales tax (\$1,554,113) and a fourteen-cent property tax levy (\$1,864,594). Transfers in of \$339,145 are made from the Lottery Fund to service the debt on the Police Station and Public Works facility bond issues. The amount transferred to the sales tax reserve related to economic development incentives is \$170,887. Transfers from the Debt Service fund include \$12,333,489 to the CIP for various projects.

The following Debt Service Summary chart shows that the City's annual debt payments will reach a peak in FY16 and gradually decline. Strategies will continue to be pursued to ensure the sustainability of the fund and to accommodate future projects. The City's bond rating was recently upgraded from A1 to Aa3 by Moody's Investor's Service.

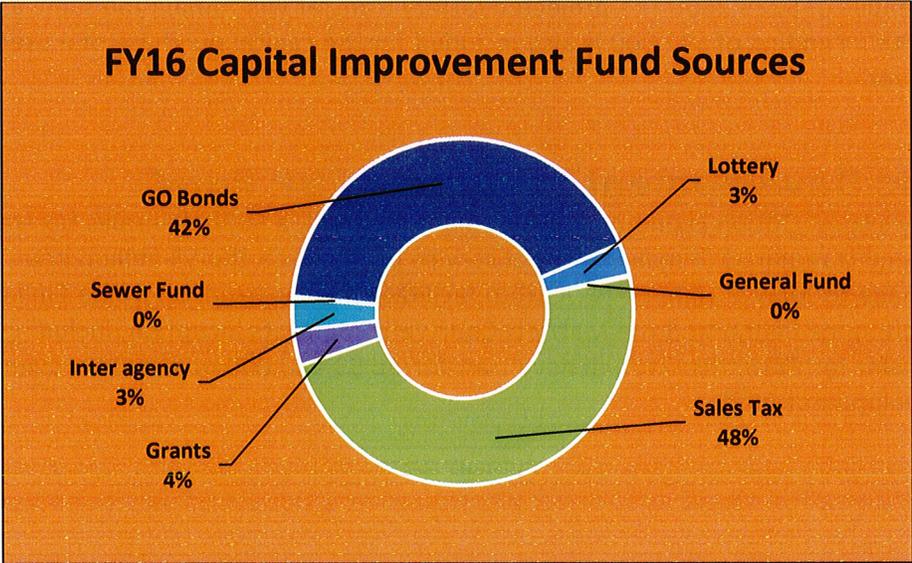
Budget Message



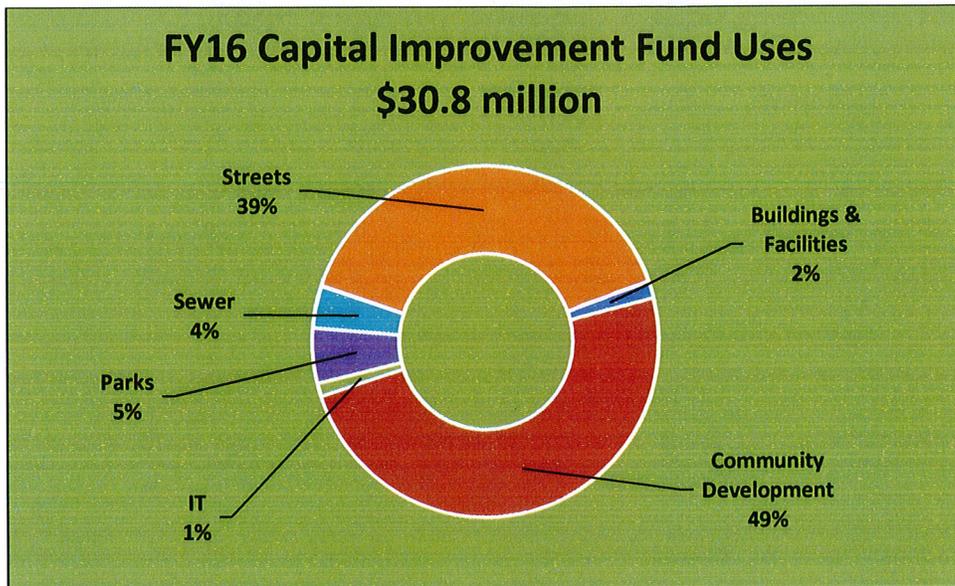
Capital Improvement Fund

Projects approved for FY16 total \$30,847,780 with funding from a variety of sources. The following are the significant projects included in the FY16 budget, including:

- 84th Street Redevelopment \$15M
- Thompson Creek Phase VI(Part 2) \$1.69M
- Multisport Public Infrastructure \$10M
- City Parking Lot Service Road \$1.5M



Budget Message



Lottery Fund

The Lottery budget anticipates \$925,000 in annual Keno revenues. The budgeted expenditures include transfers of \$339,145 to the Debt Service Fund for the FY16 principal and interest on the Police Facility Refunding and Public Works Facility bond issues. Transfers will also be made to the General Fund (\$70,663), Golf Course (\$125,000) and to the Capital Improvement Fund (\$927,191).

Golf Fund

Golf revenues for FY16 are estimated to be \$227,053 which is slightly higher than the FY15 budgeted revenues of \$223,250. The projected lottery transfer will remain the same as the prior year at \$125,000. Funding of \$22,000 is also included for the capital purchase of a used Triplex Reel type mower.

Economic Development Program (EDP Fund)

Under the City's Local Option Economic Development Program, a \$600,000 sales tax transfer from the General Fund is required to make the debt service payment on the \$3 million grant and \$18 million loan made to John Q. Hammons (JQH) to facilitate the construction of the Embassy Suites Hotel and Conference Center and the Marriott Courtyard. Since its inception, including the budgeted transfer for FY15, the City will have transferred \$3,480,000 of sales tax revenue into the Economic Development fund.

Budget Message

Off-Street Parking District (OSP Fund)

The Off-Street Parking District is funded through a sales tax transfer from the General Fund. The requested transfer for FY16 is \$615,000. This will provide funding for debt service in the amount of \$574,580 and \$38,967 for routine maintenance.

Redevelopment Fund

In May 2014 the La Vista voters elected to impose an additional ½ cent local option sales and use tax to fund public infrastructure projects related to redevelopment of 84th Street. The additional ½ cent went into effect on October 1, 2014 and the City began receiving the revenue in December 2014. The FY15 year-end estimate for sales and use tax is \$1,471,938 up from the budgeted amount of \$1,200,000. The budgeted sales and use tax revenue for FY16 is \$1,554,113 and \$170,887 is budgeted for the sales tax reserve related to incentive rebates.

As one of the City's top strategic priorities, the goals for the redevelopment of 84th Street are contained within the Vision 84 plan, Redevelopment Plan and the Civic Center Park Master Plan. A key initiative is the acquisition of the Brentwood Crossing property currently underway. The FY16 budget includes funding of \$15M for said acquisition. The budget also includes funding of \$500,000 for engineering work related to the proposed lake and walking trail associated with Civic Center Park.

Budget Message

Summary of Revenue & Expenditures by Fund				
	2014	2015	2015	2016
	Actual	Budget	Estimate	Adopted
Revenues by Fund				
General	13,480,739	13,678,309	14,039,179	13,740,132
Sewer	2,660,807	3,198,238	3,633,283	3,855,950
Debt Service	1,954,146	2,823,989	3,725,993	15,808,605
Lottery	1,327,663	2,146,700	2,292,559	1,308,472
Golf	229,711	223,250	225,393	227,053
Economic Development	1,186,746	1,186,573	1,187,292	1,186,839
Off-Street Parking	6	0	48	45
Redevelopment	0	1,200,000	1,473,484	16,557,696
TOTAL	20,839,818	24,457,059	26,577,231	52,684,792
Expenditures Including Capital Items by Fund				
General	12,430,780	14,065,847	13,936,866	14,753,400
Sewer	2,816,815	3,268,879	3,280,930	3,821,457
Debt Service	3,680,925	3,915,202	3,345,795	4,207,535
Lottery	503,894	522,179	572,279	684,906
Golf	454,517	334,128	334,028	357,543
Economic Development	2,007,110	1,998,854	1,998,854	2,006,427
Off-Street Parking	606,402	619,027	615,727	613,547
Redevelopment	0	200,000	0	537,500
TOTAL	22,500,442	24,924,116	24,084,479	26,982,315
Transfers by Fund				
General	(982,535)	(1,305,400)	(1,258,582)	(1,194,337)
Sewer	(20,000)	(28,000)	(15,556)	(50,000)
Debt Service	56,922	(653,576)	(433,915)	(11,994,344)
CIP - Capital Improvement Program	535,618	2,260,089	1,641,360	28,910,680
Lottery	(1,710,436)	(1,613,113)	(1,273,307)	(1,461,999)
Golf	250,000	125,000	125,000	125,000
Economic Development	600,000	600,000	600,000	600,000
Off-Street Parking	615,000	615,000	615,000	615,000
Redevelopment	0	0	0	(15,550,000)
Outside Source: SID Transfer	(14,046)	0	0	0
Balance Sheet: Lottery Land Purchase	669,477	0	0	0
NET TRANSFERS	0	0	0	0

Budget Message

Summary

Developing the budget is a team endeavor and I want to thank the Leadership team for their collaborative efforts to prepare the FY16 municipal budget. They are a great group who are thoughtful and work diligently to anticipate the needs of the public and find creative ways to provide quality services. I especially want to thank the City's new Finance Director Cindy Miserez, Administrative Services Director Kevin Pokorny and City Clerk Pam Buethe for their steadfast efforts to plan, coordinate and develop the budget process and this document.

The City of La Vista will continue to face issues that present both challenges and opportunities over the next several years. The good news is that the challenges we face are manageable and the opportunities abundant. Similar to past fiscal years the budget is designed to meet existing and emerging needs of the City through implementation of the Strategic Plan, while largely maintaining current service levels.

The proposed budget recognizes the economic environment and difficult budget choices that the City has made over the last several years, as well as the significant issues that relate to the predictability of sales and use tax. It is fiscally conservative and does not fund all desired City services or projects.

The uncertain economic environment has reinforced the need to ensure that the City's resources are allocated most effectively. We must continue to think more broadly and creatively about how to maintain high levels of service which means looking beyond simply waste reduction. Continuous process improvement strategies, reinventing service delivery and tough prioritized decision-making will be essential to ensure that our services remain capable of meeting the responsiveness and high quality expectations of our citizens. I look forward to our ongoing work.

Respectfully submitted,

Brenda S. Gunn
City Administrator

Budget Schedule

Adopting the municipal budget is the single most important policy issue that the City Council will make in support of the citizens of La Vista. This document is much more than an allocation of revenues and expenditures. It is a plan of work, an allocation of human resources and a contract with the La Vista community. Since it is human nature to desire more services and projects than can be accomplished with limited available resources, the budget also reflects trade-offs and compromises necessary to fulfill the City's responsibility within our existing revenues and to protect the sustainability of the long-term fiscal health of the community. The Strategic Plan is the guiding force behind the budget.

The following is the schedule for the FY 15 budget process

CIP Project Detail Sheets Distributed	Friday, January 31 st
CIP Project Detail Sheets due to Assistant City Administrator.	Friday, February 28 th
Department Workshop - Budget	Week of April 7 th
FY 15 Budget Packets Distributed	Wednesday, April 7 th
FY 15 Budget Worksheets due from Departments to Finance	Week of May 5 th
FY 15 Department Budget Meetings	Week of June 9 th
FY 15 Budget Meeting with the Mayor	Week of June 23 th
FY 15 Budget Proposed to City Council	Friday, July 11 th
Budget Workshop	Monday, July 21 st
Budget Workshop	Tuesday, July 22 nd
Budget Public Hearing & 1 st Reading of Ordinance	Tuesday, August 5 th
Budget - 2 nd Reading of Ordinance	Tuesday, August 19 th
Budget - Final Reading of Ordinance	Tuesday, September 2 nd

Staffing Summary

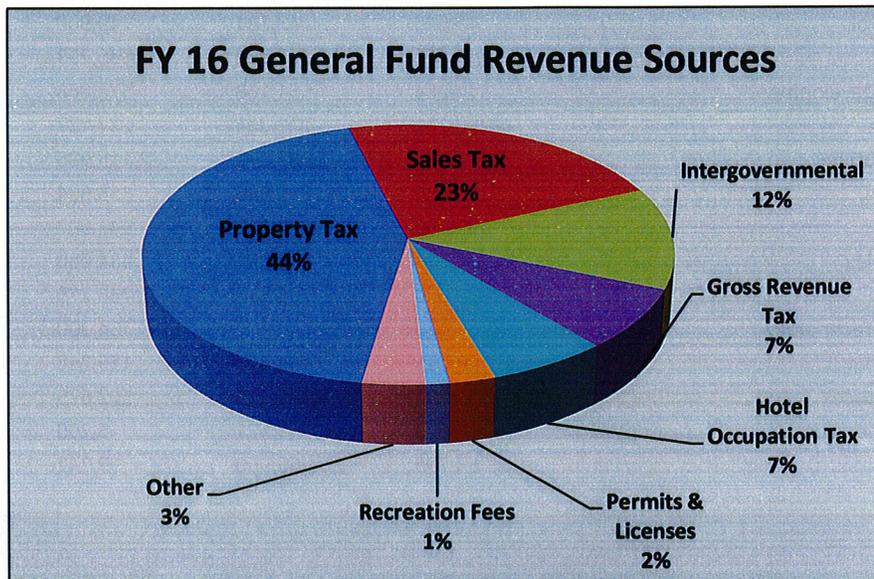
Staffing Summary Plan

	Authorized FY 15		Requested FY 16		Approved FY 16	
	Full Time	Part Time (FTE)	Full Time	Part Time (FTE)	Full Time	Part Time (FTE)
General Fund						
Mayor/Council	9 - elected		9 - elected		9 - elected	
Administrative Services	7	0.5	8	1	7	1.5
Administration	4	0.88	4	0.88	4	0.88
Administration - Intern ¹	0	0.25	0	0.25	0	0.25
Community Development	5	0.5	5	0.5	5	0.5
Community Development - Intern	0	0.5	0	0.5	0	0.5
Fire Department	1	0	1	0	1	0
Police Sworn	34	0	34	0	34	0
Police Civilian	5	0.5	5	0.5	5	0.5
Police Sworn - Grant Funded	0	0	0	0	0	0
Public Works - Bldg. Maint.	2	0.5	2	0.5	2	0.5
Public Works - Streets Admin	4	0.7	4	0.7	4	0.7
Public Works - Streets	15	0.62	16	0.62	15	0.62
Public Works - Streets (Seasonal)	0	1.88	0	1.88	0	1.88
Public Works - Parks	8	0.42	8	0.42	8	0.42
Public Works - Parks (Seasonal)	0	3.56	0	3.56	0	3.56
Sports Complex	4		4		4	
Sports Complex (Seasonal)	0	0.84	0	0.84	0	0.84
Library	5	6.7	5	6.7	5	6.7
Library (Seasonal)		0.1		0.1		0.1
Recreation	5	3.3	5	3.3	5	3.3
Senior Bus		1.83		1.83		1.83
Swimming Pool (Seasonal)	0	3.99	0	3.99	0	3.99
General Fund Total	99	27.32	102	27.82	99	28.32
Sewer Fund Total	6	2.08	6	2.08	6	2.08
Golf Fund						
Maintenance	1	2.045	1	2.045	1	2.045
Clubhouse	1	2.17	1	2.17	1	2.17
Golf Fund Total	2	4.215	2	4.215	2	4.215
All Funds Total	108	33.615	110	34.115	108	34.615
Volunteer Total	0	0.25	0	0.25	0	0.25

General Fund

In FY16, total General Fund revenues are projected to be \$13,740,132 (including transfers of \$70,663 and grants of \$215,917). Property tax accounts for 44% of the revenue budget. Other significant sources of funding include: Sales Tax, Hotel Occupation Tax and Gross Revenue Taxes (Franchise Fees & Occupation Taxes). The total of property taxes projected in the General Fund is \$5,977,668 based on an assessed valuation of \$1,331,138,549. This results in a \$.41 tax levy in the General Fund after City Council adopted a shift of \$.08 property tax from General Fund to Debt Services Fund.

Sales tax for FY16 is budgeted at \$3,108,225. While the City's sales and use tax receipts have typically been coming in higher, this is a conservative estimate which takes into account the unknown impacts of the State of Nebraska's economic development incentive program.



Property Tax	5,977,668
Sales Tax	3,108,225
Intergovernmental	1,736,035
Occupation & Franchise	1,030,000
Hotel Occupation Tax	900,000
Permits & Licenses	341,300
Recreation Fees	178,600
Other	468,304
Total Revenue	\$13,740,132

General Fund

The budgeted expenditures for FY16 are \$14,753,400 (including Capital expenditures of \$493,499). This is an increase of approximately 4.9% over FY15. Transfers to the Economic Development Program (EDP), Off-street parking District (OSP) and Capital Improvement Program (CIP) funds amount to \$1,265,000. The growth in General Fund expenditures has averaged about 6.1% over the past five years.

The following tables provide summaries of expenditures by department and by category, respectively.

General Fund Expenditure Summary by Department				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Adopted
10 Administrative Services	0	121,012	538,333	590,974
11 Mayor and Council	126,025	114,518	179,722	191,343
12 Adv. Boards and Commissions	6,700	10,714	8,882	9,160
13 Building Maintenance	517,625	509,804	515,368	510,328
14 Administration	863,440	758,569	484,557	500,043
15 Police	3,855,040	3,926,993	4,279,306	4,427,985
16 Animal Control	43,640	47,191	49,900	51,750
17 Fire	459,612	1,153,319	1,530,297	1,705,949
18 Community Development	540,064	551,168	574,868	598,448
19 Street Admin.	230,021	216,264	227,727	241,129
20 Streets Operating	1,901,331	1,982,271	2,115,986	2,152,947
22 Parks	715,686	859,096	856,604	866,577
23 Recreation	498,990	528,029	542,907	549,198
24 Sports Complex	322,270	309,851	434,050	462,318
25 Library	638,620	701,316	736,275	766,945
26 Information Technology	0	0	204,200	208,485
27 Swimming Pool	103,755	104,370	119,248	121,147
28 Human Resources	441,384	461,713	562,675	693,497
29 Public Transportation	6,673	5,621	5,200	5,400
30 Senior Bus	63,758	68,960	99,742	99,777
Total	11,334,633	12,430,779	14,065,847	14,753,400

Expenditures by Category				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Adopted
Personnel Services	6,828,225	7,185,889	7,574,471	7,788,642
Insurance - Employee Benefit	960,467	863,259	908,471	1,145,079
Commodities	470,428	459,292	497,337	512,190
Contractual Services	2,308,487	2,321,192	3,913,150	4,077,124
Maintenance	441,180	480,769	513,606	499,337
Other Charges	156,008	774,016	230,347	237,529
Capital Projects	169,837	346,363	428,465	493,499
Total	11,334,633	12,430,779	14,065,847	14,753,400

As evidenced on the Summary by Category table above, personnel costs account for a significant portion (61%) of the budgeted expenditures.

General Fund

General Fund Source and Use of Funds Summary				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Adopted
Balance Forward	5,030,719	7,692,421	7,759,844	6,603,575
Revenues				
Property Tax	5,574,256	6,437,053	6,673,518	5,977,668
Sales Tax	3,999,579	2,145,478	2,400,000	3,108,225
Payments in Lieu of Taxes	210,273	249,676	274,643	275,000
State Revenue	1,331,203	1,495,675	1,412,978	1,461,035
Occupation and Franchise Taxes	945,136	1,072,483	1,033,000	1,030,000
Hotel Occupation Tax	803,259	904,327	875,322	900,000
Licenses and Permits	392,724	419,217	306,850	341,300
Interest Income	15,506	17,095	15,000	11,522
Recreation Fees	156,686	157,325	154,000	156,100
Special Services	22,885	22,790	25,500	22,500
Grant Income	185,584	181,167	251,565	215,917
Miscellaneous	1,516,544	378,453	255,933	240,865
Total Revenue	15,153,635	13,480,739	13,678,309	13,740,132
Expenditures				
Salary & Benefits	8,798,551	8,049,147	8,482,942	8,933,721
Operating Expenditures	4,353,745	4,035,270	5,154,440	5,326,180
Total Expenditures	13,152,296	12,084,417	13,637,382	14,259,901
EDP Transfer	(300,000)	(300,000)	(600,000)	(600,000)
OSP Transfer	(605,000)	(615,000)	(615,000)	(615,000)
CIP Transfer	0	(110,000)	(150,000)	(50,000)
SID Transfers	0	2,465	0	0
Lottery	116,455	40,000	59,600	70,663
Total Other Uses of Funds	(488,545)	(682,535)	(705,400)	(1,194,337)
Operating Cash Annual Inc/(Dec)	1,512,794	713,786	(664,473)	(1,714,106)
Total Capital	410,468	346,363	428,465	493,499
Total Expenditures & Capital	13,562,764	12,430,780	14,065,847	14,753,400
Prior Year Cash	7,182,129	7,692,421	7,759,844	6,603,575
End of Year Cash Total	8,284,455	8,059,844	6,666,906	4,395,970
Target Reserve (3 months op exp)	3,288,074	3,021,104	3,409,346	3,564,975
Excess Cash Over Reserves	4,996,381	5,038,740	3,257,560	830,995

General Fund

General Fund

Administrative Services

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted
PERSONNEL SERVICES				
101		87,635	316,106	320,664
102		3,696	15,527	39,463
103		0	750	790
104		6,854	25,427	27,610
105		7,170	21,640	27,592
106		0	0	0
107		3,950	14,298	14,503
108		1,417	5,057	5,582
Total Personnel Services				
	0	110,722	398,805	436,204
COMMODITIES				
201		1,802	6,075	6,075
202		0	397	397
203		0	23	23
Total Commodities				
	0	1,802	6,495	6,495
CONTRACTUAL SERVICES				
301		455	3,214	3,214
302		1,025	2,723	2,723
303		1,897	563	563
304		2,410	10,120	10,424
307		0	1,800	1,800
308		42	375	375
309		68	161	161
310		315	1,384	1,575
311		809	5,134	5,795
313		1,000	4,755	6,354
314		0	2,505	2,505
320		0	37,613	40,000
321		184	8,036	8,036
Total Contractual Services				
	0	8,207	78,383	83,525
OTHER CHARGES				
505		282	4,650	3,750
510		0	50,000	61,000
Total Other Charges				
	0	282	54,650	64,750
Total Administrative Services				
	0	121,012	538,333	590,974

*Twenty-five percent of the Administration Fund is allocated to Sewer Fund 02-41.

General Fund

1-10 Administrative Services

The Administrative Services budget consists of operating expenses related to the Finance, Insurance/Risk Management Divisions and City Clerk's Office. Additionally, 25% of the cost of the Administrative Services budget is funded by the Sewer Fund.

Budget Line Item

- 101 Full Time Salaries**
Salaries for City Hall administrative services staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance. The addition of a second part time Accountant position was requested due to the workload and the process changes that have been and will be implemented in the Finance division and transfer of Clerical Assistant from HR to Administrative Services. This line item increases by approximately \$23,500.
- 103 Overtime**
An increase in funding is requested. This is due to employee involvement in Salute to Summer events and this time is difficult to flex since the additional time falls all within one pay period.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases and additional staff requests.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 108 Civilian Pension**
This line item funds the City's portion of employee pension contributions for the Director of Administrative Services.

General Fund

- 201 Office Supplies**
This line item funds the administrative services share of the postage meter lease and supplies, the monthly base and overage charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies. No additional funding is being requested.
- 202 Books/Periodicals**
This line item funds the purchase of books and periodicals. No additional funding is being requested.
- 203 Food Supplies**
No additional funding is being requested.
- 204 Wearing Apparel**
No funding requested in this line item.
- 301 Postage**
No additional funding is being requested.
- 302 Telephone**
No additional funding is being requested.
- 303 Professional Services – Other**
This line item funds new employee physicals for administrative services personnel. Funding requested at same level as last year.
- 304 Utilities**
This line item funds a portion of utility costs for the City Hall facility. An increase of \$304 is requested based on actual expenses and a projected 3% increase in utility costs.
- 307 Car Allowance**
This line item funds car allowances for the Director of Administrative Services and City Clerk. Funding requested at same level as last year.
- 308 Legal Ads**
Funding requested at same level as last year.
- 309 Printing**
This line item funds part of City Hall's portion of printing the CityWise newsletter as well as other miscellaneous printing costs. Funding requested at same level as last year.
- 310 Dues/Subscriptions**
Administrative services professional memberships and subscriptions are included in this line item. A slight increase is being requested due to increases in subscription costs.

General Fund

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. An increase of \$662 in total funding was requested due to changes in travel requests including additional staff attending the annual ICMA Conference next year as it is being held in Kansas City. Funding is also included for most administrative services department heads to attend their respective national conferences, and two employees to attend the League of Nebraska Municipalities Midwinter Conference. Several other in-state conferences and various MAPA, SCEDC, etc. events are funding in this line item.

313 Training

An increase of \$1,599 requested in this line item due to changes in travel requests including additional staff attending the annual ICMA Conference next year as it is being held in Kansas City. Funding is included for most administrative services department heads to attend their respective national conferences, and two employees to attend the League of Nebraska Municipalities Midwinter Conference. The International Clerks Conference is being held in Omaha next year and funding is included for the Deputy Clerk to attend as well as the Clerk. Several other in-state conferences and various MAPA, SCEDC, etc. events are funding in this line item.

314 Other Contractual Services

This line item includes funding for special projects and/or grant writing work, telephone maintenance, and the yearly fee for American Legal to provide statute updates for the code book. Funding requested at same level as last year.

320 Professional Services – Audit

Funding for the City's annual financial audit is included in this line item. Amount requested is based on the City's auditing contract.

321 Professional Services – Legal

Funding requested at same level as last year.

505 Other Charges

This item includes a slight decrease due to history of expenditures.

510 County Treasurer Fees

These fees are charged as a percentage of the tax collections made by the Sarpy County Treasurer. An increase of \$11,000 is being proposed due to the history of these fees.

General Fund

Mayor & Council					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
102	Salaries	45,027	45,193	45,360	45,360
104	FICA	3,582	3,595	3,470	3,470
Total Personnel Services		48,609	48,788	48,830	48,830
COMMODITIES					
201	Office Supplies	893	553	1,000	1,000
203	Food Supplies	0	0	250	250
Total Commodities		893	553	1,250	1,250
CONTRACTUAL SERVICES					
301	Postage	633	162	650	650
302	Tele/Cell/Pager	480	120	1,080	1,080
303	Professional Services-Other	100		0	0
307	Car Allowance	1,800	1,800	1,800	1,800
308	Legal Advertising	3,774	6,998	5,500	7,500
309	Printing	2,399	6,319	2,348	2,623
310	Dues and Subscriptions	35,426	1,659	37,717	43,217
311	Travel	4,826	1,937	8,686	9,505
313	Training	5,264	1,349	12,778	12,963
314	Other Contractual Services	4,623	18,109	24,000	26,000
321	Professional Services-Legal	11,199	17,243	26,000	26,000
Total Contractual Services		70,524	55,696	120,559	131,338
OTHER CHARGES					
505	Other	6,000	9,481	9,083	9,925
Total Other Charges		6,000	9,481	9,083	9,925
TOTAL MAYOR & COUNCIL		126,025	114,518	179,722	191,343

General Fund

1-11 Mayor & Council

Budget Line Item

- 102 Part Time Salaries**
Salaries for the Mayor and City Council are included in this line item. No increase from previous year.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. No increase from previous year.
- 201 Office Supplies**
Funding requested at the same level as last year.
- 203 Food Supplies**
Funding requested at the same level as last year for food supplies.
- 301 Postage**
Funding requested at the same level as last year for postage.
- 302 Telephone**
Funding requested in this line item for a phone allowance for the Mayor. No change requested.
- 303 Professional Services – Other**
No funding requested in this line item.
- 307 Car Allowance**
This line item funds the car allowance for the Mayor. No change requested.
- 308 Legal Ads**
This line item funds notices for City Council meetings and the publication of minutes and ordinances are funded in this line item. An increase of \$2,000 is requested from the previous year due to the cost of legal publications.
- 309 Printing**
This line item funds a portion of the printing of the City Wise newsletter. An increase of \$275 is requested from the previous year due to the increase cost of printing.

General Fund

- 310 Dues/Subscriptions**
Funding for the City's membership in the National League of Cities, the League of Nebraska Municipalities and the Sarpy County Chamber is included in this line item. An increase of \$5,500 is included due to the annual increase in dues for The League of Nebraska Municipalities. The year-end estimate is over budget due to the League dues for both fiscal year 14 and 15 being paid in FY15.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Proposed funding includes sending an elected official to the National League of Cities Congress in Nashville TN., the Mayor to National League of Cities Congress in Nashville, TN, three elected officials to the League of Nebraska Municipalities Mid-Winter Conference, two elected officials to the League of Nebraska Municipalities Annual Conference which is being held in Lincoln and for all elected officials to attend further in-house training and various dinners such as MAPA, SCEDC, etc. Also included is funding for team building activities associated with the annual Strategic Planning session. An overall decrease is shown due to ICSC travel being moved to the Lottery Fund.
- 313 Training**
This line item includes all training courses and seminar costs associated with an elected officials attending the National League of Cities Congress in Nashville, TN, the Mayor attending the National League of Cities Congress in Nashville, TN, three elected officials attending the League of Nebraska Municipalities Mid-Winter Conference, two elected officials to attend the League of Nebraska Municipalities Annual Conference which is being held in Lincoln, the annual Strategic Planning session, and in-house training for all elected officials. A slight overall decrease is shown due to ICSC costs being moved to the Lottery Fund.
- 314 Other Contractual Services**
This line item includes funding for lobbyist services, consulting needs associated with legislative initiatives, and the City Administrator's Performance Evaluation. An overall increase of \$1,219 is shown due to an increase in lobbying costs and an allocation to the MAPA Heartland 2050 project.
- 321 Professional Services – Legal**
No change is requested from the previous year.
- 505 Other Charges**
This line item funds election expenses and other miscellaneous expenses for receptions, meetings, special publication ads, strategic planning initiatives, and senior events. Funding requested is an increase of \$842 due to increased activities, awards, and the inclusion of new funding for the Mayor's Youth Council.

General Fund

General Fund

Boards & Commissions					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
COMMODITIES					
201	Office Supplies	67	69	100	100
Total Commodities		67	69	100	100
CONTRACTUAL SERVICES					
301	Postage	515	161	639	642
308	Legal Advertising	727	1,187	1,000	1,000
309	Printing	2,249	2,958	2,348	2,623
311	Travel	357	0	3,085	3,085
313	Training	0	0	810	810
314	Other Contractual Services	2,513	5,895	0	0
320	Prof Services-Auditing	0	0	0	0
321	Professional Services-Legal	35	44	500	500
Total Contractual Services		6,397	10,246	8,382	8,660
OTHER CHARGES					
505	Other	236	398	400	400
Total Other Charges		236	398	400	400
Total Boards & Commissions		6,700	10,714	8,882	9,160

General Fund

1-12 **Boards & Commissions**

Budget Line Item

- 201 Office Supplies**
Funding requested at the same level as last year for office supplies.

- 301 Postage**
Funding requested is a very slight increase due to increase cost of postage.

- 308 Legal Ads**
Notices for Board and Commission meetings are funded in this line item. Funding requested at the same level as last year for postage.

- 309 Printing**
Funding requested is an increase of \$275 due increase costs of printing.

- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included in this line item for Board and Commission members to attend local meetings and/or training opportunities. Funding requested at the same level as last year.

- 313 Training**
Funding is included in this line item for Board and Commission members to attend local meetings and/or training opportunities. Funding requested at the same level as last year for training.

- 314 Other Contractual Services**
No funding requested in this line item.

- 321 Professional Services – Legal**
Funding requested at the same level as last year.

- 505 Other Charges**
Funding requested at the same level as last year.

General Fund

Building Maintenance

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted	
PERSONNEL SERVICES					
101	Salaries - Full-Time	153,393	161,237	129,519	111,170
102	Salaries - Part-Time	9,690	9,825	10,633	10,902
103	Overtime Salaries	777	1,177	1,410	2,004
104	FICA	12,263	12,885	10,830	9,492
105	Insurance Charges	18,337	15,513	11,249	12,071
107	Pension	9,250	9,745	7,856	6,790
109	Self Insurance Expense	0	0	0	0
Total Personnel Services		203,711	210,382	171,497	152,429
COMMODITIES					
201	Office Supplies	110	501	370	370
203	Food Supplies	0	0	0	50
204	Wearing Apparel	402	574	500	500
205	Motor Veh Supplies - Fuel	2,566	2,339	3,000	3,000
206	Maint. Tool Supply	1,054	581	700	800
207	Janitor Supplies	3,998	4,390	5,500	5,500
208	Chemical Supplies	1,827	1,390	1,000	1,000
210	Botanical Supplies	937	2,844	0	0
211	Other Commodities	2,497	1,994	8,500	8,500
Total Commodities		13,390	14,612	19,570	19,720
CONTRACTUAL SERVICES					
301	Postage	517	162	639	642
302	Telephone	1,172	1,795	1,440	1,585
303	Professional Services-Other	0	0	0	0
304	Utilities	0	4,441	22,917	23,317
306	Rentals	0	0	150	150
309	Printing	2,249	2,958	2,650	2,650
310	Dues and Subscriptions	285	875	1,250	1,200
311	Travel	0	24	2,550	3,725
313	Training	842	965	2,550	1,855
314	Other Contractual	226,114	222,796	244,155	254,155
Total Contractual		231,179	234,017	278,301	289,279

General Fund

Building Maintenance					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
MAINTENANCE					
401	Bldg. and Grounds	46,358	41,373	32,000	35,000
409	Machine Equip & Tool Maint.	100	308	600	500
410	Vehicle Maintenance	1,153	333	1,500	1,500
411	Radio R & M/Contracts	15	390	400	400
412	Other Repair & Maint.	469	2,801	1,000	1,000
Total Maintenance		48,095	45,205	35,500	38,400
OTHER CHARGES					
505	Other	251	75	10,500	10,500
Total Other Charges		251	75	10,500	10,500
CAPITAL OUTLAY					
613	Motor Vehicles	20,999	12		
618	Other Capital	0	5,500	0	0
Total Capital Outlay		20,999	5,512	0	0
Total Building Maintenance		517,625	509,804	515,368	510,328

General Fund

1-13 Building Maintenance

Budget Line Item

101 Full Time Salaries

Salaries for two full time Buildings Division employees are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

102 Part Time Salaries

This line item funds the part-time custodian position that services the portions of the Community Center and the Golf Course Clubhouse not covered by the contractual janitorial service. The position also assists with minor maintenance and snow removal. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

103 Overtime

This line item funds overtime hours. An increase of \$594 is requested to compensate for the proposed salary increases.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

This line item funds basic office supplies such as copy paper, pens, pads, toner, ink, etc. for the Buildings Division. No increase requested.

203 Food Supplies

This line item funds the foreman's breakfast & lunch functions within public works.

204 Wearing Apparel

This line item provides for uniforms for the Division. Funding requested at the same level as last year.

General Fund

- 205 Motor Vehicle Supplies**
This line item funds gasoline, oil, lubricants, and parts for the Buildings Division's equipment. Funding requested at same level as last year.
- 206 Lab & Maintenance Supplies**
This line funds hand tools and small power tools. A slight increase is requested.
- 207 Janitorial Supplies**
This line item funds janitorial supplies such as paper towels, hand soap, toilet paper, etc. for the City Hall/Community Center, Police Facility, and Building Maintenance shop. Funding requested at same level as last year.
- 208 Chemical Supplies**
This line item funds chemical supplies to remove ice from sidewalks and treat the water serving the heating and cooling systems. Funding requested at same level as last year
- 211 Other Commodities**
This line item includes items that do not fall into another category such as flags, entry mats, etc. Funding requested the same as last year.
- 301 Postage**
This line item funds postage costs including a portion of the mailing for the City Wise newsletter. A very slight increase requested due to postage costs.
- 302 Telephone**
This line item funds a cellular telephone for one building technician, which is used for daily contact as well as emergency night and weekend calls. It also includes reimbursement for the other building technician's use of his personal phone for City business. A slight increase is requested to align the budget with actual expenses.
- 304 Utilities**
This line item funds the utilities for the building that houses Fire Station #4. The City uses the upper floor of this building, which formerly housed the Buildings Division. Papillion Fire is billed back for 50% of this line item. Funding requested reflects an increase of \$400 due to utility cost increases.
- 306 Rentals**
This line item funds the rental of equipment that is not used often enough to warrant purchasing. Funding requested at same level as last year.
- 309 Printing**
This line item funds printing costs including a portion of the printing of the City Wise newsletter. Funding requested at same level as last year.
- 310 Dues and Subscriptions**
This line item funds dues to professional organizations and subscriptions costs. A slight decrease is shown to align the budget with actual expenses.

General Fund

- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. An increase of \$1,175 is being requested to allow for conference price adjustments and for two members of the Buildings Division to attend a national building conference.
- 313 Training Assistance**
This line item funds all training courses and seminar costs. A decrease of \$695 is shown due to conference price adjustments.
- 314 Other Contractual Services**
This line item funds on-going maintenance agreements including, but not limited to the following: required testing and inspections of various building systems: alarm services, janitorial services, trash removal and recycling, as well as the City's portion of maintenance services for the Library/Metro Sarpy Center. A one-time increase of \$10,000 is being requested to fund the replacement of several library heat pumps.
- 401 Buildings & Grounds Maintenance**
This line item funds routine maintenance supplies and labor for repair and upkeep of all city-owned buildings as well as the city-owned interior finishes, furnishing and equipment in the Library. A one-time \$3,000 increase is requested to replace the concrete steps at southeast corner of the city hall building.
- 409 Machine Tool & Equipment Maintenance**
This line item funds the repair and maintenance of tools and equipment including snow equipment. Funding requested at same level as last year.
- 410 Motor Vehicle Maintenance**
This line item funds repair and maintenance of Building Division equipment. Funding requested at same level as last year.
- 411 Radio Maintenance**
This line item funds radio repairs and purchase of batteries and accessories for three 800 MHz radios (three radios are assigned to employees and one is kept as a spare). Funding requested at same level as last year.
- 412 Other Maintenance**
This line item is used for items that do not fit into another category including the repair of US, State and City flags. Funding requested at same level as last year.
- 505 Other Charges**
This line item provides for unexpected costly repairs. Funding requested at same level as last year.

General Fund

Administration					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	438,995	386,067	287,366	296,561
102	Salaries - Part-Time	12,382	8,932	0	0
103	Overtime Salaries	1,278	0	1,072	518
104	FICA	32,665	28,547	22,039	21,485
105	Insurance Charges	52,694	44,973	33,041	33,314
107	Pension	20,835	17,568	10,615	10,977
108	Pension/ICMA	5,590	5,602	6,375	6,535
Total Personnel Services		564,439	491,689	360,508	369,390
COMMODITIES					
201	Office Supplies	9,996	8,020	2,700	4,800
202	Books and Periodicals	299	636	536	536
203	Food Supplies	37	0	215	450
Total Commodities		10,332	8,656	3,451	5,786
CONTRACTUAL SERVICES					
301	Postage	2,628	2,484	1,609	600
302	Telephone	3,265	2,629	1,195	2,000
303	Professional Services-Other	4,478	0	563	450
304	Utilities	17,186	15,437	10,120	10,265
307	Car Allowance	4,228	3,570	3,690	3,690
308	Legal Advertising	752	995	750	750
309	Printing	1,831	2,379	3,054	2,500
310	Dues and Subscriptions	3,769	3,819	3,302	3,556
311	Travel	19,733	13,689	15,199	12,930
313	Training	7,300	8,108	6,883	6,076
314	Other Contractual Services	8,840	22,365	3,084	2,625
320	Prof Services-Auditing	29,481	26,669	0	0
321	Professional Services-Legal	105,527	76,790	64,286	75,000
Total Contractual Services		209,017	178,933	113,735	120,442
MAINTENANCE					
401	Building and Grounds	27	0	0	0
Total Maintenance		27	0	0	0
OTHER CHARGES					
505	Other Charges	26,824	17,905	6,863	4,425
510	County Treasurer Fee	52,800	61,386	0	0
Total Other Charges		79,625	79,292	6,863	4,425
Total Administration		863,440	758,569	484,557	500,043

Twenty-five percent of the Administration Fund is allocated to Sewer Fund 02-41.

General Fund

1-14 Administration

The Administration budget consists of operating expenses related to the office of the City Administrator and includes the positions of City Administrator, Assistant City Administrator/Director of Community Services, the Assistant to the City Administrator, the Community Relations Coordinator, and the Executive Assistant. Additionally, 25% of the cost of the Administration budget is funded by the Sewer Fund and 75% of the Community Relation Coordinator's salary is reimbursed by the Lottery Fund.

Budget Line Item

- 101 Full Time Salaries**
Salaries for the positions noted above are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
No funding is requested in this line item.
- 103 Overtime**
Funding in this line item is for occasional overtime needs of the Executive Assistant.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 108 Civilian Pension**
This line item funds the City's portion of employee pension contributions for the City Administrator.
- 201 Office Supplies**
This line item funds the administrative share of the postage meter lease and supplies, the monthly base and overage charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies. An increase is requested based on actual expenses. Last year the split between the newly created Administrative Services budget and the Administration budget was estimated.

General Fund

- 202 Books/Periodicals**
This line item funds the purchase of books and periodicals.
- 203 Food Supplies**
This line item funds the purchase of food supplies. A slight increase was requested.
- 204 Wearing Apparel**
No funding requested in this line item.
- 301 Postage**
This line item includes funding for the administrator portion of the newsletter postage and other postage costs. A decrease of \$1,009 is shown based on actual expenses. Last year the split between the newly created Administrative Services budget and the Administration budget was estimated.
- 302 Telephone**
This line item includes funding for telephone services for administration personnel. An increase of \$805 was requested based on actual expenses. Last year the split between the newly created Administrative Services budget and the Administration budget was estimated.
- 303 Professional Services – Other**
This line item funds new employee physicals for administration personnel. Funding requested shows a slight decrease.
- 304 Utilities**
This line item funds 50% of all utility costs for the City Hall facility. A slight increase was requested based on anticipated rate increases.
- 307 Car Allowance**
This line item funds car allowances for the City Administrator, Assistant City Administrator/Director of Community Services, Assistant to the City Administrator and Community Relations Coordinator. No increase.
- 308 Legal Ads**
This line items funds any legal advertising for administration. No increase requested.
- 309 Printing**
This line item funds City Hall's portion of printing the CityWise newsletter as well as other miscellaneous printing costs. A decrease of \$554 is shown based on actual expenses.
- 310 Dues/Subscriptions**
Administrative professional memberships and subscriptions for the City Administrator, Assistant City Administrator/Director of Community Services, Assistant to the City Administrator and Community Relations Coordinator are included in this line item. A slight increase is shown due to the increased costs of membership dues.

General Fund

- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to participate in the second year of a two-year Certified Public Communicator Program in lieu of attending the ICMA Conference, three employees to attend the Alliance for Innovation Transforming Local Government Conference, and two employees to attend the League of Nebraska Municipalities Annual Conferences. Several other in-state conferences and various MAPA, SCEDC, etc. events are also funded in this line item. A decrease of \$3,645 is shown due to changes in training requests and the ICMA Conference being held in Kansas City next year.
- 313 Training**
Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to participate in the second year of a two-year Certified Public Communicator Program in lieu of attending the 3CMA Conference, three employees to attend the Alliance for Innovation Transforming Local Government Conference, and two employees to attend the League of Nebraska Municipalities Annual Conferences. Additional funding was requested for several in-state conferences. A decrease of \$1,220 is shown due to changes in training requests and the ICMA Conference being held in Kansas City next year.
- 314 Other Contractual Services**
This line item includes funding for special projects and/or grant writing work, copy machine fees, and any other contractual services. A decrease of \$459 is shown based on actual expenses.
- 321 Professional Services – Legal**
An increase of \$10,700 is requested based on actual expenses and anticipated upcoming legal work.
- 505 Other Charges**
This line item funds other miscellaneous administrative expenses as well as the annual contribution to SCEDC in the amount of \$1,875 (75%). A decrease is shown based on actual expenses.

General Fund

General Fund

Police					
	FY13	FY14	FY15	FY16	
	Actual	Actual	Budget	Adopted	
PERSONNEL SERVICES					
101	Salaries - Full-Time	2,489,456	2,511,534	2,633,130	2,766,100
102	Salaries - Part-Time	18,544	19,607	24,360	25,210
103	Overtime Salaries	176,245	194,761	231,520	214,671
104	FICA	195,955	198,285	220,970	229,310
105	Insurance Charges	437,947	407,216	445,667	451,653
107	Pension/Civilian	10,084	10,200	10,688	10,963
108	Pension/Police	151,760	165,498	174,623	194,755
Total Personnel Services		3,479,990	3,507,102	3,740,958	3,892,662
COMMODITIES					
201	Office Supplies	4,631	5,336	5,000	5,300
202	Books and Periodicals	399	395	500	500
203	Food Supplies	138	115	200	200
204	Wearing Apparel	14,623	17,406	14,500	17,000
205	Motor Vehicle Supplies	78,288	82,863	85,000	80,000
206	Lab and Maint Supplies	566	599	1,000	1,000
208	Chemical Supplies	27	27	300	300
Total Commodities		98,671	106,741	106,500	104,300
CONTRACTUAL SERVICES					
301	Postage	2,199	1,354	2,500	2,500
302	Telephone	11,303	13,419	14,200	12,500
303	Prof Services-Other	1,405	1,430	2,000	2,000
304	Utilities	48,110	51,578	56,500	55,000
306	Rentals	0	0	150	150
308	Legal Advertising	26	74	50	50
309	Printing	5,267	5,937	5,000	6,000
310	Dues and Subscriptions	1,059	1,075	1,000	1,200
311	Travel	9,043	6,677	10,750	10,998
312	Towel and Cleaning Service	1,173	1,411	1,000	1,500
313	Training	11,025	7,273	11,159	12,000
314	Other Contractual Services	88,221	96,667	97,797	111,925
321	Professional Services-Legal	2,591	2,400	2,500	2,500
Total Contractual Services		181,422	189,295	204,606	218,323
MAINTENANCE					
401	Building and Grounds		169		
409	Machine Equip and Tool Maint.	919	1,379	1,000	1,500
410	Motor Vehicle Maintenance	29,820	28,057	24,000	28,000
411	Radio Maintenance	2,096	1,152	1,500	1,250
412	Other Maintenance	991	11,588	1,000	1,250
Total Maintenance		33,827	42,346	27,500	32,000

General Fund

		Police			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
OTHER CHARGES					
505	Other Charges	21,538	34,042	52,242	47,700
Total Other Charges		21,538	34,042	52,242	47,700
CAPITAL OUTLAY					
613	Motor Vehicles	39,592	38,990	137,500	110,000
618	Other Capital Outlay	0	8,479	10,000	23,000
Total Capital Outlay		39,592	47,468	147,500	133,000
Total Police		3,855,040	3,926,993	4,279,306	4,427,985

General Fund

1-15 Police

**Budget
Line Item**

- 101 Full Time Salaries**
This line items funds salaries for all full time Police Department employees. A 2.5% base factor is included for FOP salaries and potential salary increases in accordance with the compensation ordinance for all non-FOP employees.
- 102 Part Time Salaries**
This line item funds the salary of the Evidence Technician position. A 2.5% base factor is included for potential salary increase in accordance with the compensation ordinance.
- 103 Overtime**
This line item provides funding for overtime as detailed in the FOP contract. It includes \$55,000 of grant reimbursed overtime. The department has planned several traffic safety projects in FY15, including DUI checkpoints, DUI saturation patrols, Project Extra Mile enforcements, Speed Zone enforcement, and narcotics investigations which will be reimbursed through the Department of Justice.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.
- 105 Insurance**
This line item funds the City’s portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City’s portion of employee pension contributions for civilian police personnel and has been increased in proportion to the proposed salary increases.
- 108 Police Pension**
This line item funds the City’s portion of employee pension contributions for sworn police personnel and has been increased in proportion to the proposed salary increases. Additionally, State Statute calls for the police pension contribution to increase to 7% beginning in October 2015, up from 6-1/2%. That increase has also been incorporated.
- 201 Office Supplies**
The line was increased by \$300 to reflect actual expenses over the past 3 years.

General Fund

- 202 Books/Periodicals**
State statute books, police reference books, etc. are funded in this account and are needed for effective delivery of services. No additional funding was requested based on FY15 year-end estimate.
- 203 Food Supplies**
No additional funding was requested based on FY15 year-end estimate. Supplies for hosted training activities at the police station are funded in this line item.
- 204 Wearing Apparel**
The purchase and replacement of police uniforms and uniform equipment, to include ballistic vests, is included in this line item. The amount budgeted is based on historical data of replacement, which increases the line \$2,500 this year, including a \$1,500.00 grant reimbursement for ballistic vest purchases.
- 205 Motor Vehicle Supplies**
This line item provides for fuel and oil used in the police vehicles and based on actual expenses a decrease of \$5,000 is shown. An unforeseen drop in fuel costs is the primary reason for this decrease.
- 206 LAB/Main Supplies**
This line item provides for supplies including narcotic test kits, sexual assault kits, DNA kits and DUI testing supplies, etc. No increase in funding was requested for this line item.
- 208 Chemical Supplies**
This line item provides for supplies related to the Evidence processing area. No increase in funding was requested for this line item.
- 211 Other Commodities**
No funding was requested for this line item.
- 301 Postage**
Based on FY15 year-end estimates, no increase in funding is requested in this line item.
- 302 Telephone**
This line item provides for telephone service, both landline and cellular. Contractual cost for cellular phone was renegotiated and there is an overall decrease in this line item of \$1,700, even with a \$1,200 grant included.
- 303 Professional Services-Other**
Pre-employment testing (medical, psychological and polygraphs) is funded in this line. Funding requested at the same level as last year.
- 304 Utilities**
Based on actual expenses, a decrease of \$1,500 is shown in this line item.

General Fund

- 306 Rentals**
This line item provides for a contingency if rental equipment is needed for police operations. Funding requested at same level from last year.
- 308 Legal Ads**
This line item provides funding for legal ads and notices including employment advertising. Funding requested at same level as last year.
- 309 Printing**
This line item provides for the printing of numerous items, including the quarterly city newsletter, tickets, manuals, etc. Funding has been increased \$1,000 to reflect actual expenses.
- 310 Dues & Subscriptions**
This line item includes funding for membership in the International Association of Chiefs of Police, the Nebraska Police Chiefs Association, Nebraska Notaries, FBI Academy, and additional memberships. This line shows a slight increase based on end of year estimates.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for command staff to attend the IACP Conference, and other various leadership and professional training opportunities. A \$900 reimbursement grant is also shown for a staff member to attend the FBI Academy.
- 312 Towel/Uniform/Cleaning Service**
This line item provides for the cleaning of police uniforms. Funding has been increased \$500 to reflect actual costs.
- 313 Training**
This line item provides for tuition reimbursement as well as tuition and fees for police training courses. It also includes grant funded training and as well as funding for command staff to attend the IACP Conference, and other various leadership and professional training opportunities. Line item increased by \$841.
- 314 Other Contractual Services**
This line item includes payment for contract services including Douglas County Crime Scene services, computer support, copier costs, lease payments on police vehicles, Project Harmony and other miscellaneous contractual services. Also included is a \$2,500 increase for Sarpy County 911 communication radio and dispatch services and an \$8,800 Safe Streets Grant.
- 321 Professional Services (Legal)**
This line item provides funding to prosecute city ordinance violations. Additionally, any police-related legal expenses are billed to this account. Funding requested at same level as last year.

General Fund

- 409 Repair and Maintenance**
This line item funds the repair and maintenance of equipment in the police station. An increase of \$500 is requested.
- 410 Motor Vehicle Maintenance**
This line item provides for the repair of police vehicles. Repair costs have fluctuated in the past five years and an increase of \$4,000 has been requested.
- 411 Radio Maintenance**
This line item provides for the repair and maintenance of police radio equipment. Funding has been decreased by \$250.
- 412 Other Maintenance**
This line item provides for the repair and maintenance of equipment not listed in line 409, such as in-car video camera systems. Funding has been increased by \$250 to reflect actual costs.
- 505 Other Charges**
This line item provides for items such as crime prevention supplies, DARE, ammunition, SWAT team supplies, and all other associated charges. Year-end estimates will be over budget due to two unexpected grants in FY14. A Safe Street grant is shown for FY15 in the amount of \$4,000. Additionally, an increase of \$5,200 is requested to purchase four new tasers to replace existing equipment.
- 613 Motor Vehicles**
- Police Cars - \$80,000**
Funds are requested for the purchase two (2) marked police cars from the State Bid. January 2016 would be the earliest any vehicles could be ordered and the cars would be in use by May 2016.
- Unmarked Car - \$30,000**
Funds approved purchase 2 unmarked cars for \$30,000. We currently have two unmarked police cars that are 16 & 17 years old and will be going over 100,000 miles in FY16.

618

Other Capital

Mobile Data Computer - \$10,000

The original Mobile Data Computers (MDCs) were purchased in 2005. At that time the department purchased six (6) MDCs, which are still in operation. However, with technological advances and additional software added, the computers are outdated and are having difficulty running the newer software. With a replacement plan of two MDCs per year, all of the 2005 MDCs will be replaced by FY17, making the last remaining computers 12 years old.

HPD Modems - \$6,000

Required for connectivity to Sarpy County Communications. The existing Modems are over 10 years old. A replacement plan of two per year with the MDCs is required to keep up with technology changes and have MDC capability in all marked cars, including command.

Power DMS Document Management System - \$7,000

Power DMS is a document management system that will be used for policy review, updating, collecting employee signatures, and keeping employees up to date on current rules and regulations. This tool will also allow us to establish compliance standards with state training mandates for collecting training hours. Instructors can create tests on policy review to ensure policies are read. We will also use the tool for Use of Force Reporting and review and Field Training reports and tests. Ultimately, this tool will streamline policy, training and document management at the police department, and may be transitioned to the entire city. The annual fee for this service after the initial startup is \$4,204 or \$105.10 per user (40 users). If/when the entire city is using the system, the annual fee would be \$4,974 or \$45.22 per user (110 users)

General Fund



General Fund

		Animal Control			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
CONTRACTUAL SERVICES					
314	Other Contractual Services	43,399	47,191	48,900	50,750
321	Professional Services-Legal	241	0	1,000	1,000
Total Contractual Services		43,640	47,191	49,900	51,750
Total Animal Control		43,640	47,191	49,900	51,750

General Fund

1-16 Animal Control

Budget Line Item

314 Other Contractual Services

The City contracts with the Nebraska Humane Society (NHS) for animal control services. Service rates are based on population and the CPI. An increase of \$1,850 is requested.

321 Professional Services (Legal)

This line item provides funding for animal control-related legal expenditures and the prosecution of animal control violations by the City Attorney, if needed. No change in funding requested.

General Fund

		Fire			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salaries - Full Time	133,811	117,849	96,792	96,803
102	Salaries - Part-Time		179,772	0	0
103	Overtime Salaries	106	93	0	0
104	FICA	3,834	17,004	1,438	1,438
105	Employee Benefit - Insurance	31,504	21,276	15,355	17,061
107	Pension/Civilian	2,369	1,409	0	0
108	Pension/Fire	12,276	12,881	12,890	12,893
111	Disability Insurance	4,954	1,222	0	0
Total Personnel Services		188,855	351,507	126,475	128,195
COMMODITIES					
201	Office Supplies	1,583	433	0	0
202	Books and Periodicals	0	0	0	0
203	Food Supplies	5,972	199	0	0
204	Wearing Apparel	4,383	3,172	0	0
205	Motor Vehicle Supplies	18,269	12,615	0	0
207	Janitor Supplies	1,421	265	0	0
208	Chemical Supplies	352	86	0	0
211	Other Commodities	8,740	343	0	0
215	Squad Supplies	15,807	4,735	0	0
Total Commodities		56,527	21,847	0	0
CONTRACTUAL SERVICES					
301	Postage	680	92	0	0
302	Telephone	6,019	8,166	480	960
303	Prof Services-Other	1,218	1,050	0	0
304	Utilities	58,289	39,600	13,500	14,000
307	Car Allowance	5,000	1,800	0	0
308	Legal Advertising	0	12	0	0
309	Printing	3,388	0	0	0
310	Dues and Subscriptions	2,945	125	0	0
311	Travel	8,578	210	0	0
313	Training	14,612	3,143	0	0
314	Other Contractual Services	73,139	61,039	1,372,342	1,547,794
321	Professional Services-Legal	14,076	6,182	0	5,000
Total Contractual Services		187,943	121,420	1,386,322	1,567,754

General Fund

Fire					
	FY13	FY14	FY15	FY16	
	Actual	Actual	Budget	Adopted	
MAINTENANCE					
401	Building and Grounds	0	18,836	10,000	10,000
409	Machine Equip and Tool Maint.	4,703	642	0	0
410	Motor Vehicle Maintenance	9,039	17,857	7,500	0
411	Radio Maintenance	2,862	952	0	0
412	Other Maintenance	315	0	0	0
Total Maintenance		16,919	38,288	17,500	10,000
OTHER CHARGES					
505	Other Charges	8,384	620,257	0	0
519	Reimbursement - PFD(see 8030)		0	0	
520	Emergency Expenditures	984	0	0	0
Total Other Charges		9,367	620,257	0	0
CAPITAL OUTLAY					
618	Other Capital Outlay				
Total Capital Outlay		0	0	0	0
Total Fire		459,612	1,153,319	1,530,297	1,705,949

General Fund

1-17 Fire

Budget Line Item

- 101 Full Time Salaries**
Salary for the Fire Marshal position is included in this line item. The City of Papillion will reimburse 50% of the cost.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of the salary. (Firefighters in the State of Nebraska are not required to contribute to the social security system for retirement purposes. They do contribute the Medicare portion, 1.45% of salary.) The City of Papillion will reimburse 50% of the cost.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount. The City of Papillion will reimburse 50% of the cost.
- 108 Firefighter Pension**
This line item funds the City's portion of employee pension contributions for the Fire Marshal. The City of Papillion will reimburse 50% of the cost.
- 111 Disability Insurance**
This line item funds the City's portion of the Fire Marshal's disability insurance. The City of Papillion will reimburse 50% of the cost..
- 302 Telephone**
This line item provides for cellular telephone allowance and the fire panel at Station 4. An increase of \$480 is requested. The City of Papillion will reimburse 50% of the cost.
- 304 Utilities**
This account funds utility payments at the Station 4 facility. A \$500 increase is requested. The City of Papillion will reimburse 50% of the cost.
- 308 Legal Ads**
This line item provides funding for legal ads and notices. No funding requested in this line item.

General Fund

- 314 Other Contractual Services**
This line item includes fire service contract costs (including 911 communications) and tornado siren expenses. The line item has increased based on firefighter wage increases and the increase in 911 charges.
- 321 Professional Services (Legal)**
This line item provides funding for fire-related legal expenses.
- 401 Buildings and Grounds**
Funding for any necessary building and grounds supplies or repairs is included in this line item. Expenditures will be billed back to the City of Papillion at the agreed upon pro-rated percentage.
- 410 Motor Vehicle Maintenance**
This line item provides funding for the repair and maintenance of fire vehicles and apparatus. Papillion has assumed the responsibility for all truck repairs and this line will not need to be funded in FY16.

General Fund

Community Development

		FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted
PERSONNEL SERVICES					
101	Salaries - Full Time	269,261	278,301	295,239	298,693
102	Salaries - Part-Time	15,427	19,076	22,232	23,032
103	Overtime Salaries	752	382	572	537
104	FICA	20,504	21,615	24,330	24,653
105	Employee Benefit - Insurance	56,152	42,167	37,331	55,964
107	Civilian Pension City's Exp	16,201	16,721	17,749	17,954
Total Personnel Services		378,297	378,262	397,453	420,833
COMMODITIES					
201	Office Supplies	7,342	5,916	7,800	9,000
202	Books and Periodicals	477	149	1,000	1,000
203	Food Supplies	408	253	1,000	600
204	Wearing Apparel	331	414	1,200	1,000
205	Motor Vehicle Supplies	1,967	1,969	3,000	2,300
Total Commodities		10,525	8,702	14,000	13,900
CONTRACTUAL SERVICES					
301	Postage	3,431	3,815	5,000	3,500
302	Telephone	691	686	1,000	1,200
303	Prof Services-Other	38,666	29,886	40,000	40,000
307	Car Allowance	720	840	720	720
308	Legal Advertising	1,044	2,430	2,000	2,000
309	Printing	7,928	6,651	4,000	4,000
310	Dues and Subscriptions	2,886	889	1,650	2,300
311	Travel	8,246	6,252	12,227	12,227
313	Training	4,609	4,423	5,080	5,080
314	Other Contractual	22,597	42,132	7,388	8,388
321	Professional Services-legal	49,040	64,842	75,000	75,000
Total Contractual Services		139,859	162,846	154,065	154,415
MAINTENANCE					
410	Motor Vehicle Maintenance	32	0	500	500
Total Maintenance		32	0	850	800
OTHER CHARGES					
505	Other	11,352	1,358	8,500	8,500
Total Other Charges		11,352	1,358	8,500	8,500
TOTAL		540,064	551,168	574,868	598,448

General Fund

1-18 Community Development

Budget Line Item

- 101 Full-Time Salaries**
This line item includes salaries for all full-time CD employees. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
The Department currently has an authorized but unfunded position of PT Building Inspector. This position would only be filled if needed and on a temporary basis.
- This line item has included funding in previous years for a PT Planning Intern. Because of the current workload and projects planned for FY15/16, there is a need for a paid PT Planning Intern. It is anticipated that the Intern would provide assistance with planning-related research, drafting reports and correspondence, initial review of sign permits, GIS Mapping, CUP annual reviews, file reorganization, assistance with the planned Comprehensive Plan Update, etc.
- 103 Overtime**
This account includes overtime pay for the Permit Tech who attends the Planning Commission meetings and Appeals Board meetings.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item includes all office supplies designed for general use. Funding requested to increase by \$1,200 due to cost of supplies and frequency of repair for plotter.

General Fund

- 202 Books and Periodicals**
This line item includes the purchases of books, magazines, pamphlets, etc. This includes the purchase of the new 2012 ICC Code Books. Funding requested at same level as last year.
- 203 Food Supplies**
This line item funds refreshments for meetings. Funding is requested to decrease by \$400 due to completion of the Comprehensive Plan Update project.
- 204 Wearing Apparel**
This line item includes the purchase of protective or work clothing, including safety boots, hats, gloves and City logo shirts, sweatshirts and jackets. Reduced funding level of \$200 requested based on the removal of the unfilled Building Inspector's portion of the allowance.
- 205 Motor Vehicle Supplies**
This line item includes all purchases of fuel, lubricants, and expendable appurtenances used by motor vehicles. Funding requested is decreased by \$700 based on staffing changes and lower gas prices.
- 301 Postage**
This line item includes postage meter charges and other postage expenses related to outgoing departmental mail. Funding is requested to decrease by \$1,500 with the completion of the Comprehensive Plan Update and related mailings.
- 302 Telephone**
This line item includes all expenses involved in telephone service for the Department. Funding is requested to increase slightly to adjust for actual costs of DID service.
- 303 Professional Services - Other**
This line item provides for fees for the retention of professional or technical services from outside individuals or firms, and includes engineering review by Thompson, Dreessen & Dorner when needed and building design review by BCDM. Funding is requested at the same level as last year, however actual expenditures will be dependent upon projects submitted during the year.
- 307 Car Allowance**
This line item funds a car allowance for the Community Development Director and the City Planner. Funding requested at same level as last year.
- 308 Legal Advertising**
This line item includes the costs of classified and legal advertising for planning related projects and commission/board meetings, and the occasional fee associated with recording a document. Funding requested at same level as last year.

General Fund

- 309 Printing**
This line item includes all costs of materials, printing or processing involved in the reproduction of items by an outside firm for use by the Department, and includes a share of the newsletter printing costs. Funding requested at the same level as last year.
- 310 Dues and Subscriptions**
This line item includes subscriptions to periodical magazines and professional publications, as well as charges for dues to the following professional organizations: the American Planning Association (APA), the International Code Council (ICC), the Nebraska Code Officials Association (NCOA), the Nebraska Floodplain and Stormwater Managers Association (NeFSMA), and the Nebraska Planning & Zoning Association (NPZA). Funding is requested to increase by \$650 to account for rising dues and subscription costs.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Included are the travel costs for the Chief Building Official to attend ICC; for the Chief Building Official and Building Inspector to attend NCOA and the CCI conferences; for the Building Inspectors to test for certifications, the NPZA conference for the Chief Building Official, the City Planner, the Permit Technician, the Intern and also the Community Development Director. The City Planner and the Community Development Director will be attending APA National. Funding requested at the same level as last year.
- 313 Training**
This line item includes all training courses and seminar costs associated with the registration and testing costs for the Chief Building Official to attend ICC; for the Chief Building Official and Building Inspector to attend NCOA and the CCI conferences; the NPZA conference for the Chief Building Official, the City Planner, the Permit Technician, the intern and the Community Development Director; APA National for the City Planner and Community Development Director. Funding requested at the same level as last year.
- 314 Other Contractual Services**
This line item includes the contract with Sarpy County to provide GIS services for the City, ESRI annual license for Planning Department, Sprint data cards for Building Department, the fee for the BluePrince and PDSPECT software used by the Building Department. Contract costs for Sprint data cards and Sarpy GIS Contract remained the same. The year-end estimate is over budget due to paying for an appraisal associated with the redevelopment area. Funding requested at same level as last year.
- 321 Professional Services - Legal**
This line item includes the fees for legal services performed by the City Attorney or other attorneys retained to handle such services for the City. Funding requested at the same level as last year.

General Fund

- 410** **Motor Vehicle Maintenance**
This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles. Funding requested at same level as last year.

- 411** **Radio Maintenance**
This line item includes all repair or replacement purchases of parts and supplies used for the Department's radios. Funding requested to reduce slightly to adjust to the average annual cost of maintenance for the radios.

- 505** **Other Charges**
This line item includes other purchases which may be made which do not fall into other accounts, including building demolition costs and Great Plains locate tickets. Funding requested at same level as last year.

General Fund

General Fund

Street Administration					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	163,525	163,307	172,308	178,585
102	Salaries - Part-Time	22,065	6,856	9,133	9,365
103	Overtime Salaries	1,591	0	641	671
104	FICA	13,889	12,609	13,986	14,486
105	Insurance Charges	12,968	16,827	14,047	19,731
107	Pension	9,907	9,773	10,377	10,755
Total Personnel Services		223,946	209,373	220,492	233,593
COMMODITIES					
201	Office Supplies	79	82	86	86
Total Commodities		79	82	86	86
CONTRACTUAL SERVICES					
302	Tele/Cell/Pager	1,008	924	990	990
303	Prof Services - Other	74	160	0	0
309	Printing	0	0	45	45
310	Dues & Subscriptions	363	457	407	482
311	Travel	674	1,265	1,986	2,000
313	Training	1,152	1,571	2,023	2,235
314	Other Contractual Services	2,480	1,884	1,527	1,527
321	Professional Services-Legal	0	481	0	0
Total Contractual Services		5,750	6,742	6,978	7,279
OTHER CHARGES					
505	Other	247	67	171	171
Total Other Charges		247	67	171	171
Total Street Administration		230,021	216,264	227,727	241,129

*Twenty-five percent of the operating expenditures Streets Administration Fund is allocated to Sewer Fund 02-41.
Fifty percent of three positions are allocated to the Sewer Fund 02-41.

General Fund

1-19 Street Administration

(Note: 25% of the cost of the Streets Administration budget is funded by the Sewer Fund. Also, 50% of salary costs for the City Engineer, Secretary/Receptionist and Intern are funded by the Sewer Fund.)

Budget Line Item

- 101 Full Time Salaries**
This line item provides funding for the salaries of the Public Works Director, City Engineer/Assistant Public Works Director, Administrative Secretary, and Secretary/Receptionist. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance. A request is being made to transition the current Administrative Assistant position to an Executive Assistant/Office Manager at a range of 150. The work currently being performed by the Administrative Assistant is above and beyond the job description. Also, adding a full-time Secretary/Receptionist position requires supervision and evaluation, which best fits under an office manager position.
- 102 Part Time Salaries**
This line item funds part time positions and the intern position.
- 103 Overtime**
This line item funds costs associated with occasional overtime hours by the Administrative Assistant and Secretary/Receptionist. Overtime hours are normally required in conjunction with community events and large annual reports such as the 1 & 6 Year Road Plan and State of Nebraska Annual Report.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item provides funding for office supplies used in the front office. Funding requested as same level as last year.

General Fund

- 302 Telephone**
This line item funds cell phone expenses of the Public Works Director and City Engineer/Assistant Public Works Director. Funding requested as same level as last year.
- 309 Printing**
This line item funds printing costs such as business cards, stationery and letterhead. Funding requested at same level as last year.
- 310 Dues & Subscriptions**
This line item provides funding for membership dues for professional organizations such as the American Public Works Association (APWA), American Concrete Institute (ACI), local chapter of the Institute of Transportation Engineers (LOCATE), Certified Professional in Erosion and Sediment Control (CPESC), and International Erosion Control Association (IECA). Additional request for City Engineers PE License which is due every two-years.
- 311 Travel & Mileage**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Additional request is for price adjustments.
- 313 Training Assistance**
The line item includes all training courses and seminar costs. Additional cost request is for price adjustments and adding the Transportation Conference for the Director.
- 314 Other Contractual Services**
This line item includes funding for the lease of the office copier, copy overage charges and Best Care EAP. Funding request is at same level as last year.
- 505 Other Charges**
This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as expenses related to the Employee Appreciation Dinner. Funding requested at same level as last year.

General Fund

General Fund

Streets Operating

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted
PERSONNEL SERVICES				
101 Salaries - Full-Time	644,361	674,105	695,771	704,770
102 Salaries - Part-Time	32,563	41,414	67,000	67,000
103 Overtime Salaries	21,908	20,101	34,488	36,985
104 FICA	50,477	53,565	61,256	62,135
105 Insurance Charges	168,312	128,845	138,124	141,716
106 Other Personnel Services	0	0	0	0
107 Pension	40,021	41,581	43,609	44,390
109 Self Insurance Expense	0	0	0	0
110 Excess Ins Reimbursement	0	0	0	0
Total Personnel Services	957,641	959,611	1,040,248	1,056,996

COMMODITIES

200 Inter-Fund Transfers				
201 Office Supplies	991	1,185	1,250	1,250
202 Books and Periodicals	0	0	0	0
203 Food Supplies	116	60	170	170
204 Wearing Apparel	3,127	2,970	3,800	3,800
205 Motor Vehicle Supplies	64,637	57,848	73,025	73,025
206 Lab and Maint Supplies	1,811	2,894	3,000	3,000
207 Janitor Supplies	1,386	1,700	1,550	1,550
208 Chemical Supplies	0	0	0	0
209 Welding Supplies	1,414	1,912	2,100	2,100
211 Other Commodities	0	0	0	0
Total Commodities	73,482	68,569	84,895	84,895

CONTRACTUAL SERVICES

301 Postage	674	384	805	805
302 Telephone	2,898	2,849	2,600	2,600
303 Prof Services-Other	1,743	2,731	5,270	5,270
304 Utilities	429,510	475,164	469,207	470,868
305 Insurance and Bonds	0		0	0
306 Rentals	0	0	0	0
308 Legal Advertising	7	0	50	50
309 Printing	2,250	3,128	2,835	2,835
310 Dues and Subscriptions	723	789	744	744
311 Travel	3,755	6,402	7,110	6,850
312 Towel and Cleaning Service	4,272	4,320	4,400	4,700
313 Training	6,496	4,523	5,025	5,425
314 Other Contractual Services	139,538	127,449	83,390	73,068
320 Prof Services-Auditing	0	0	0	0
321 Professional Services-Legal	689	422	1,000	1,000
Total Contractual Services	592,555	628,160	582,436	574,215

General Fund

Streets Operating					
	FY13	FY14	FY15	FY16	
	Actual	Actual	Budget	Adopted	
MAINTENANCE					
401	Buildings and Grounds	22,828	7,119	36,500	11,500
402	Bridges and Culverts	0		0	0
406	Storm Sewers	162	1,525	1,500	1,500
407	Sidewalk & Curb Maint	4,331	529	6,000	6,000
408	Street Maintenance	77,046	85,409	76,109	76,109
409	Machine Equip and Tool Maint.	2,707	2,067	3,500	3,500
410	Motor Vehicle Maintenance	46,526	41,747	53,910	52,910
411	Radio Maintenance	183	0	250	250
412	Winter Maintenance	59,561	72,057	78,598	78,598
413	Traffic Signs	25,526	31,836	29,175	34,575
Total Maintenance		238,870	242,287	285,542	264,942
OTHER CHARGES					
505	Other Charges	497	696	400	400
Total Other Charges		497	696	400	400
CAPITAL OUTLAY					
613	Motor Vehicles		69,482	122,465	143,999
614	Road Machinery				0
618	Other Capital Outlay	38,286	13,465		27,500
Total Capital Outlay		38,286	82,947	122,465	171,499
Total Street Operating		1,901,331	1,982,271	2,115,986	2,152,947

General Fund

1-20 Street Operating

**Budget
Line Item**

- 101 Full Time Salaries**
This line item provides funding for 15 full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item funds one part time position and three seasonal positions with a full time equivalent of 1.88.
- 103 Overtime**
This line item funds overtime for 15 full-time and 3 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during the Salute to Summer Celebration, Cleanup Days, Fall Leaf Collection and other special city events along with concrete pours and occasional emergency call-outs.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item provides funding for office supplies used in the front office, Street Superintendent's office, Shop Foreman's office, and for general use by hourly employees. Funding requested at same level as last year.
- 203 Food Supplies**
This line item funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.

General Fund

- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for 15 full-time, one part time, and 3 seasonal employees.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 39 vehicles and 24 pieces of gas powered equipment. Funding requested at same level as last year.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, concrete finishing tools, asphalt tools, mechanic tools, shovels, rakes and all other construction related tools. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies for the Public Works Facility. Funding requested at same level as last year.
- 209 Welding Supplies**
This line item provides for welding supplies used to maintain 39 vehicles and 68 pieces of equipment, in addition to any building and grounds repairs. Funding requested at same level as last year.
- 301 Postage**
This line item is to cover costs associated with the mailing of the CityWise newsletter and general department mailings. Funding requested at same level as last year.
- 302 Telephone**
Funding is included for the phone system at the Public Works Facilities and the Street Superintendent's cell phone and data package. . Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services. . Funding requested at same level as last year.
- 304 Utilities**
This line item funds all utilities at the Public Works Facility, street lighting, and traffic signals throughout the city. An additional \$1,661 is being requested due to projected increases in utility costs.
- 308 Legal Ads**
This line item is for advertising open positions and publishing announcements in the paper. Funding requested at same level as last year.

General Fund

- 309 Printing**
This line item covers printing costs for letterhead, stationary, etc. and also includes the Street Department's portion of the CityWise newsletter printing Funding requested at same level as last year.
- 310 Dues and Subscriptions**
This line item funds the professional memberships and certifications for 15 full-time employees. Examples include the American Public Works Association Membership, American Concrete Institute Membership, and Pesticide Applicators Certification. Funding requested at same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conferences, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training. Request is less than last year due to the Vector Control Conference being held in the Omaha area this year.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms.
- 313 Training**
This line item includes all training courses and seminar costs. An ongoing increase of \$400 is being requested due to increases in registration fees.
- 314 Other Contractual Services**
This line item funds contracts in place for the following services: bank loan payments for the new dump truck, One-Call locates, Heritage Crystal Clean, O'Keefe Elevator Service, Beacon Building Service, EAP, Skid Steer Rental, Micro Paver Updates, Papillion Sanitation trash service, and Simplex Grinnell Fire System service. A decrease of \$18,136 is shown due to a loan on the loader being paid off and switching trash service haulers. An ongoing increase of \$3,434 was requested for NexTraQ (AVL) yearly service and an ongoing increase of \$3,630 was requested for City of Omaha signal maintenance fees for the Harrison Street traffic signals.
- 321 Professional Services - Legal**
Funding requested at same level as last year.
- 401 Buildings and Grounds**
This line item funds repairs to the Public Works Facility and pedestrian overpass. A significant decrease is shown (\$29,000) due to completion of projects during the current fiscal year. Included in the current budget request are two one-time expenditures of \$2,000 (a total of \$4,000) to replace three entry doors and to replace three exhaust fans.

General Fund

- 406 Storm Sewer**
This line item provides funding for the repair of storm sewers throughout the city. Funding requested at same level as last year.
- 407 Sidewalk Maintenance**
This line item is used for the maintenance, repair and construction of sidewalks. Funding requested at same level as last year.
- 408 Street Maintenance**
Street maintenance includes removal and replacement of concrete and asphalt street panel, curb and gutter repair, street sweeping, crack sealing and other street maintenance related items. Funding requested at same level as last year.
- 409 Machine – Equipment and Tool Maintenance**
This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc. Funding requested at same level as last year.
- 410 Motor Vehicle Maintenance**
This line item is for the purchase of replacement parts for 33 vehicles and 68 pieces of equipment and shows a decrease of \$5,000 due to one-time purchase during the current fiscal year. Included in the current budget request is a one-time expenditure of \$1,500 to replace the gutter broom plates on the street sweeper and a one-time request of \$2,500 to replace trailer lighting receptacles on all of the vehicles in the Public Works fleet.
- 411 Radio Maintenance**
This line item is for the repair and maintenance of the radio system. Funding requested at same level as last year.
- 412 Winter Maintenance**
This line item is associated with winter operations and is for the purchase of sand, salt, plow blades, liquid deicer and equipment parts. Funding requested at same level as last year.
- 413 Traffic Signs**
This line item funds the maintenance, repair and purchase of traffic control signs and pavement markings. Requested an additional one-time expenditure of \$5,400 for purchasing backup traffic signal cameras and detection cards. The equipment is needed for emergency repairs.
- 505 Other Charges**
This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as the charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.

General Fund

Parks Maintenance

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted
PERSONNEL SERVICES				
101 Salaries - Full-Time	326,328	339,745	353,699	359,104
102 Salaries - Part-Time	68,297	57,219	70,077	70,077
103 Overtime Salaries	9,060	7,101	18,909	20,799
104 FICA	29,650	29,505	34,031	34,461
105 Insurance Charges	68,050	64,681	69,648	59,176
107 Pension	20,060	20,784	22,356	22,963
Total Personnel Services	521,444	519,034	568,720	566,580
COMMODITIES				
203 Food Supplies	25	36	70	70
204 Wearing Apparel	1,615	1,898	2,312	2,312
205 Motor Vehicle Supplies	30,148	29,367	30,860	30,860
206 Lab and Maint Supplies	2,019	2,207	2,700	2,700
207 Janitor Supplies	683	862	1,000	1,000
208 Chemical Supplies	2,586	354	4,650	4,650
209 Welding Supplies	0	0	400	400
210 Botanical Supplies	17,541	21,775	25,000	25,000
Total Commodities	54,618	56,499	66,992	66,992
CONTRACTUAL SERVICES				
301 Postage	27	788	35	35
302 Telephone-Cellular-Pager	1,152	720	720	720
303 Prof Services-Other	317	1,119	5,620	2,120
304 Utilities	20,060	18,362	23,449	24,105
308 Legal Advertising	0	0	100	100
309 Printing	232	134	200	200
310 Dues and Subscriptions	604	587	600	600
311 Travel	1,686	1,445	3,439	2,009
312 Towel and Cleaning Service	1,310	1,417	1,650	1,650
313 Training	2,123	2,127	3,265	2,915
314 Other Contractual Services	19,353	17,247	14,314	16,634
Total Contractual Services	46,865	43,946	53,392	51,088

General Fund

Parks Maintenance					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
MAINTENANCE					
401	Building and Grounds	14,307	21,100	41,450	29,867
409	Machine Equip and Tool Maint.	3,282	2,894	3,000	3,000
410	Motor Vehicle Maintenance	21,324	21,662	32,500	32,500
411	Radio Maintenance	393	106	150	150
412	Other Maintenance	5,070	2,075	6,000	16,000
Total Maintenance		44,376	47,837	83,100	81,517
OTHER CHARGES					
505	Other Charges	399	121	400	400
Total Other Charges		399	121	400	400
CAPITAL OUTLAY					
613	Motor Vehicle	47,984	184,960	84,000	64,000
618	Other Capital Outlay	0	6,700	0	36,000
Total Capital Outlay		47,984	191,660	84,000	100,000
Total Parks		715,686	859,096	856,604	866,577

General Fund

1-22 Park Maintenance

Budget Line Item

101 Full Time Salaries

This line item provided funding for 8 full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance. Requesting \$863 for transitioning one MWI position to a MWII position starting in April 2016.

102 Part Time Salaries

This line item provides funding for eight seasonal positions and one part time position with a full time equivalent of 3.56. Funding requested at the same level as last year.

103 Overtime

This line item provides overtime funding for 8 full time positions, and 8 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also required during La Vista Days, Cleanup Days, Fall Leaf Collection, sports tournaments and occasional emergency call-outs. Requesting slight increase for position transition.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. Requesting slight increase for position transition.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

203 Food Supplies

This funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at the same level as last year.

204 Wearing Apparel

This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment for 8 full time employees, 8 seasonal employees and 1 part time employee. Funding requested at the same level as last year.

General Fund

- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 8 vehicles and 100 pieces of equipment. Funding requested at the same level as last year.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes, loppers and other park maintenance related tool requirements. Funding requested at the same level as last year.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies used in the park restroom facilities. Funding requested at the same level as last year.
- 208 Chemical Supplies**
This line item is for the purchase of chemicals necessary for turf and tree care in the city parks. Funding requested at the same level as last year.
- 209 Welding Supplies**
This line item provides for the purchase of welding supplies and grinding supplies. The Parks Dept. has been performing quite a bit of welding and grinding on our aging mower decks. Funding is requested at the same level as last year.
- 210 Botanical Supplies**
This line item is for the purchase of fertilizer and weed control products for the parks. Trees and flowers are also purchased from this line item. We will be applying for \$5,000 grants from both the Papio NRD and Trees for Nebraska Towns.
- 301 Postage**
This line item funds park related postage costs. Funding is requested at the same level as last year.
- 302 Telephone**
This line item provides for the partial funding of the Park Superintendent's cell phone. New tier system lowered this line item. Funding requested at the same level as last year.
- 303 Professional Services - Other**
This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services. A decrease of \$3,500 is shown due to a one-time expenditure during the current fiscal year for hepatitis shots for employees.
- 304 Utilities**
This line item provides for gas, electricity and water in all the parks. An on-going increase of \$656 is requested based on anticipated increases (1.3% for OPPD, 5% for MUD, and 1% for BHE).

General Fund

- 308 Legal Advertising**
This line item funds advertising for seasonal positions. We are utilizing the City's Career Link membership to advertise seasonal employment opportunities. Funding requested at the same level as last year.
- 309 Printing**
This line item provides for printing business cards, city letterhead and stationery. Funding requested at the same level as last year.
- 310 Dues and Subscriptions**
This line item provides for professional memberships and certifications for parks employees. Examples include: Professional Grounds Maintenance Society (PGMS), National Playground Safety Institute and Nebraska Pesticide Applicators Certification. Funding requested at the same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. A decrease of \$1,454 is shown because the Park Foreman will not be attending the PGMS Conference this year. The training is rotated each year between the Park Foreman and the Sports Complex Foreman. The Sports Complex Foreman will be attending the conference this year.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms. Funding requested at the same level as last year.
- 313 Training**
This line item includes all training courses and seminar costs. A decrease of \$350 is shown for the Park Foreman not attending the PGMS training this fiscal year. This training rotates between the Park Foreman and the Sports Complex Foreman each year. The Sports Complex Foreman will be attending this year.
- 314 Other Contractual Services**
This line item funds contracts with Papillion Sanitation, weed spraying, EAP, CDL renewals and Barone Security. Requesting an ongoing increase of \$900 for portable restrooms which were coded out of Recreation Department in prior years, a \$1,000 price adjustment for weed spraying contract, and a \$420 increase for security system monitoring at the Park Annex.
- 401 Buildings and Grounds**
This line item funds repairs to park equipment and facilities. A decrease of \$21,000 is shown due to the completion of one-time projects during the current fiscal year. The budget request includes a one-time increase to replace the damaged furnace and add air conditioning to the concession stand and rest rooms at City Park in the amount of \$8,000, and a one-time increase of \$1,417 to purchase a security system for new Park Annex building.

General Fund

- 409 Machine – Equipment and Tool Maintenance**
This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, power pruners, etc. Funding requested at the same level as last year.
- 410 Motor Vehicle Maintenance**
This line item funds replacement parts for 8 vehicles and 100 pieces of equipment. Funding requested at the same level as last year.
- 411 Radio Maintenance**
This line item provides for the maintenance and repair of the radio system. Funding requested at the same level as last year.
- 412 Other Maintenance**
This line item is for maintenance and replacement costs associated with playground equipment. The budget request includes an increase to replace the picnic tables and grills in the amount of \$10,000.
- 505 Other Charges**
This line item funds the purchase of items that do not logically fall into any of the scheduled line items and for charges associated with the annual employee appreciation dinner. Funding requested at the same level as last year.

General Fund

Recreation

		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	250,341	255,586	262,565	269,979
102	Salaries - Part-Time	54,728	61,057	65,933	65,933
103	Salaries - Overtime	222	0	372	97
104	FICA	22,320	23,152	25,159	25,705
105	Insurance Charges	45,001	39,857	47,523	37,916
106	Personnel Services	0	0	0	0
107	Pension	15,034	15,335	15,776	16,205
Total Personnel Services		387,647	394,987	417,328	415,835
COMMODITIES					
201	Office Supplies	1,805	1,739	2,100	2,100
202	Books and Periodicals	0	0	0	0
203	Food Supplies	3,841	3,561	5,783	6,983
204	Wearing Apparel	7,099	6,088	12,030	13,030
205	Motor Vehicle Supplies	0	0	250	250
211	Other Commodities	10,375	12,812	11,280	11,580
Total Commodities		23,119	24,200	31,443	33,943
CONTRACTUAL SERVICES					
301	Postage	1,612	1,249	2,265	1,965
302	Telephone	1,824	2,211	2,276	2,276
303	Prof Services-Other	177	135	500	500
304	Utilities	44,181	46,418	44,233	47,333
306	Rentals	912	961	300	300
307	Auto Allowance	1,358	1,183	1,200	1,200
308	Legal Advertising	44	0	3,000	3,000
309	Printing	2,550	3,204	2,920	3,220
310	Dues and Subscriptions	186	518	750	750
311	Travel	781	576	1,822	1,822
313	Training	569	469	2,350	2,350
314	Other Contractual Services	17,508	28,195	17,675	17,675
321	Professional Services-Legal	1,765	0	500	500
Total Contractual Services		73,467	85,118	79,791	82,891

General Fund

Recreation					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
MAINTENANCE					
401	Building and Grounds	1,774	2,176	3,055	5,239
409	Machine Equip & Tool Maint.	1,025	0	1,820	1,820
410	Motor Vehicle Expense	16	0	250	250
412	Other Maintenance	1,054	155	500	500
Total Maintenance		3,870	2,331	5,625	7,809
OTHER CHARGES					
505	Other Charges	10,888	8,201	8,720	8,720
Total Other Charges		10,888	8,201	8,720	8,720
CAPITAL OUTLAY					
618	Other Capital Outlay	0	13,191		
Total Capital Outlay		0	13,191	0	0
Total Recreation		498,990	528,029	542,907	549,198

General Fund

01-23 Recreation

Budget Line Item

- 101 Full-Time Salaries**
Salaries for fulltime Recreation administrative staff are included in the line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
Salaries for part-time Recreation staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 103 Overtime**
This line item funds occasional overtime for the Administrative Assistant position for required work at evening or weekend events. Typically she adjusts her work schedule; however, there are instances when this is not feasible.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
Funding requested at the same level as last year for office supplies.
- 203 Food Supplies**
This line item funds food supplies associated with the Senior Program and additional special events. Funding requested at the same level as last year. Additionally, an application will be submitted for a \$1,200 grant from the La Vista Community Foundation to support the Annual Easter Egg Hunt/Food Drive.
- 204 Wearing Apparel**
This line item funds the purchase of employee staff shirts and sport league uniforms. Additionally, an application will be submitted for a \$1,000 grant from the La Vista Community Foundation to support the annual coat drive.

General Fund

- 205 Motor Vehicle Supplies**
This line item funds the purchase of motor vehicle supplies, including fuel. Funding requested at same level as last year.
- 211 Other Commodities**
This line item includes funding for youth and adult sport league equipment, as well as other equipment. Additionally, an application will be submitted for a \$300.00 grant from the La Vista Community Foundation to support the Annual Easter Egg Hunt/Food Drive.
- 301 Postage**
This line item includes funding for mailings and the City Wise newsletter. Funding requested is a decrease of \$300.00 based on actual expenses. Email is being used to a much greater extent to communicate with program participants.
- 302 Telephone**
This line item includes funding for office telephones, the pay telephone in the Community Center, and a cell phone allowance for the Recreation Director. Funding requested at same level as last year.
- 303 Professional Services**
This line item funds new employee physicals. Funding requested at same level as last year.
- 304 Utilities**
This line item funds all utility costs for the Community Center. An on-going increase of \$3,100 is requested based on actual expenses and projected utility increases.
- 306 Rentals**
This line item funds the rental of portable toilets at various parks and occasional special events. Funding requested at the same level as last year.
- 307 Auto Allowance**
This line item funds an auto allowance for the Recreation Director. Funding requested at same level as last year.
- 308 Legal Ads**
This item includes program advertising. Funding requested at same level as last year.
- 309 Printing**
This line item funds the printing of recreation receipts, facility usage forms and the City Wise newsletter. Funding requested at an on-going increase of \$300.00 to cover the increased printing cost of the City Wise newsletter.
- 310 Dues/Subscriptions**
This line item includes administration professional memberships and subscriptions. Funding requested at same level as last year.

General Fund

- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. This also funds expenses for one staff member to attend the NRPA National Congress and other local travel/training expenses. Funding requested at same level as last year.
- 313 Training**
This line item funds employee training opportunities. This also funds expenses for one staff member to attend the NRPA National Congress and other local training expenses. Funding requested at same level as last year.
- 314 Other Contractual**
This line item includes referee fees, telephone and maintenance. Funding requested at same level as last year.
- 321 Professional Services-Legal**
Funding requested at the same level as last year.
- 401 Building & Grounds**
This line item funds repairs and maintenance of the Community Center facility. A one-time increase of \$2,184.00 is requested to steam clean the meeting room dividers, stage divider and stage curtain and apply fire retardant. These dividers and curtains have not been cleaned since the facility was opened.
- 409 Machine Equipment and Tool Maintenance**
This line item funds repair and maintenance of mechanical equipment in Community Center. Funding requested at the same level as last year.
- 410 Motor Vehicle Maintenance**
This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles. Funding requested at same level as last year.
- 412 Other Maintenance**
This line item includes miscellaneous repairs and maintenance of facility. Funding requested at same level as last year.
- 505 Other Charges**
This line item funds youth and adult sports league awards, registration fees and miscellaneous items. Funding requested at same level as last year.

General Fund

General Fund

Sports Complex

		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salary - Full Time	124,884	130,718	168,151	173,113
102	Salary - Part Time	19,919	16,166	22,500	22,500
103	Salary - Overtime	4,854	5,337	12,529	12,682
104	FICA	10,534	10,461	15,544	15,935
105	Insurance	30,966	39,527	42,979	46,735
107	Civilian Pension	7,776	8,151	10,822	11,130
Total Personnel Services		198,933	210,360	272,525	282,095
COMMODITIES					
200	Inter-Fund Transfers				
203	Food Supplies	13	12	30	30
204	Wearing Apparel	509	447	1,240	1,240
205	Motor Veh Supplies	7,848	8,386	8,700	8,700
206	Lab and Maint Supplies	250	473	1,000	1,000
207	Janitorial Supplies	712	703	750	750
208	Chemical Supplies	2,118	1,706	2,000	2,000
Total Commodities		11,450	11,726	13,720	13,720
CONTRACTUAL SERVICES					
302	Tele/Cellular/Paging	451	458	450	450
303	Prof Services-Other	297	175	1,650	300
304	Utilities	46,432	34,530	40,124	41,742
311	Travel	43	1,209	132	1,562
312	Towel/Cleaning	571	707	800	800
313	Training	650	1,249	1,120	1,470
314	Other Contractual Services	1,523	1,797	2,896	3,596
Total Contractual Services		49,966	40,126	47,172	49,920
MAINTENANCE					
401	Building and Grounds	30,175	32,555	24,676	25,176
409	Mach/Equip/Tools	3,514	2,359	3,357	4,257
410	Motor Veh Maintenance	5,175	7,008	8,500	8,500
Total Maintenance		38,863	41,923	36,533	37,933

General Fund

		Sports Complex			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
OTHER CHARGES					
505	Other Charges	81	132	100	150
Total Other Charges		81	132	100	150
CAPITAL OUTLAY					
618	Other Capital Outlay	22,977	5,584	64,000	78,500
Total Capital Outlay		22,977	5,584	64,000	78,500
Total Sports Complex		322,270	309,851	434,050	462,318

General Fund

1-24 Sports Complex

**Budget
Line Item**

- 101 Full Time Salaries**
This line item provides funding for four full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item provides funding for two seasonal positions with a full time equivalent of 1.26.
- 103 Overtime**
Overtime is approved on an as-needed basis and is normally used for winter operations, La Vista Days, sport tournaments and other special city functions.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contribution.
- 203 Food Supplies**
This funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment. Funding requested at same level as last year.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires and is a new line item for the Sports Complex budget. Funding requested at same level as last year.

General Fund

- 206 Lab and Maintenance Supplies**
This line item provides funding for purchasing replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes and other field related maintenance items. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item provides funding for paper products and cleaning supplies used at the Sports Complex restrooms. Funding requested at same level as last year.
- 208 Chemical Supplies**
This line item funds chemicals used for turf, tree and shrub care. Funding requested at same level as last year.
- 302 Telephone**
This line item provides funding for the two telephones located at each concession stand. The phone system also has a fax machine used for communicating game schedules with the Recreation Department. These phones are not for public use. Funding requested at same level as last year.
- 303 Professional Services – Other**
This line item provides funding for employee drug testing and any additional professional services. A decrease of \$1,350 is shown due to a one-time expense during the current fiscal year for hepatitis shots for employees.
- 304 Utilities**
This line item is for natural gas, water, propane and electricity at the complex. Requested an on-going increase of \$1,618 for anticipated rate increase from OPPD and MUD.
- 311 Travel Expenses**
This line item funds all authorized trips and expenses related to meals, lodging, transportation and miscellaneous incidental costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is increased as Complex foreman will be attending in FY16.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms. Funding requested at same level as last year.
- 313 Training**
This line item includes all training courses and seminar costs. Attendance at the PGMS Conference rotates every other year between Parks and the Sports Complex. Line item is increased as Complex foreman will be attending in FY16.

General Fund

314 Other Contractual

This line item funds the contract for Barone Security, Papillion Sanitation, Best Care EAP, and A Relief. Requested an ongoing increase of \$700.00 for rental of portable restrooms moved from Rec Dept. to Sports Complex budget.

401 Buildings and Grounds

This line item funds general maintenance and repair of the complex. Requesting one time additional \$1,500 for replacing sprinkler heads on baseball field #1 and \$2,000 for grow blankets for four soccer fields.

409 Machine – Equipment and Tools

This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters and chalkers. Requesting a one-time increase of \$800 for the purchase of a push mower and a one-time \$600 increase for an air compressor for sports complex maintenance shop.

410 Motor Vehicle Maintenance

This line item is for repair and maintenance of vehicles and equipment. Funding requested at same level as last year

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as charges associated with the annual employee appreciation dinner. Line item is increased due to additional employees attending recognition dinner.

General Fund

General Fund

		Library			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	253,380	274,092	275,348	284,388
102	Salaries - Part-Time	113,939	125,218	155,992	159,390
103	Overtime Salaries	455	179	0	0
104	FICA	27,923	30,331	32,998	33,959
105	Insurance Charges	26,134	28,592	25,121	33,682
106	Other Personnel Services	0	0	0	0
107	Pension	15,228	16,453	17,284	17,193
Total Personnel Services		437,059	474,866	506,743	528,612
COMMODITIES					
201	Office Supplies	12,986	18,613	9,550	10,863
201	CD Rom/Electronic	10,397	16,705	18,316	20,234
202	Books and Periodicals	54,722	49,354	61,040	64,777
203	Food Supplies	1,541	1,811	2,000	2,100
211	Other Commodities	800	919	1,000	2,200
212	Media	10,127	18,538	23,100	26,000
213	Summer Reading Program	3,544	4,990	5,000	6,000
Total Commodities		94,116	110,930	120,006	132,174
CONTRACTUAL SERVICES					
301	Postage	3,077	3,118	3,500	3,600
302	Telephone	387	369	380	390
303	Prof Services-Other	175	75	0	0
304	Utilities	66,183	66,562	74,165	65,500
306	Rentals	4,468	4,752	6,000	6,000
307	Car Allowance	1,800	1,800	1,800	1,900
308	Legal Advertising	44	20	0	0
309	Printing	2,704	3,309	2,348	2,623
310	Dues and Subscriptions	473	423	440	500
311	Travel	3,167	5,927	3,855	6,866
313	Training	4,654	2,009	2,300	2,755
314	Other Contractual Services	11,006	15,070	0	0
315	Inter-Library Book Loan	186	386	225	275
Total Contractual Services		98,324	103,819	95,013	90,409

General Fund

		Library			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
MAINTENANCE					
409	Machine Equip & Tool Maint.	8,481	9,040	9,270	13,750
Total Maintenance		8,481	9,040	9,270	13,750
OTHER CHARGES					
505	Other Charges	640	2,661	5,243	2,000
Total Other Charges		640	2,661	5,243	2,000
Total Library		638,620	701,316	736,275	766,945

General Fund

1-25 Library

Note: There are multiple line items in the Library budget that indicate a year-end estimate higher than what was budgeted. These overages are completely covered by grants that became available and were received throughout the year but were not included in the original budget request.

Budget Line Item

101 Full Time Salaries
Salaries for all full-time library staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

102 Part Time Salaries
Salaries for all part-time library staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

104 FICA
This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.

107 Civilian Pension
This line item funds the City's portion of employee pension contributions.

201 Office Supplies
This line item supports general library supplies (copy paper, envelopes, library cards, processing materials, security strips for materials, toner for the copy machines and printers) as well as supplies for all programming including story times and crafts as well as teen and adult programming. An increase of \$450 is requested.

201.01 CD Rom/Electronic
This line item includes funding for thirteen library database subscriptions. All of the existing databases see substantial use or are essential for library cataloging.

In FY16, State Aid money will be used to try Rocket Languages, a database that offers a different methodology for learning languages. An increase of \$823 is requested.

General Fund

- 202 Books and Periodicals**
This line item funds all book and periodical purchases in the collection including books, adult, teen and children's books, reference books, large print materials, fiction and non-fiction titles. An increase of \$3,737 is requested.
- 203 Food**
This line items funds refreshments and snacks throughout the year for the children, teen, and adult programming. Funding requested is a slight increase.
- 211 Programming**
This line item funds adult programming including a winter reading program for adults. Additional one-time funding of \$1,000 was requested for the Created Equal: America's Civil Rights Struggle. A slight ongoing increase was also requested based on actual expenses.
- 212 Media**
This line item funds the CD audio books as well as the electronic downloadable books and audio books through Overdrive, DVDs, children's audiovisual kits, music CDs, downloadable music, and downloadable electronic magazines. An increase of \$1,900 is requested for additional electronic magazines.
- 213 Summer Reading Program**
This line item funds the supplies, prizes, speakers, programs, and float materials for the children and teen summer reading programs. For the past four years, patrons have requested extending the Summer Reading Programs through mid-August or until school starts. An increase of \$1,000 is requested.
- 301 Postage**
This line item supports the library's mailing of weekly overdue notices, books for the book clubs, and inter-library loan mailings, as well as the Library's portion of the City quarterly newsletter postage. A slight increase is requested.
- 302 Telephone**
This line item supports all telephones within the library as well as the fax machine. A slight increase is requested based on the budgetary information provided by Metropolitan Community College.
- 304 Utilities**
The line item indicates a decrease of \$8,665 based on actual expenditures over this last year.
- 306 Rentals**
This line item funds the lease payments for the staff copier/scanner/fax machine as well as the public copy machine. Funding requested at same level as last year.

General Fund

- 307 Car Allowance**
This line item funds the car allowances for the director and assistant director. A slight increase is requested to allow for mileage reimbursement for a staff member who assists the Assistant Director in providing children's programming.
- 309 Printing**
This line item supports the printing of the City's quarterly newsletter and any other printing charges billed back to the library. An increase of \$275 is requested.
- 310 Dues**
This line item supports the Nebraska Library Association membership. Funding requested is a slight increase from last year.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for four (4) staff members to attend the Nebraska Library Association Annual Conference in Lincoln, NE, for the director to attend the Public Library Association Conference in Denver, CO, and for the Assistant Director to attend the Association for Library Services to Children in Charlotte, NC. Additional funding is requested for a full-time staff member to attend the Public Library Association Conference in Denver, CO. and for a part-time staff member to attend the Association for Library Services to Children in Charlotte, NC.
- 313 Training Assistance**
This line item funds all training courses and seminar costs for staff attending the Nebraska Library Association Annual Conference in Lincoln, NE, for the director to attend the Public Library Association Conference in Denver, CO, and for the Assistant Director to attend the Association for Library Services to Children in Charlotte, NC.
- 314 Other Contractual Services**
No funding is requested in this line item.
- 315 Inter-Library Book Loan**
This line item reflects expenses for the inter-library loan program. If La Vista Public Library does not want to purchase a book based on need and/or age of the item, patrons can pay a fee that assists in covering a portion of the mailing cost associated with requesting the book from another library. Based on increased usage, a slight increase is requested.
- 409 Machine Equipment and Maintenance**
This line item supports the licensing for the Apollo automation system which includes cataloging, circulation (including Content Café 2), and web page access, the antivirus software for all computers in the library, and 3M security license. One-time additional funding is requested to purchase a projector (\$1,250) and a large laminator to replace the existing machine (\$2,400).

General Fund

505

Other Charge

This line item covers furniture replacement and reupholstering. There are twenty general leisure chairs in the cycle for reupholstering. Chairs are showing age and wear. The chairs with the most damage are recovered first and we budget for the recovering of several chairs each year.

General Fund

Information Technology					
	FY13	FY14	FY15	FY16	
	Actual	Actual	Budget	Adopted	
CONTRACTUAL SERVICES					
314	Other Contractual Services		150,175	158,485	
Total Contractual Services		0	0	150,175	158,485
OTHER CHARGES					
505	Other Charges		54,025	50,000	
Total Other Charges		0	0	54,025	50,000
Total Information Technology		0	0	204,200	208,485

General Fund

01-26 Information Technology

Budget Line Item

- 314 Contractual Services**
This line item funds all contractual services associated with computer software including licensing, IT services, maintenance and data storage for all City departments. Recommend increase of \$8,310 for increases in contract fees.
- 505 Other Charges**
This line item funds the purchase of computer hardware for all City departments. It shows a decrease of \$4,025 due to servers now being provided by Sarpy County.

General Fund

Swimming Pool					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
102	Salaries - Part-Time	74,721	73,640	87,778	87,778
104	FICA	5,716	5,633	6,715	6,715
Total Personnel Services		80,437	79,273	94,493	94,493
COMMODITIES					
201	Office Supplies	238	26	300	300
203	Concessions	5,444	5,203	2,500	2,500
204	Wearing Apparel	380	461	700	700
208	Chemical Supplies	1,799	3,974	2,800	2,800
211	Other Commodities	1,604	1,622	1,370	1,370
Total Commodities		9,464	11,286	7,670	7,670
CONTRACTUAL SERVICES					
302	Telephone	562	572	1,040	868
303	Prof Services-Other	595	400	2,000	2,000
304	Utilities	5,689	7,826	5,895	7,966
308	Legal Ads	357	0	600	600
314	Other Contractual Services	0	0	250	250
Total Contractual Services		7,204	8,799	9,785	11,684
MAINTENANCE					
401	Building and Grounds	5,067	2,750	3,450	3,450
409	Machine Equip and Tool Maint.	0	812	900	900
412	Other Maintenance	903	465	2,450	2,450
Total Maintenance		5,970	4,027	6,800	6,800
OTHER CHARGES					
505	Other Charges	681	985	500	500
Total Other Charges		681	985	500	500
Total Swimming Pool		103,755	104,370	119,248	121,147

General Fund

01-27 Swimming Pool

Budget Line Item

- 102 Part-Time Salaries**
Salaries for Seasonal Pool staff are included in this line item.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 201 Office Supplies**
This line item funds the office supplies associated with this program. Funding requested at same level as last year.
- 203 Food Supplies**
Funding requested for concessions at the same level as last year.
- 204 Wearing Apparel**
This line item includes funding for staff shirts at the same level as last year.
- 208 Chemical Supplies**
This line item funds chemicals used for the operation of the pool. Funding requested at same level as last year.
- 211 Other Commodities**
Funding requested at the same level as last year for cleaning supplies, tissue/paper supplies, soap, first aid supplies, etc.
- 302 Telephone**
Funding requested is a slight decrease based on actual expenses.
- 303 Professional Services - Other**
This line item funds new employee physicals. Funding requested at same level as last year.
- 304 Utilities**
Funding included in this line item for gas, water and electric services. Request an ongoing increase of \$2,071 to meet the projected increase in utilities.
- 308 Legal Advertising**
This line item includes promotional and employment advertising for the pool. Funding requested at same level as last year.

General Fund

- 314 Other Contractual**
The City's contract with the American Red Cross for swim lesson certification is funded in this line item. Funding requested at same level as last year.
- 401 Building & Grounds**
This line item provides funds for landscaping and maintenance. Funding requested at same level as last year.
- 409 Machine Equipment/Tool**
This line item funds maintenance and repairs of equipment. Funding requested at same level as last year.
- 412 Other Maintenance**
This line item funds other maintenance items. Funding requested at same level as last year.
- 505 Other Charges**
Funding in this line item provides for purchases that do not typically fall into any of the other accounts. Funding requested at same level as last year.

General Fund

General Fund

Human Resources

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Adopted	
PERSONNEL SERVICES					
101	Salaries - Full Time	47,582	42,224	33,787	33,963
102	Salaries - Part-Time	6,238	3,011	12,168	0
104	FICA	3,888	3,337	3,515	2,598
105	Insurance Charges	10,026	4,679	4,598	12,707
107	Pension	2,851	2,532	2,027	2,038
109	Self Insurance Expense	0	0	0	193,861

Total Personnel Services	70,585	55,783	56,095	245,167
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COMMODITIES

201	Office Supplies	0	92	375	375
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Total Commodities	0	92	375	375
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CONTRACT SERVICES

303	Prof. -Other	6,101	0	3,750	3,750
305	Insurance and Bonds	328,962	351,605	397,000	340,000
310	Dues/Subscrip	605	836	1,710	1,710
311	Travel	0	1,966	5,420	3,391
313	Training	1,520	2,015	21,941	5,966
314	Other Contractual Services	10,883	11,885	40,534	41,050
321	Prof Services- Legal	15,195	27,185	22,500	28,500

Total Contract Services	363,266	395,492	492,855	424,367
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OTHER CHARGES

505	Other Charges	7,533	10,346	13,350	23,588
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Total Other Charges	7,533	10,346	13,350	23,588
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TOTAL	441,384	461,713	562,675	693,497
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*Twenty-five percent of the operating expenditures Streets Administration Fund is allocated to Sewer Fund 02-41.

General Fund

1-28 Human Resources

(Note: 25% of the cost of the Human Resources budget is funded by the Sewer Fund.)

Budget Line Item

- | | |
|------------|---|
| 101 | Full Time Salaries
Salaries for the Human Resources Generalist are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance. |
| 102 | Part Time Salaries
No funding is requested in this line item. |
| 104 | FICA
This is a mandatory withholding match that is a fixed percentage of salaries. |
| 105 | Insurance
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount. |
| 107 | Civilian Pension
This line item funds the City's portion of employee pension contributions. |
| 109 | Self Insurance Expense
Funding has been included in this line item to reflect funding for the City's potential liability for health insurance claims. The City took on a portion of the liability for this benefit in January of 2014, which resulted in overall premium savings. Actual expenses from this line item will depend upon plan usage during a given year. The goal would be to ultimately set aside enough funding from premium savings to offset the City's entire potential liability and provide additional flexibility regarding health insurance options. |
| 201 | Office Supplies
Total funding requested at same level as last year. |
| 303 | Professional Services – Other
Funding is included in this line item for on-going organizational strategic planning activities at the same level as last year. |

General Fund

- 305 Insurance & Bonds**
This line item funds the City's property, casualty, liability, auto, and worker's compensation insurance coverage. It also includes funding for bonds for elected and appointed officials as well as unemployment insurance reimbursement. A decrease of \$57,000 is shown based on actual expenses. The City switched this coverage from the LARM pool to the private market last October and realized significant savings.
- 310 Dues/Subscriptions**
This line item funds professional memberships in several Human Resource organizations including the Society of Human Resources Management (SHRM), the International Public Management Association for HR (IPMA-HR), and the Human Resource Association of the Midlands (HRAM) as well as the purchase of annual salary surveys. Funding requested at same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is requested for the Director of Administrative Services, HR Manager and the HR Generalist to attend the IPMA-HR Conference and the PRIMA Conference (Midwest region). Since the ICMA Conference is being held in Kansas City next year, funding is also included for one HR staff member to attend.
- 313 Training**
Funding is requested for the Director of Administrative Services, Human Resources Manager and HR Generalist to attend the IPMA-HR Conference and the PRIMA Conference (Midwest region). Since the ICMA Conference is being held in Kansas City next year, funding is also included for one HR staff member to attend.
- 314 Other Contractual Services**
This line item includes funding for the City's annual contract with Career Link, the on-line job posting service utilized by the City; the annual fee for Success Factors, the on-line personnel appraisal system; the annual fee for NeoGov, the on-line applicant tracking system; the annual contract with TASC that ensures the City's compliance with requirements regarding health care notices for employees; the annual fee for the ICMA Center for Performance Measurement program and the annual fee for the City's Employee Assistance Program.
- 321 Professional Services – Legal**
An increase of \$6,000 is requested based on actual expenses.
- 505 Other Charges**
Funding in this line item is for Safety Committee activities, Wellness activities and miscellaneous HR items such as police testing materials and service pins. Also included are fees associated with the City's Flexible Spending Account (FSA) program and the annual trust fees for the City's ICMA Retirement Plans. An increase of \$10,238 is requested for a required ADA facilities assessment.

General Fund

General Fund

		Public Transportation			
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
	OTHER CHARGES				
505	Other Charges	6,673	5,621	5,200	5,400
Total Other Charges		6,673	5,621	5,200	5,400
Total Public Transportation		6,673	5,621	5,200	5,400

General Fund

01-29 Public Transportation

Budget Line Item

505 Other Charges

This line item funds the City's portion of the cost for Metro-Area Transit System to provide the Tri-City bus route. A slight ongoing increase is requested based on actual expenses.

General Fund

Special Service Bus					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	7,728	7,953	8,284	8,567
102	Salaries - Part-Time	32,704	33,253	45,891	46,406
103	Overtime	735	632	750	199
104	FICA	3,084	3,130	4,202	4,221
105	Insurance Charges	2,376	1,936	2,148	1,900
107	Pension	473	503	497	514
Total Personnel Services		47,100	47,407	61,772	61,807
COMMODITIES					
201	Office Supplies	62	14	300	300
204	Wearing Apparel	781	660	1,300	1,300
205	Motor Vehicle Supplies	12,821	12,173	17,784	17,784
211	Other Commodities	30	79	1,400	1,400
Total Commodities		13,694	12,926	20,784	20,784
CONTRACTUAL SERVICES					
302	Telephone	1,090	1,064	1,100	1,100
303	Prof Services-Other	0	60	200	200
307	Auto Allowance	22	17	0	0
308	Legal Advertising	0	0	0	0
314	Other Contractual Services		0	0	0
Total Contractual Services		1,112	1,141	1,300	1,300
MAINTENANCE					
410	Motor Vehicle Maintenance	1,852	7,486	5,386	5,386
Total Maintenance		1,852	7,486	5,386	5,386
CAPITAL OUTLAY					
613	Motor Vehicles	0	0	10,500	10,500
Total Capital Outlay		0	0	10,500	10,500
Total Special Services Bus		63,758	68,960	99,742	99,777

General Fund

01-30 Special Services Bus

Budget Line Item

- 101 Full-Time Salaries**
Portions of the following salaries in a total amount of \$8,567 have been included in this line item based on their involvement with the administrative operation of the Senior Bus Service: Recreation Director (39 hours), Program Coordinator (104 hours), and Administrative Assistant (260 hours). A 2.5% base factor is proposed for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
This line item includes salaries for Special Services Bus drivers. A 2.5% base factor is proposed for potential salary increases in accordance with the compensation ordinance.
- 103 O/T Salaries**
This line item includes overtime salaries for Special Services Bus drivers. Funding requested at same level as last year. Overtime is needed to compensate for the occasional situation when only one driver is available due to vacations and/or sick time for the second driver.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds the office supplies associated with this program. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds uniforms for staff members. Funding requested at same level as last year.

General Fund

- 205 Motor Vehicle Supplies**
This line item provides funding for fuel, tires, and brakes for the vehicles used in the Senior Bus program. This cost will be partially reimbursed by the City of Ralston and the State of Nebraska. Funding requested at same level as last year.
- 211 Other Commodities**
This line item provides funding for other commodities used in the Senior Bus Program. Funding requested at the same level as last year.
- 302 Telephone**
This line item funds cell phones for the bus drivers. Drivers take calls directly and schedule their own appointments. Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item funds new employee physicals. Funding requested at same level as last year.
- 410 Motor Vehicle Maintenance**
Funding is included in this line item for repairs and maintenance to the vehicles in the fleet. Funding requested at same level as last year.

General Fund

Capital Outlay

1-15 **Police**

613 **Motor Vehicles**

Police Cars - \$80,000

Funds approved to purchase two (2) marked police car from the State Bid. January 2016 would be the earliest any vehicles could be ordered; the cars would not be in use until around May 2016.

Unmarked Car - \$30,000

Funds approved purchase 2 unmarked cars for \$30,000. We currently have two unmarked police cars that are 16 & 17 years old and will be going over 100,000 miles in FY16.

618 **Other Capital**

Mobile Data Computer - \$10,000

The original Mobile Data Computers (MDC) were purchased in 2005. At that time the department purchased 6 MDC which are still in operation. However, with technological advances and additional software added, the computers are outdated and are having difficulty running newer software. With a replacement plan of two MDC's per year, this plan will not have replaced all the 2005 MDC's until FY17 making the computers 12 years old.

HPD Modems - \$6,000

Required for connectivity to Sarpy County Communications. The existing Modems are over 10 years old. A replacement plan of two per year with the MDC's is required to keep up with technology changes and have MDC capability in all marked cars including command.

Power DMS Document Management System - \$7,000

Power DMS is a document management system that will be used for policy review, updating, collecting employee signatures, and keeping employees up to date on current rules and regulations. This tool will also allow us to establish compliance standards with state training mandates, for collecting training hours. Instructors can create tests on policy review to ensure policies are read. We will also use the tool for Use of Force Reporting and review and Field Training reports and tests. Ultimately, this tool will streamline Policy, Training and document management at the police department, and may be transitioned to the entire city. The annual fee for this service after the initial startup is \$4,204 or \$105.10 per user (40 users). If/when the entire city is using the system, the annual fee would be \$4,974 or \$45.22 per user (110 users).

1-21 Street Operating

618 Other Capital

4x4 Pickup with Snow Plow - \$64,000

This past year, we have had 2 pickup trucks go permanently out of service. The transmission on pickup, #1115 went out. This truck is a 1996 Ford F-150 with 120,000 miles on it and is in poor overall condition. The other pickup is a 1989 Chevrolet with an odometer reading 75,000 which went out 10 years ago and was too expensive to repair which has irreparable frame damage and is unsafe to drive. These 2 trucks were being used on a daily basis and we now find ourselves very shorthanded on vehicles. This pickup will be capable of using compressed natural gas and will also be used in our snow removal operations.

Tack Sprayer - \$4,500

Our existing tack sprayer was made in-house and has served us well. But the drawbacks to this unit is that it only has a 12 gallon capacity and would need to be filled at least once a day with one asphalt crew. It was also very prone to plugging up because we could not safely heat the tack, which makes it flow better and causes less clumping. Starting last year we have been trying to use 2 asphalt crews and sending a 2 person crew out to tack the potholes and repair areas in advance. This process uses considerably more tack, thus more time is needed to drive back to the shop to refill the sprayer. This new unit holds 150 gallons of tack and has a built in heater which will eliminate our clumping problems and it would only have to be filled approximately once a week. **(Recommend approval)**

Metal Lathe- \$7,000

Our shop currently does not have a metal lathe. When we need any pins or shafts for snow plows, mowers, etc. made to specific sizes we need to go to the City of Ralston's shop to borrow theirs or to go to a machine shop and pay to have them turned. In many cases this may take 1-2 weeks. There are many times during snow events that a pin on a snow plow is sheared off or damaged and we do not possess the right size of pin to repair it and get it back on the road in a timely manner. We will also be able to make shafts or cut odd threads. Some of our equipment is obsolete and parts are no longer available. A lathe will enable us to make some obsolete parts or save us from having to purchase parts at inflated prices.

24' Gooseneck Trailer- \$7,000

This trailer is being requested due to being consistently shorthanded on longer, higher Gross Vehicle Weight trailers for hauling heavier equipment such as our skid steers, as well as moving bulky items such as bleachers and trash cans for our Salute to Summer Celebration. This trailer will also have a "gooseneck" style hitch which hooks up in the center of the cargo area of the truck, which is considerably more stable and eliminates the need for a weight distribution hitch when hauling heavier loads.

General Fund

Tailgate Sander and Pre-wet System for #1128 - \$9,000

This sander and pre-wet system being requested is for unit #1128, a 1997 International single axle dump truck. The existing system is a slide in V- box spreader and a pre-wet system which was purchased new with the truck in 1997. This unit is made out of mild steel and is rusted beyond repair, and the pre-wet unit is powered by an electric pump, which tends to quit working regularly because of the corrosive environment it operates in. The unit being requested will be a stainless steel tailgate spreader and pre-wet system operated by a hydraulic pump, which is less susceptible to corrosion problems.

CNG Vehicle Conversion - \$79,999

A request of \$79,999 has been made for the purchase of compressed natural gas (CNG) conversion kits for the Public Works fleet. A grant has been secured through the Nebraska Environmental Trust for \$66,666.00 and requires a 20% match of \$13,333 from the city. The funds will be used to convert two new pickup trucks that have been recommended for funding in the FY16 budget. In addition, approximately five existing vehicles currently in the fleet will be converted to CNG. Staff is exploring the possibility of converting a new Senior Bus to CNG. **(Approval if the grant is received)**

1-22

Park Maintenance

618

Other Capital

4X4 1 ton P/U with plow - \$64,000.00

To replace Parks truck #2209 and plow. This truck is a 1998 model that has been used for daily operations for 17 years. We have replaced the engine, rebuilt the transmission, installed dozens of power steering pumps and steering gear boxes and the body is falling apart in many spots. The truck has well over 160,000 miles of hard use. The trucks other mechanicals are failing with age and with its necessary daily work load and snow plowing duties it is failing miserably. A \$15,000 increase is for the purchase of a CNG engine upgrade cost that is reimbursable from a NET grant with Sarpy County.

1475 JD Front deck mower - \$36,000

To replace parks mower #2231 and its attachments. This mower and attachments have been used for daily operations for 15 years. The mower and deck have very high hours on the components and will require very expensive rebuilding in the very near future with continuing daily use. This mower is operated 40 hours per week April through October mowing, and during every snow storm for sidewalk removal operations.

General Fund

1-24 Sports Complex

618 Other Capital

Small Wheel Loader - \$78,500

This is a piece of equipment would be used by both the Sports Complex and the Parks divisions. It would be a split budget item between the divisions. The unit would be used year-round at the complex and park locations for snow removal operations, loading material on trucks and general construction projects. The unit is capable of utilizing current attachments we possess for use on the Skid Steer tractors.

General Fund

Travel & Training

Department	Number Approved	Name of Conference	Location	Approved Travel	Approved Training
Administrative Services	1	FBINAA Conference	Kearney, NE	391	75
	1	GFOA Conference	Toronto Canada	1,328	450
	1	AGA Lincoln Chapter (spring)	Lincoln, NE	38	90
	1	AGA Lincoln Chapter (fall)	Lincoln, NE	38	90
	2	LNM Mid Winter Conference	Lincoln, NE	180	563
	1	LNM Accounting/Finance Conference	Kearney, NE	279	285
	2	IIMC Conference	Omaha, NE	308	1,050
	2	PRIMA NE/IA/SD	TBD	713	150
	1	PRIMA Annual Conference	Atlanta, GA	1,223	600
	3	ICAN	Omaha, NE	15	675
	TBD	Misc. Seminars	Local	-	1,688
	TBD	MAPA, SCEDC, Etc	Local	150	-
	1	ICMA Annual Conference	Kansas City, MO	1,133	638
Sub Total Administrative Services				\$ 5,795	\$ 6,354
Human Resources	3	PRIMA Conference	TBD	788	225
	2	ICMA	Kansas City, MO	2,462	1,275
	3	HARAM Trainings	Local	141	540
		Trainings		-	3,375
	3	Baird Holm Labor Law Forum	Omaha, NE	-	551
Sub Total Human Services				\$ 3,391	\$ 5,966
Mayor/Council	2	LNM Mid Winter Conference	Lincoln, NE	544	780
	1	NLC Leadership Training and Annual Conf.	Nashville, TN	2,345	900
	2	NLC - Annual Conference	Nashville, TN	4,690	1,470
		MAPA/SCEC/SCC	Local	1,120	500
		Governance Training	Local	-	8,533
	2	LMN Fall Conference	Lincoln, NE	806	780
Sub Total Mayor & Council				\$ 9,505	\$ 12,963
Boards & Commissions	3	NPZA Conference	Kearney, NE	1,155	210
	4	Misc. Training	TBD	1,930	600
Sub Total Boards & Commissions				\$ 3,085	\$ 810
Administration	3	International City Managers Association	Kansas City, MO	2,925	1,913
	4	Transforming Local Government	St. Paul, MN	5,426	1,537
	1	TCU Certified Public Comm Program	Dallas/Ft Worth, TX	1,275	-
	2	LNM Mid Winter Conference	Lincoln, NE	390	563
	1	LNM Fall Conference	TBD	585	563
	1	SEI Alumni On-Core	Charlottesville VA	1,391	1,275
	4	NCMA Conference	Nebraska	638	225
TBD	MAPA, SCEDC, Etc		300	-	
Sub Total Administration				\$ 12,930	\$ 6,076

General Fund

Travel & Training

Department	Number Approved	Name of Conference	Location	Approved Travel	Approved Training
Police	various	TBA	NLETC Grand Island, NE	1,000	800
	4	Leadership in Police Organizations	Omaha/Lincoln area	-	600
	various	TBA	TBA	500	1,500
	various	Professional Meetings	TBA	450	750
	2	Critical Incident Debriefing Team	TBA	300	200
	various	TBA	Omaha/Lincoln Area	-	250
	1	IACP	TBA	1,250	300
	1	IACP	TBA	1,250	300
	1	Handgun Instructor	NLETC Grand Island, NE	150	100
	1	Instructor Course	Omaha/Lincoln Area	300	350
	various	Southwest Iowa LE Center Range	Iowa	-	750
	1	Fire and Arson Inv. Course	Emmitsburg, VA	500	-
	various	TBA	TBA	1,100	1,000
	1	NLETC	Grand Island, NE	1,200	100
	various	TBA	TBA	1,600	1,000
	various	TBA	TBA	500	1,000
	1	FBI National Academy	Quantico, VA	898	-
1	College Reimbursement		-	1,500	
1	College Reimbursement		-	1,500	
Sub Total Police				\$ 10,998	\$ 12,000
Community Development	1	NPZA/NEAPA Annual Conference	Kearney, NE	435	140
	1	APA National Conference	Phoenix, AZ	2,281	750
	1	NPZA/NEAPA Annual Conference	Kearney, NE	510	140
	1	APA National Conference	Phoenix, AZ	2,281	750
	1	NPZA/NEAPA Annual Conference	Kearney, NE	435	140
	1	I.C.C. Annual Business Meeting	TBA	1,466	600
	1	Const. Exam Center	Englewood, CO	860	695
	1	Colorado Code Institute	Denver, CO	942	195
	1	NCOA Summer Quarterly Meeting	Misc NE Cities	360	125
	1	NCOA Spring Quarterly Meeting	Omaha Metro	-	125
	1	NCOA Spring Quarterly Meeting	Omaha Metro	-	125
	1	NCOA Fall Quarterly Meeting	Lincoln, NE	-	125
	1	Const. Exam Center	Englewood, CO	860	695
	1	Colorado Code Institute	Denver, CO	942	195
	1	NPZA/NEAPA Annual Conference	Kearney, NE	420	140
1	NPZA/NEAPA Annual Conference	Kearney, NE	435	140	
Sub Total Community Development				\$ 12,227	\$ 5,080

General Fund

Travel & Training

Department	Number Approved	Name of Conference	Location	Approved	Approved
				Travel	Training
PW Building	1	Nebraska Turf Conference	Local	15	180
Maintenance	1	Tree Care Workshops	Local	15	75
	2	BOMA Lunch/Learn	Local	600	-
	2	Local trade workshops	Local	75	200
	2	BOMA Annual Conference	Washington, DC	3,020	1,400
Sub Total Building Maintenance				\$ 3,725	\$ 1,855
Street Administration	1	Professional Development Courses	Omaha Metro	23	150
	1	APWA Congress	Minneapolis, MN	1,378	599
	1	APWA Fall Conference	Kearney, NE	226	75
	1	NCPA Annual Concrete Conference	Lincoln, NE	113	150
	1	NCPA Annual Concrete Conference	Lincoln, NE	113	150
	1	APWA Spring Conference	La Vista, NE	-	75
	1	APWA Spring Conference	La Vista, NE	-	75
	1	NeFSMA Annual Conference	TBD in NE	-	75
	1	Annual Transportation Conference	Omaha, NE	-	113
	1	Annual Transportation Conference	Omaha, NE	-	113
	1	NE League Section Conference	Lincoln, NE	147	300
	4	Various Prof. Lunches/Webinars	Omaha/Lincoln	-	360
Sub Total Street Administration				\$ 2,000	\$ 2,235
Streets Operating	1	APWA Congress	Minneapolis, MN	1,800	850
	3	Brown Traffic School	Davenport, IA	900	-
	2	NE Concrete Paving Workshop	Lincoln, NE	50	400
	1	Vector Control	Omaha, NE	-	50
	4	NE APWA Spring Conference	La Vista NE	-	400
	2	APWA North American Snow Conf	Hartford, CT	2,540	1,300
	2	NE Asphalt Paving Conference	Kearney, NE	400	350
	10	NE Quality Concrete Conference	Lincoln, NE	-	400
	1	VISION Hi-Tech Training & Expo	Overland Park, KS	650	625
	2	APWA Fall Conference	Kearney, NE	510	200
	1	Automotive & Fabrication Courses	Metro CC	-	500
	4	On-line Automotive Training Courses	La Vista, NE	-	350
Sub Total Street Operating				\$ 6,850	\$ 5,425
Parks	7	Parks Operation Workshops	Lincoln, NE	48	350
	1	Vector Control Workshop	Grand Island, NE	255	50
	8	Tree Care Workshop	Omaha, NE	96	400
	8	Nebraska Turfgrass Conference	Omaha, NE	96	1,040
	7	Pesticide Applicators License	Omaha, NE	84	450
	1	PGMS Green Industry Conference	Louisville, KY	1,430	350
	7	Industrial Sales Irrigation Class	Omaha, NE	-	175
	2	Pool Operator License	Omaha, NE	-	100
Sub Total Parks				\$ 2,009	\$ 2,915

General Fund

Travel & Training

Department	Number Approved	Name of Conference	Location	Approved Travel	Approved Training
Recreation	3	Various Management Training/IT	Metro Area	219	1,200
	1	NRPA National Congress	Las Vegas, NV	1,397	485
	4	Local City meetings, luncheons, etc.	Metro Area	206	665
Sub Total Recreation				\$ 1,822	\$ 2,350
Sports Complex	1	Parks & Rec Operation & Maint Workshop	Lincoln, NE	12	50
	4	Tree Care Workshop	Omaha, NE	48	180
	4	Nebraska Turfgrass Conference	Omaha, NE	48	520
	2	Pesticide Applicator License	Omaha, NE	24	120
	3	Irrigation Seminar	Omaha, NE	-	100
	3	Pool Operators Class	Omaha, NE	-	150
	1	PGMS/National Conference	Kentucky	1,430	350
Sub Total Sports Complex				\$ 1,562	\$ 1,470
Library	1	Public Library Association Conference	Denver, CO	1,780	255
	1	Nebraska Library Association Conference	Lincoln, NE	257	130
	1	Association for Library Services to Children	Charlotte, NC	1,839	465
	1	Association for Library Services to Children	Charlotte, NC	739	465
	1	Nebraska Library Association Conference	Lincoln, NE	107	130
	1	Nebraska Library Association Conference	Lincoln, NE	107	130
	1	Public Library Association Conference	Denver, CO	1,780	450
	1	Nebraska Library Association Conference	Lincoln, NE	107	130
6	Miscellaneous Training	Various Locations	150	600	
Sub Total Library				\$ 6,866	\$ 2,755
Total General Fund				\$ 82,765	\$ 68,254

General Fund

Grants

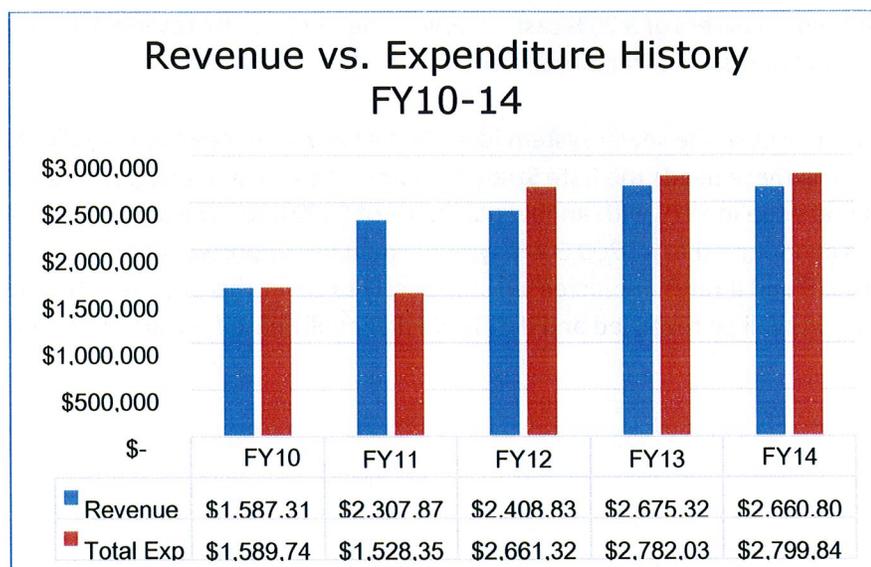
Department	Agency	Account	Total Grant Expenditure	Total Grant Revenue
15 - Police	NE Office of Highway Safety	Overtime . 103	\$22,061	\$22,061
	NE Office of Highway Safety	FICA . 104	\$1,719	\$1,719
	NE Office of Highway Safety	Pension	\$1,433	\$1,433
	NE Office of Highway Safety	Lidar	\$1,719	\$1,719
	NE Office of Highway Safety	Radar	\$1,719	\$1,719
	US Department of Justice	Narcotics & Vice Overtime . OCEDEF	\$20,076	\$20,076
	US Department of Justice	Narcotics & Vice FICA - OCEDEF	\$1,526	\$1,526
	US Department of Justice	Narcotics & Vice Pension - OCEDEF	\$1,306	\$1,306
	US Department of Justice	Safe Streets - Overtime	\$14,015	\$14,015
	US Department of Justice	Safe Streets - FICA	\$1,025	\$1,025
	US Department of Justice	Safe Streets - Pension	\$1,025	\$1,025
	US Department of Justice	Safe Streets - Cell Phone	\$2,051	\$2,051
	US Department of Justice	Safe Streets - Lease Car	\$9,229	\$9,229
	US Department of Justice	Safe Streets - Investigative Supplies	\$6,836	\$6,836
	State of Nebraska	Metro Drug Task Force	\$14,900	\$14,900
	Department of Justice	Ballistic Vest Reimbursement	\$1,500	\$1,500
	FBI	Travel Reimbursement for National Academy	\$900	\$900
	Target	Citizen's Police Academy	\$1,000	\$1,000
	Walmart	Crime Prevention	\$2,000	\$2,000
	Sub Total Police			\$106,040
22 - Parks	Papio NRD Celebrate Trees	Tree Planting Program	\$5,000	\$5,000
	NE Statewide Arboretum TNT	Tree Planting Program	\$5,000	\$5,000
	NE Dept. of Environmental Quality	Waste Reduction & Recycling Program	\$0	\$0
Sub-Total Parks			\$10,000	\$10,000
23 - Recreation	La Vista Community Foundation	Easter Egg Hunt	\$1,500	\$1,500
	La Vista Community Foundation	Coat Drive	\$1,000	\$1,000
Sub-Total Recreation			\$2,500	\$2,500
25 - Library	Nebraska Library Commission	Program Supplies	\$866	\$866
	Nebraska Library Commission	Language database (Rocket Languages)	\$1,095	\$1,095
	Nebraska Library Commission	Additional electronic magazines (Flipster)	\$1,000	\$1,000
Sub Total Library			\$2,961	\$2,961
Special Services Bus	State of NE Transit Assistance	Special bus expenditures	\$26,400	\$26,400
Special Services Bus	La Vista Community Foundation	Senior Bus Passes	\$600	\$600
Sub Total Special Services Bus			\$27,000	\$27,000
20 - Streets Operating	Nebraska Environmental Trust	Convert vehicles to Compressed Natural Gas (CNG) (20% match: \$13,333)	\$79,999	\$66,666
	Sarpy/Cass Dept. of Health	West Nile Virus Scrap Tire Program	\$750	\$750
Sub Total Streets Operating			\$80,749	\$67,416
TOTAL GRANTS			\$229,250	\$215,917

These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

Sewer Fund

The Sewer Fund is a type of proprietary fund, which is considered an enterprise fund. Enterprise funds account for business-type activities supported largely through user charges. The main purpose of this business-like approach is to provide services to consumers at a price that will cover both the current cost of operations (expenses) and the maintenance and financing of the necessary capital assets.

The primary sources of revenue for the sewer fund are tract connection fees from new users and sewer use fees. The Wastewater Service Agreement and Addendum between the City of Omaha and City of La Vista was adopted by the City Council on April 7, 2009 and was amended in January 2013. The chart below is indicative of the increasing sewer use fees as the City began collecting from subdivisions within the extraterritorial jurisdiction (ETJ) east to the interstate, in FY11 collection was expanded to include those west of the interstate, and in FY 14 for expansion to west side of 144th Street.



The fees paid to the City of Omaha to treat sewage for the City of La Vista represent 58.2% of the City's anticipated sewer expenses in FY16. The City of Omaha bills the City of La Vista for treating sanitary sewage and is proposing rate increases through 2018 between 9% and 10% per year.

The Mayor and City Council accepted the Rate Study's recommendation to increase annual rates by 10% annually FY15 through FY19 for all classes of sewer customers with the exception of transitioning the format of billing multi-family customers. The Rate Study recommended a transition in the fees for multi-family sewer users so that by FY19 those customers can be billed through the MUD billing system and eliminating manual billing by City staff. This will position the City to favorably accommodate changes in the projections and to reduce abrupt rate changes in the future.

The sewer fund budget includes 75/25 split with the General Fund for Administrative Services, Administration, Streets Administration and Human Resources. *(The salary and benefits of the Assistant Public Works Director/City Engineer; Secretary; and Intern are split 50/50 between Streets Administration and Sewer Administration).*

Sewer Fund

The capital request of \$400,000 is to replace the combination truck that was purchased in 2006. The truck is severely rusting out, the water pump has been rebuilt several times, the sensors and wiring have been replaced but are still not functioning correctly and the truck is unsafe when the sensors are not operating. The technology has improved with anti-rust material for tank bodies and water pumps requiring less maintenance. An additional \$5,300 capital request is for a CUES camera cable. The current cable is only 500 feet and covers the distance of 300 feet between manholes. With increased footage of 1000 feet, this would allow for televising of roughly 900 feet decreasing the time spent on camera set-up and tear-down.

As noted in prior years, the City's sewer infrastructure is beginning to show its age and it is anticipated that significant repair/reconstruction will be required in the future. In anticipation of this, in FY12 the City established a Sewer Replacement Reserve of \$300,000. The recommendation for funds in excess of a 25% cash reserve to be put into the reserve annually. This provides for any unanticipated smaller repairs and equipment that may occur.

There are several small pieces of the sewer system identified each year in need of rehabilitation. In order to begin addressing these needs the Rate Study recommended an annual expenditure to be funded by a \$2.9M Bond issue in FY19 with annual payments of \$200,000. The study took into account various rate scenarios and found that a \$200,000 payment could be supported if bond payments are assumed to begin in 2019 and if rates are increased sufficiently to cover this expense. Nevertheless, funding recommendations will be reviewed and determined annually based on current conditions.

Sewer Fund

Sewer Fund Summary

	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Approved
REVENUES				
Sewer Service Charges	223,063	244,595	258,231	283,285
Sewer User Fees	2,136,911	2,272,850	2,812,725	3,345,986
Sales Tax Collection Fee	336	375	200	450
Sewer Hookup Fee	287,104	114,315	100,000	200,000
Interest Income	3,298	3,600	3,000	3,311
Grant Income	24,082	24,233	24,082	22,918
Bond Proceeds	0	0	0	0
Miscellaneous	529	839	0	0
Total Revenue	2,675,323	2,660,807	3,198,238	3,855,950
EXPENDITURES				
Salary & Benefits	731,944	760,519	778,176	815,229
Operating Expenditures	1,714,092	2,039,325	2,430,703	2,600,928
Total Expenditures	2,446,036	2,799,844	3,208,879	3,416,157
Other Financing Sources (Uses)				
CIP Transfer	0	(20,000)	(28,000)	(50,000)
Total Other Uses of Funds	0	(20,000)	(28,000)	(50,000)
Operating Cash Annual Inc/(Dec)	229,287	(159,037)	(38,641)	389,793
Total Capital	36,000	16,971	60,000	405,300
Total Expenditures & Capital	2,482,036	2,816,815	3,268,879	3,821,457
Prior Year Cash	1,188,075	1,393,803	1,217,795	1,554,592
End of Year Cash Total	1,381,362	1,217,795	1,119,154	1,539,085
Target Reserve (25% of Oper Exp)	611,509	699,961	802,220	854,039
Excess Cash Over Reserves	769,853	517,834	316,934	685,046

Sewer Fund

Sewer Administration

		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Approved
PERSONNEL SERVICES					
101	Salaries - Full-Time	278,550	317,573	310,418	318,536
102	Salaries - Part-Time	17,436	9,309	18,365	22,520
103	Overtime Salaries	2,674	3,161	888	730
104	FICA	21,721	24,172	25,231	25,752
105	Insurance Charges	32,432	34,157	30,191	40,747
107	Pension	14,480	16,231	14,878	15,278
108	Pension/ICMA	2,396	3,008	3,811	4,039
Total Personnel Services		369,690	407,612	403,782	427,602
COMMODITIES					
201	Office Supplies	4,342	4,151	3,079	3,779
202	Books and Periodicals	128	274	311	311
203	Food Supplies	16	0	79	158
Total Commodities		4,486	4,425	3,469	4,248
CONTRACTUAL SERVICES					
301	Postage	852	491	1,608	1,271
302	Telephone	1,830	1,957	1,636	1,905
303	Professional Services-Other	4,534	439	1,625	1,588
304	Utilities	7,432	7,724	6,747	6,897
307	Car Allowance	1,812	1,548	1,830	1,830
308	Legal Advertising	324	426	375	375
309	Printing	785	1,047	1,087	902
310	Dues and Subscriptions	1,871	2,240	2,268	2,441
311	Travel	6,132	5,034	9,246	8,039
313	Training	3,219	4,028	11,867	6,877
314	Other Contractual Services	8,373	14,081	7,641	8,569
320	Prof Services-Auditing	13,019	11,595	12,538	13,600
321	Professional Services-Legal	49,555	42,593	31,607	37,179
Total Contractual Services		99,738	93,205	90,075	91,473
MAINTENANCE					
401	Building and Grounds	11	0	0	0
OTHER CHARGES					
505	Other Charges	8,936	6,463	8,345	10,645
TOTAL		482,862	511,704	505,671	533,968

2-41 Sewer Administration

The Administration, Administrative Services and Human Resources budgets are partially funded by the Sewer Administration budget. The line items below fund 25% of the total of these same line items in the budgets mentioned above.

Budget

Line Item

101 Full Time Salaries

This line item provides partial funding for full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

102 Part Time Salaries

This line item provides partial funding for part time and seasonal positions.

103 Overtime

This line item provides partial funding for overtime expenditures. Overtime is approved on an as-needed basis.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance Charges

This line item partially funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.

107 Civilian Pension

This line item partially funds the City's portion of employee pension contributions.

201 Office Supplies

This line item partially funds miscellaneous office supplies including copy machine and postage meter supplies.

202 Books and Periodicals

This line item partially funds the purchase of books and periodicals including new NE Revised Statute books.

Sewer Fund

203 Food Supplies

This line item partially funds any food supplies purchased for meetings, etc.

204 Wearing Apparel

No funding requested in this line item.

205 Motor Vehicle Supplies

No funding requested in this line item.

211 Other Commodities

No funding requested in this line item.

301 Postage

This line item partially funds the mailing of the City Newsletter and other general mailing expenses.

302 Telephone

This line item partially funds telephone services.

303 Professional Services - Other

This line item partially funds services such as employee drug testing, engineering services and any additional professional services.

304 Utilities

This line item partially funds all utility costs. An across-the-board increase of 3% was requested this year for all utilities.

308 Legal Advertising

This line item partially funds advertising costs for employment positions and legal notices.

309 Printing

This line item provides partial funding for printing the City Newsletter, letterhead and stationary, and other miscellaneous printing projects.

310 Dues and Subscriptions

This line item partially funds professional memberships and certifications for employees as well as subscriptions.

311 Travel Expenses

This line item partially funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.

312 Towel/Cleaning Service

No funding requested in this line item.

Sewer Fund

313 Training

This line item partially funds all training course registrations costs and seminar costs.

314 Contractual Services

This line item partially funds on-going service contracts and contracts associated with special projects.

321 Professional Services – Legal

This line item partially funds legal fees.

505 Other Charges

This line item partially funds the purchase of supplies that do not logically fall into any one of the scheduled accounts and other miscellaneous expenses.

Sewer Fund

Sewer Operations

		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Approved
PERSONNEL SERVICES					
101	Salaries - Full-Time	251,863	236,156	240,084	247,992
102	Salaries - Part-Time	12,889	21,732	29,071	29,138
103	Overtime Salaries	5,811	7,771	12,062	13,350
104	FICA	19,753	19,320	21,596	22,304
105	Insurance Charges	56,479	53,292	55,531	58,238
107	Pension	15,460	14,636	16,050	16,605
Total Personnel Services		362,254	352,907	374,394	387,627
COMMODITIES					
201	Office Supplies	196	246	200	200
203	Food Supplies	38	48	100	100
204	Wearing Apparel	1,045	1,010	1,580	1,580
205	Motor Vehicle Supplies	25,710	21,799	25,639	27,239
206	Maint/Lab/Med Tool Supply	601	1,020	1,000	1,000
207	Janitor Supplies	293	188	200	200
208	Chemical Supplies	8,306	2,900	8,500	8,500
209	Welding Supplies	513	398	700	700
Total Commodities		36,702	27,609	37,919	39,519
CONTRACTUAL SERVICES					
301	Postage	703	181	675	642
302	Telephone	93	480	480	480
303	Professional Services-Other	890	795	2,814	2,814
304	Utilities	4,554	6,167	9,270	9,270
305	Insurance and Bonds	120,926	123,792	155,000	98,404
306	Rentals	0	0	0	0
308	Legal Advertising	0	0	150	150
309	Printing	2,250	2,959	2,348	2,623
310	Dues and Subscriptions	10	10	40	40
311	Travel	4,740	4,710	9,366	9,366
312	Towel and Cleaning Services	939	970	1,500	1,500
313	Training	1,530	1,845	2,895	2,895
314	Other Contractual Services	1,352,308	1,674,761	1,992,684	2,236,241
320	Prof Services-Auditing	4,339	3,785	4,850	4,800
321	Professional Services-Legal	1,240	730	15,000	15,000
Total Contractual Services		1,494,522	1,821,185	2,197,072	2,384,225

Sewer Fund

Sewer Operations

		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Approved
MAINTENANCE					
401	Building and Grounds	8,427	9,721	10,500	10,500
403	Sewer Plant and Tanks				
404	Sewer Plant Machinery				
405	Sanitary Sewers	4,479	8,061	4,527	4,527
409	Machine Equip and Tool Maint.	7,167	5,241	5,509	8,309
410	Motor Vehicle Maintenance	11,132	14,885	13,030	18,330
411	Radio Maintenance	576	0	1,500	1,500
Total Maintenance		31,782	37,908	35,066	43,166
OTHER CHARGES					
505	Other Charges	128	1,296	150	150
CAPITAL OUTLAY					
618	Other Capital Outlay	36,000	16,971	60,000	405,300
TOTAL		1,961,388	2,257,877	2,704,601	3,259,987

Sewer Fund

2-42 Sewer Maintenance

Budget Line Item

101 Full Time Salaries

This line item provides funding for six full time positions. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

102 Part Time Salaries

This line item provides funding for two part time and two seasonal positions with a full time equivalent of 1.04. Funding requested at same level as last year.

103 Overtime

This line item provides overtime funding for six full-time positions. Overtime is approved on an as-needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during La Vista Days, sewer plugs and occasional emergency call-outs from dispatch.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance Charges

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

This line item funds supplies used in the front office, Sewer Foreman's office and general use by hourly employees. Funding requested at same level as last year.

203 Food Supplies

This line item funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.

204 Wearing Apparel

This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for six full time, one part time and two seasonal employees. Funding requested at same level as last year.

Sewer Fund

205 Motor Vehicle Supplies

This line item funds the purchase of fuel, oil, anti-freeze and tires for 8 vehicles and 12 pieces of equipment. A one-time increase of \$1,600 is requested for purchase of tires for the combination truck.

206 Lab and Maintenance Supplies

This line item funds the purchase of replacement tools and equipment such as power tools, mechanic tools, sewer tools, shovels, rakes and all other construction related tool requirements. Funding requested at same level as last year.

207 Janitorial Supplies

This line item funds paper products and cleaning supplies for the Sewer Shop. Funding requested at same level as last year.

208 Chemical Supply

This line item is for the purchase of chemical products used to treat sanitary sewer lines and related right-of-way areas. Funding requested at same level as last year.

209 Welding Supplies

This line item funds welding supplies to maintain 8 vehicles and 12 pieces of equipment in addition to any building and grounds repairs. Funding requested at same level as last year.

301 Postage

This line item covers the sewer operating share of mailing the City Newsletter and general mailing. A slight decrease is shown.

302 Telephone

This line item covers the access to the internet for One Call and GIS mapping. Funding requested at same level as last year.

303 Professional Services - Other

This line item funds the State of Nebraska fuel tank registration, employee drug testing, engineering services and any additional professional services. Funding requested at same level as last year.

304 Utilities

This line item funds natural gas and electricity service for the sewer shop and old sewer treatment plant. Funding requested at same level as last year.

308 Legal Advertising

This line item funds advertising for seasonal employment positions. Funding requested at same level as last year.

Sewer Fund

309 Printing

This line item provides funding for printing the city newsletter, letterhead and stationary. An ongoing increase of \$275 for printing costs associated with the city newsletter is included.

310 Dues and Subscriptions

This line item funds the professional memberships and certifications for 6 full time employees. Examples include Nebraska Pesticide Applicators License and Water Operators License. Funding requested is a slight decrease from last year.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. A one-time increase of \$3,200 is requested for travel, lodging and meals for 2 employees to attend training for CUES camera repair. This additional travel was originally scheduled for FY15, but the class was cancelled.

312 Towel/Cleaning Service

This line item funds the laundering of Public Works uniforms. Funding requested at same level as last year.

313 Training

This line item includes all training courses and seminar costs. One-time increase of \$100.00 is requested for training on repairing the CUES camera equipment. This additional training was originally scheduled for FY15, but the class was cancelled.

314 Contractual Services

This line item funds contracts for the following services: City of Omaha sewer treatment; Heritage Crystal Clean; Papillion Sanitation; Simplex Grinnel; Sarpy County 800 MHz; One Call; Cummings Generator Inspection and vehicle loan payment. Requesting an additional \$243,529 for sewer treatment in conjunction with City of Omaha rate increases, as well as increased quantity due to anticipated development.

321 Professional Services – Legal

Funding requested at same level as last year.

401 Building and Grounds

Funds in this line item are used for the repair and maintenance of the sewer shop and old sewer treatment building. Funding requested at same level as last year.

405 Sanitary Sewer Maintenance

This line item provides funding for the repair and maintenance of the sanitary sewer system. Funding requested at same level as last year.

Sewer Fund

409 Machine – Equipment and Tool Maintenance

This line item funds the repair, maintenance and replacement of maintenance tools and equipment such as marking paint, pry bars, blowers and generators. A one-time request of \$2,800 is included to purchase a replacement sewer cleaning nozzle.

410 Motor Vehicle Maintenance

This line item funds replacement parts for 8 vehicles and 12 pieces of equipment. A one-time request of \$5,300 is included to install a rust proofing liner on Sewer Jet.

411 Radio Maintenance

This line item funds the repair and maintenance of the radio system. Funding requested at same level as last year.

505 Other Charges

This line item funds the purchase of supplies that do not logically fall into any one of the scheduled accounts such as expenses for the annual employee appreciation dinner. Funding requested at same level as last year.

618 Other Capital

Combination Truck - \$ 400,000

We currently have a 2006 Camel Super Products combination truck. The debris body is rusting out severely. When we clean it out we get chunks of rust that come out in sheets and about 1/8 inch thick. The water pump is weak and we have rebuilt it several times. The rack that holds our vacuum tubes on the back of the truck will not move up or down without an employee pulling down or pushing it up so we can get the tubes off or back on the truck. We have to be very careful with the compactor plate in the debris body. If we push the compactor plate all the way out it won't go back in unless an employee crawls up to the top and adjusts the sensors. We have replaced the sensors and wiring and it still doesn't work right. The truck is unsafe when the sensors do not operate correctly. The technology has improved in combination trucks. In the new trucks the debris body is made of an anti-rust material so it will not rust. The water pumps have went from a three piston to a single piston for better operation and reduced maintenance. This unit is a vital piece of equipment to the sewer division as we use it to retrieve debris out of sanitary sewer lines and to clean out the storm sewer boxes so we don't have to send an employee down a manhole to retrieve the debris.

CUES camera cable - \$ 5,300

The current cable we have is only 500 ft. and with a 1000ft of cable we can increase our footage we televise in a day. With a distance of roughly 300 ft. between manholes we are only able to televise one line before we have to tear down and move to the next manhole. We are currently spending more time setting up and tearing down than we are televising. With a new 1000 ft. of cable we can televise roughly 900 ft. before we have to teardown.

Travel & Training

Storm Water Management					
		FY13 Actual	FY14 Actual	FY15 Budget	FY16 Approved
	OTHER CHARGES				
505	Other Charges	37,787	47,234	58,607	27,502
	TOTAL	37,787	47,234	58,607	27,502

2-43 Storm Water Management

Budget Line Item

505 Other Charges

This account was created to manage grant funding made available by the Nebraska Department of Environmental Quality (NDEQ) for implementation of the Storm Water Management Plan (SWMP) for the City of La Vista. These funds must be used only for implementation of the SWMP. These funds may not be used for normal operation and maintenance or flood control. The City is required to provide a 20% match for all grant funding. The City has received annual grants since 2006 from the State of Nebraska. These are state funds and do not involve federal money. Public Works will be applying for a grant in December of 2015 and it is estimated that the grant amount will be \$22,918. Funds are currently being used to finance activities associated with MS4 storm water management responsibilities. Some of these responsibilities take place through activities conducted by the Papillion Creek Watershed Partnership (PCWP) through our interlocal agreement with that agency. Projects which have been completed to date include: conducting an inventory of the entire storm water system and placing it onto a GIS overlay; storm drain marking to prevent illegal dumping in catch basins and curb inlets; installation of a storm water quality devices, purchase of automatic vehicle locating systems to track application of deicing chemicals and street sweeping, and various public education, outreach and demonstration projects. Future projects may include the installation of several more water quality devices, the equipping of the sewer camera truck with access to the Sarpy GIS system to access sewer maps for information and updating, installation of a sediment/grit trap at Public Works to improve water quality of runoff from wash down activities, public education events such as the La Vista Bio Blitz, rain barrel program, water quality demonstration projects and other activities in our Storm Water Management Plan.

Travel & Training

Department	Number Approved	Name of Conference	Location	Approved Travel	Approved Training
Sewer Operating	6	Pre-Fall Conference	Kearney, NE	648	240
	6	APWA, AWWA, NWEA Fall Conference	Kearney, NE	1,404	810
	6	LNM Wastewater Operations Snow Ball Conference	TBA	704	450
	2	Pumper Expo	Indianapolis, IN	3,160	100
	6	Pesticide Applicator Training	Omaha, NE	72	360
	4	Metam Sodium License	Lincoln, NE	60	600
	1	AWWA Conference	Kearney, NE	118	135
	2	Pool Operator License	Omaha, NE	-	100
	2	CUES Camera Repair Training	Orlando, FL	3,200	100
Sub Total Operating				\$ 9,366	\$ 2,895
Sewer Administration					
Administrative Services				1,932	2,118
Human Resources				1,130	1,989
Administration				4,310	2,025
Streets Administration				667	745
Sub Total Administration				\$ 8,039	\$ 6,877
Total Sewer Fund				\$ 17,405	\$ 9,772

Grants

Department	Agency	Account	Total Grant Expenditure	Total Grant Revenue
Storm Water Management				
	NE Dept of Environmental Quality Storm Water Management Grant	Papio Partnership Fees & various efforts to improve storm water quality per management plan. Requires local match of \$4,816. Funds are released in December and are available for 18 months. 02.43.0505	\$27,502	\$22,918
TOTAL GRANTS			\$27,502	\$22,918

These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

Debt Service Fund

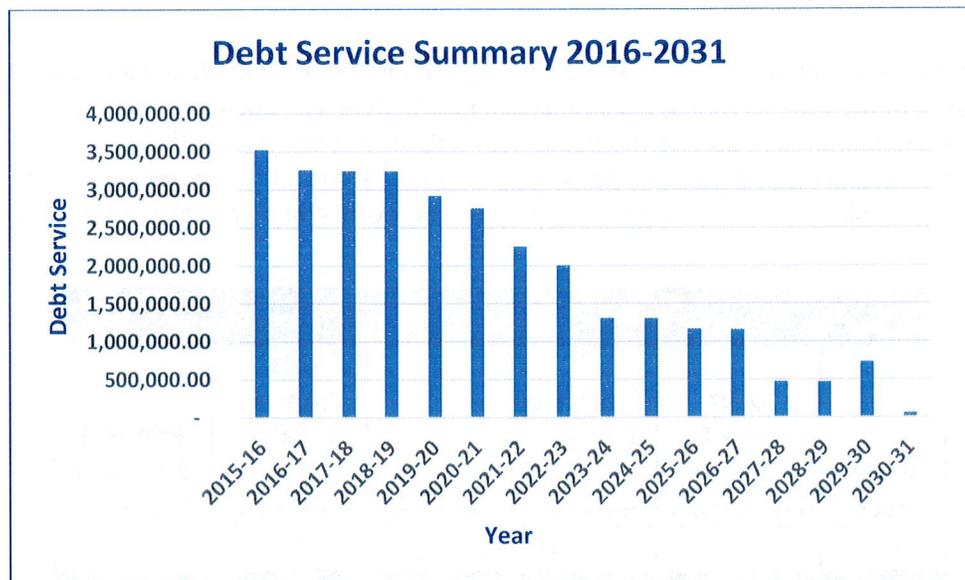
The approved Debt Service Fund budget for FY16 includes revenue from one-half of one percent local option sales tax (\$1,725,000) which is approximately a 44% increase over the FY15 budget of \$1,200,000. This is a conservative projection since the FY15 sales tax earned year-end estimate is \$1,788,446. The approved property tax levy for FY16 is fourteen cents (.14) which is estimated to generate \$1,863,594 based on the valuation of \$1,331,138,549. This is more than double what was generated at the previous eight (.08) cents. The City's total tax levy of .55 will remain the same. It is estimated that principal and interest payments will exceed the revenue generated through property and sales tax until FY18.

In December 2014, the city of refinanced some existing bond issues and developed strategies to ensure the sustainability of the fund as well as accommodate future projects. Such as a bond issue to reimburse past expenditures related to the Public Works Facility. Staff will continue to monitor the financial situation and make recommendations as conditions warrant. The current forecast for the Debt Service Fund contemplates the following tax rates, sales tax revenue and annual bond payments:

Debt Service Revenue & Expenditure Projections					
Fiscal Year	Debt Service Tax Rate Projections	Projected Property Tax Revenue	Sales Tax	Total Property & Sales Tax Revenue	Principal & Interest Payments
FY15	0.06	\$761,451	\$1,788,446	\$2,549,897	\$3,443,531
FY16	0.14	\$1,863,594	\$1,725,000	\$3,588,594	\$3,708,134
FY17	0.14	\$1,900,327	\$2,009,500	\$3,909,827	\$4,102,922
FY18	0.14	\$1,938,333	\$2,049,690	\$3,988,023	\$3,757,455
FY19	0.14	\$1,977,100	\$2,090,639	\$4,067,739	\$4,063,424
FY20	0.14	\$2,016,642	\$2,132,497	\$4,149,139	\$3,747,464

Debt Service Fund

Included in this section is a complete list of the principal and interest payments due in FY16, along with a debt service schedule identifying requirements for the City's outstanding bonded indebtedness. The chart below highlights the trend and shows that current debt obligations peak in Fiscal Year 2016 (*Please note that this is a compilation of only the debt funded in the Debt Service Fund. For example, the debt associated with the Off-Street Parking Facility, the Golf Course and Economic Development Program is shown in its respective fund*).



The sustainability of the Lottery Fund as it relates to debt service transfers is an area that will continue to be monitored. Prior to FY11 lottery funds were traditionally transferred to the Debt Service Fund for principal and interest payments associated with the library, police station and the new fire station. The library debt service was paid off in FY13 and with the fire department merger in FY14, the police station and parks annex debt service are the only issues that will be funded from the Lottery Fund in FY16.

The City's bond rating was recently upgraded from A1 to Aa3 by Moody's Investors Service.

Debt Service Fund

Debt Service Fund Summary				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Approved
REVENUES				
Property Tax	600,554	727,124	762,451	1,864,594
Sales Tax	1,999,787	1,067,499	1,200,000	1,554,113
Special Assessments - Principal	140,472	11,294	250,000	250,000
Special Assessments - Interest	82,290	82,290	75,000	75,000
Bond Proceeds	0	0	0	11,500,000
Interest Income	9,328	8,403	10,000	7,002
Other	669,499	57,536	526,538	557,896
Total Revenue	3,501,930	1,954,146	2,823,989	15,808,605
EXPENDITURES				
Operating				
Debt Service - Bond Principal	2,810,175	2,795,000	2,710,000	2,947,400
Debt Service - Bond Interest	834,807	848,659	816,726	871,458
County Treasurer Fees	9,377	7,813	15,000	15,000
Debt Payment - PFD	0	25,998	298,476	298,677
Financial/Legal Fees	116,293	3,455	75,000	75,000
Total Expenditures	3,661,353	3,680,925	3,915,202	4,207,535
Other Financing Sources (Uses)				
Lottery Transfer	701,934	626,330	288,013	339,145
Trf From SID		11,581	0	0
CIP Transfer - Bond Proceeds	(530,752)	(280,989)	(941,589)	(11,500,000)
CIP Transfer - Sales Tax		0	0	(833,489)
EDP Transfer	0	(300,000)	0	0
Total Other Sources/Uses of Funds	171,182	56,922	(653,576)	(11,994,344)
Operating Cash Annual Inc/(Dec)	11,759	(1,669,856)	(1,744,789)	(393,274)
Prior Year Cash	7,485,980	5,261,964	3,592,107	3,538,390
End of Year Cash Total	7,497,739	3,592,108	1,847,318	3,145,116
Target Reserve (25% Oper Exp)	732,271	920,231	978,801	1,051,884
Excess Cash Over Reserves	6,765,468	2,671,876	868,518	2,093,232

Debt Service Fund

DEBT SERVICE FUNDS

\$835,000 Public Safety Bonds Dated December 2014

Date	PRINCIPAL	COUPON	INTEREST
FY 2016	100,000	2.00000	16,093
FY 2017	100,000	2.00000	14,093
FY 2018	100,000	2.00000	12,093
FY 2019	105,000	2.00000	10,043
FY 2020	105,000	2.00000	7,943
FY 2021	105,000	1.85000	5,921
FY 2022	110,000	2.15000	3,768
FY 2023	110,000	2.35000	1,293
	<u>835,000</u>		<u>71,244</u>

\$6.475M General Obligation Bonds Dated December 2014

PRINCIPAL	COUPON	INTEREST
950,000	2.00000	127,263
965,000	2.00000	108,263
985,000	2.00000	88,963
995,000	2.00000	69,263
690,000	1.75000	49,363
540,000	2.05000	37,288
550,000	2.25000	26,218
565,000	2.45000	13,843
<u>6,240,000</u>		<u>520,460</u>

\$3.428M Facilities Corporation Bonds Dated December 2014

Date	PRINCIPAL	COUPON	INTEREST
FY 2016	280,000	2.00000	59,145
FY 2017	285,000	2.00000	53,495
FY 2018	285,000	2.00000	47,795
FY 2019	295,000	2.00000	41,995
FY 2020	305,000	1.75000	36,376
FY 2021	310,000	1.95000	30,685
FY 2022	310,000	2.15000	24,330
FY 2023	40000	2.60000	20,478
FY 2024	40000	2.60000	19,438
FY 2025	45000	2.60000	18,333
FY 2026	45000	3.25000	17,016
FY 2027	45000	3.25000	15,554
FY 2028	45000	3.25000	14,091
FY 2029	50000	3.25000	12,548
FY 2030	50000	3.45000	10,873
FY 2031	50000	3.45000	9,148
FY 2032	55000	3.45000	7,336
FY 2033	55000	3.65000	5,384
FY 2034	60000	3.65000	3,285
FY 2035	60000	3.65000	1,095
	<u>2,710,000</u>		<u>448,398</u>

\$1.55M Refunding Bonds (SID195) Dated April 15, 2011

PRINCIPAL	COUPON	INTEREST
105,000	2.75000	46,748
105,000	3.05000	43,860
105,000	3.35000	40,658
110,000	3.60000	37,140
115,000	3.85000	33,180
115,000	4.05000	28,753
125,000	4.25000	24,095
130,000	4.45000	18,783
135,000	4.65000	12,998
140,000	4.80000	6,720
<u>1,185,000.00</u>		<u>292,935</u>

Debt Service Fund

DEBT SERVICE FUNDS

\$4.975M Fire Facility Refunding Bonds Dated July 15, 2011

Date	PRINCIPAL	COUPON	INTEREST
FY 2016	275,000	2.45000	128,909
FY 2017	290,000	2.50000	121,915
FY 2018	295,000	2.40000	114,750
FY 2019	300,000	2.80000	107,010
FY 2020	310,000	3.05000	98,083
FY 2021	320,000	3.25000	88,155
FY 2022	330,000	3.45000	77,263
FY 2023	340,000	3.60000	65,450
FY 2024	355,000	3.75000	52,674
FY 2025	365,000	3.90000	38,900
FY 2026	380,000	4.05000	24,088
FY 2027	395,000	4.15000	8,196
	<u>1,470,000</u>		<u>925,391</u>

\$3.645M Refunding Bonds Dated June 30, 2011

PRINCIPAL	COUPON	INTEREST
240,000	2.20000	87,345
205,000	2.30000	82,348
205,000	2.40000	77,530
210,000	2.70000	72,235
215,000	2.95000	66,229
225,000	3.15000	59,514
230,000	3.35000	52,118
235,000	3.50000	44,153
245,000	3.65000	35,569
255,000	3.80000	26,253
260,000	3.95000	16,273
275,000	4.05000	5,569
<u>1,075,000</u>		<u>625,133</u>

\$790,000 Highway Allocation Bonds Dated December 2014

	PRINCIPAL	COUPON	INTEREST
FY 2016	50,000	2.00000	19,143
FY 2017	50,000	2.00000	18,143
FY 2018	50,000	2.00000	17,143
FY 2019	50,000	2.00000	16,143
FY 2020	55,000	1.85000	15,134
FY 2021	55,000	1.85000	14,116
FY 2022	55,000	2.35000	12,961
FY 2023	55,000	2.35000	11,669
FY 2024	60,000	2.65000	10,228
FY 2025	55,000	2.65000	8,704
FY 2026	60,000	3.00000	7,075
FY 2027	65,000	3.00000	5,200
FY 2028	65,000	3.25000	3,169
FY 2029	65,000	3.25000	1,056
FY 2030			
FY 2031			
FY 2032			
FY 2033			
	<u>790,000</u>		<u>159,881</u>

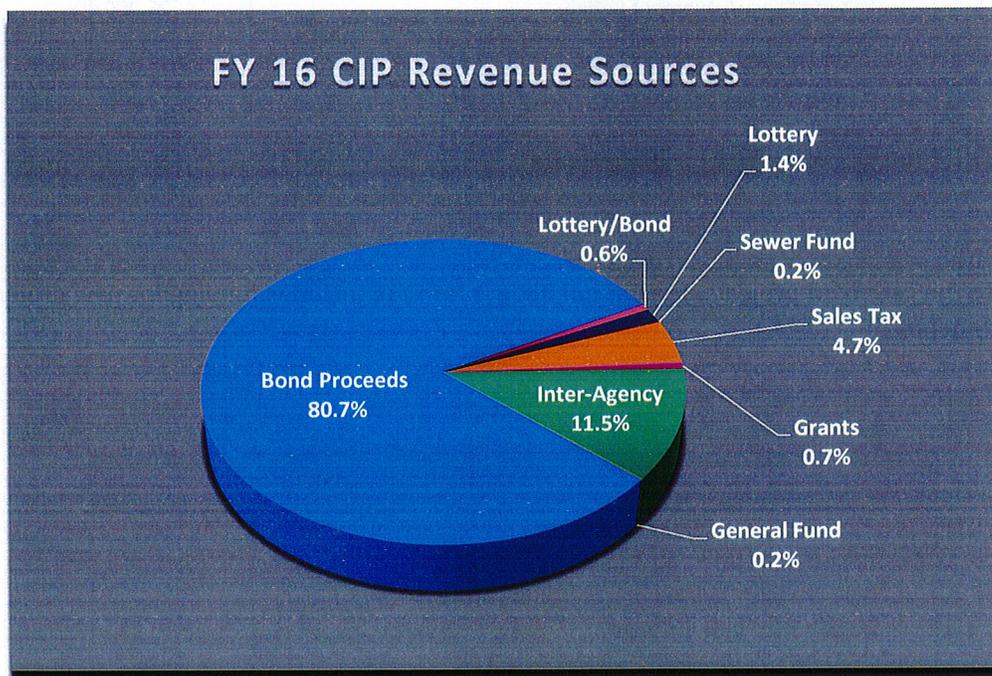
\$8.915M Refunding Bonds Dated June 30, 2012

PRINCIPAL	COUPON	INTEREST
900,000	0.00800	139,583
685,000	0.00900	132,900
700,000	0.01200	125,618
705,000	0.01450	116,306
715,000	0.01700	105,118
730,000	0.01900	92,105
740,000	0.02100	77,400
280,000	0.02250	66,480
285,000	0.02400	59,910
290,000	0.02550	52,793
305,000	0.02700	44,978
310,000	0.02800	36,520
320,000	0.02900	27,540
330,000	0.03000	17,950
95,000	0.03250	11,456
100,000	0.03250	8,288
100,000	0.03250	5,038
105,000	0.03250	1,706
<u>5,455,000</u>		<u>1,121,689</u>

Capital Fund

The Capital Improvement Program (CIP) is designed to prioritize and plan the City's large Capital projects in a way that is fiscally responsible and strategic for the organization. Projects approved through the CIP process are included in the Capital Fund budget. Each year Council is asked to approve the first year of the CIP in conjunction with the annual budget.

Funding for the Capital Improvement Program comes from a variety of sources including: sales tax, grants, inter-agency transfers, special assessments, bond proceeds and transfers from Lottery, Sewer and the General Fund. As proposed, project requests for FY16 total \$29,730,062 with funding from a variety of sources, the following chart identifies the revenue proportion for FY16.



There will be some carryover of FY15 CIP projects into FY16. A majority of these projects have already been started or have other funding sources such as grants or federal programs to which we have committed. The FY15 carryover projects are identified in the following table.

Capital Fund

FY15 Carryover Projects	
City Hall Facility Improvements	\$25,000
Comprehensive Plan Update	\$50,000
Financial Software	\$380,000
City Hall Facility Improvements	\$25,000
Parks Facility Improvements	\$25,727
Facility Improvements Former P.D.	\$75,000
Public Works Facility Improvements	\$54,746
Thompson Creek - Phase VI (Part 2)	\$256,000
132nd and West Giles Road	\$15,000
Quiet Zone Southport West	\$11,000
96th St. - Harrison to Portal Road	\$11,089
Giles Road Traffic Signal Coordination	\$2,000
East La Vista Sewer/Pavement Rehab.	\$25,000
Storm Sewer Head Wall Repair	\$30,000
96th St. Harrison to Portal	\$11,089
84th St. Adaptive Signals	\$79,000
Fuel Island	\$50,000
Hell Creek Channel Interim Maintenance	\$28,500
66th St.	\$400,000

In addition to the carryover projects, the Capital Budget for FY16 includes funding for new projects that are listed in the table below.

FY 16 New Projects	
Vision 84 -Redevelopment of Brentwood Crossing (BOND)	\$15,050,000
Civic Center Park Phase 1	\$500,000
108th and Chandler Drainage way Stabilization	\$120,000
Hell Creek Grade Control Structure	\$992,000
Gertrude Circle Storm Sewer	\$25,000
Sarpy County Sewer Study	\$25,000
Harrison Street	\$300,000
Harrison Street Bridge	\$115,000
Giles Road Resurfacing	\$317,000
City Parking Lot Service Road (BOND)	\$1,500,000
Multi-Sports Complex - Public Infrastructure (BOND)	\$10,000,000

Capital Fund

Capital Fund Summary				
	FY13 Budget	FY14 Actual	FY15 Budget	FY16 Approved
REVENUES				
Grants - NDEQ	672,770	150,100	1,652,000	0
Grants - NET		0	0	493,000
Grants - NRD		0	0	518,000
Interagency - NDOR		0	5,500	0
Interagency - NRD	337,880	38,300	44,500	793,600
Interagency - Performance Auto		0	65,000	0
Interagency - Sarpy County		0	0	120,000
Interagency - SID		0	0	12,500
Special Assessment		0	158,000	0
Total Revenue	1,010,650	188,400	1,925,000	1,937,100
GO Bonds - Debt Service Fund - Tax Funds		0	0	11,500,000
GO Bonds - Redevelopment Fund - Sales Tax		0	0	15,000,000
GO Bonds - Sewer Fund - Fees		0	0	0
Lottery	89,400	124,629	292,000	430,000
Lottery - Bond		0	848,500	497,191
Tax Funds - General Fund	50,000	110,000	150,000	50,000
Tax Funds - Debt Services Fund	165,591	280,989	941,589	833,489
Sales Tax - Redevelopment Fund		0	0	550,000
Fees - Sewer Fund		20,000	28,000	50,000
Total Transfers	304,991	535,618	2,260,089	28,910,680
CIP				
Streets	771,704	293,289	1,041,089	12,096,589
Parks	126,336	176,100	2,168,000	1,594,727
Sewer	78,438	20,000	58,000	1,217,000
Golf		0	6,000	0
Community Development		0	245,000	15,185,000
Public Works		0	222,000	54,746
Information Technology		124,629	420,000	380,000
Other	339,163	110,000	25,000	319,718
Total Expenditures	1,315,641	724,018	4,185,089	30,847,780

City of La Vista, Nebraska
Capital Improvement Program
2016 thru 2020

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2016				
City Hall Facility Improvements	Administration	ADM-15-002	1	25,000
Comprehensive Plan Update	Community Development	CD-14-001	2	50,000
Vision 84 - Redevelopment of Brentwood Crossing	Community Development	CD-14-002	1	15,050,000
Facility Improvements Former Police Station	Community Development	CD-15-001	1	85,000
Financial Software	Information Technology	IT-12-002	1	380,000
Public Works Facility Improvements	Public Works - General	PWG-15-001	1	54,746
Thompson Creek - Phase VI (Part 2)	Public Works - Parks	PWP-12-002	1	1,069,000
Parks Facility Improvements	Public Works - Parks	PWP-15-001	1	25,727
Civic Center Park - Phase 1	Public Works - Parks	PWP-16-001	2	500,000
Storm Sewer Head Wall Repair	Public Works - Sewer	PWSE-15-003	1	30,000
108th & Chandler Drainageway Stabilization	Public Works - Sewer	PWSE-16-001	1	120,000
Hell Creek Grade Control Structure	Public Works - Sewer	PWSE-16-002	1	992,000
Gertrude Circle Storm Sewer	Public Works - Sewer	PWSE-16-003	1	25,000
Sarpy County Sewer Study	Public Works - Sewer	PWSE-16-004	1	25,000
132nd & West Giles Road	Public Works - Streets	PWST-08-001	1	15,000
Quiet Zone Southport West	Public Works - Streets	PWST-08-008	2	11,000
66th Street	Public Works - Streets	PWST-10-001	1	400,000
96th Street - Harrison to Portal Road	Public Works - Streets	PWST-10-011	2	11,089
Giles Road Traffic Signal Coordination	Public Works - Streets	PWST-10-013	2	2,000
84th Street Adaptive Signals	Public Works - Streets	PWST-13-011	2	79,000
Fuel Island	Public Works - Streets	PWST-15-007	3	50,000
Hell Creek Channel Interim Maintenance	Public Works - Streets	PWST-15-009	1	28,500
City Parking Lot Service Road	Public Works - Streets	PWST-16-002	1	1,500,000
Multi-sports Complex - Public Infrastructure	Public Works - Streets	PWST-16-003	1	10,000,000
East La Vista Sewer/Pavement Rehabilitation	Public Works - Streets/Sewer	PWSS-13-001	2	25,000
Total for 2016				30,553,062
2017				
Business Continuity	Information Technology	IT-11-001	3	15,000
Civic Center Park - Phase 1	Public Works - Parks	PWP-16-001	2	3,200,000
132nd & West Giles Road	Public Works - Streets	PWST-08-001	1	296,204
Harrison Street	Public Works - Streets	PWST-13-005	2	300,000
Harrison Street Bridge	Public Works - Streets	PWST-13-006	2	115,000
Harrison Street Sidewalks	Public Works - Streets	PWST-15-001	3	5,000
Giles Road Resurfacing	Public Works - Streets	PWST-15-002	2	317,000
Fuel Island	Public Works - Streets	PWST-15-007	3	50,000
Hell Creek Channel Interim Maintenance	Public Works - Streets	PWST-15-009	1	28,500
96th & Brentwood Traffic Signal	Public Works - Streets	PWST-16-001	2	210,000
Giles Road Widening	Public Works - Streets	PWST-17-003	1	200,000
East La Vista Sewer/Pavement Rehabilitation	Public Works - Streets/Sewer	PWSS-13-001	2	12,000
Total for 2017				4,748,704
2018				

Project Name	Department	Project #	Priority	Project Cost
Records/Agenda Management System	Information Technology	IT-12-001	2	100,000
Fuel Island	Public Works - Streets	PWST-15-007	3	43,644
Hell Creek Channel Interim Maintenance	Public Works - Streets	PWST-15-009	1	28,500
Giles Road Widening	Public Works - Streets	PWST-17-003	1	306,000
East La Vista Sewer/Pavement Rehabilitation	Public Works - Streets/Sewer	PWSS-13-001	2	125,000
Total for 2018				603,144
2019				
Hell Creek Channel Interim Maintenance	Public Works - Streets	PWST-15-009	1	28,500
Giles Road Widening	Public Works - Streets	PWST-17-003	1	2,484,000
Storm Sewer Inlet Top Repair	Public Works - Streets	PWST-19-001	2	75,000
Concrete Panel Replacement	Public Works - Streets	PWST-19-002	2	300,000
Asphalt Microsurfacing	Public Works - Streets	PWST-19-003	2	345,000
84th Street (Harrison to Giles)	Public Works - Streets	PWST-19-004	2	1,000,000
East La Vista Sewer/Pavement Rehabilitation	Public Works - Streets/Sewer	PWSS-13-001	2	3,800,000
Total for 2019				8,032,500
2020				
Hell Creek Channel Interim Maintenance	Public Works - Streets	PWST-15-009	1	28,500
Total for 2020				28,500
GRAND TOTAL				43,965,910

City of La Vista, Nebraska
Capital Improvement Program
 2016 thru 2020

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Fees - Sewer Fund								
Sarpy County Sewer Study	PWSE-16-004	1	25,000					25,000
East La Vista Sewer/Pavement Rehabilitation	PWSS-13-001	2	25,000	12,000	125,000			162,000
Fees - Sewer Fund Total			50,000	12,000	125,000			187,000
G.O. Bonds Debt Serv. Fund - Tax Fu								
City Parking Lot Service Road	PWST-16-002	1	1,500,000					1,500,000
Multi-sports Complex - Public Infrastructure	PWST-16-003	1	10,000,000					10,000,000
Giles Road Widening	PWST-17-003	1				2,484,000		2,484,000
G.O. Bonds Debt Serv. Fund - Tax Funds Total			11,500,000			2,484,000		13,984,000
G.O. Bonds Redev. Fund - Sales Tax								
Vision 84 - Redevelopment of Brentwood Crossing	CD-14-002	1	15,000,000					15,000,000
Civic Center Park - Phase 1	PWP-16-001	2		3,200,000				3,200,000
G.O. Bonds Redev. Fund - Sales Tax Total			15,000,000	3,200,000				18,200,000
G.O. Bonds Sewer Fund - Fees								
East La Vista Sewer/Pavement Rehabilitation	PWSS-13-001	2				2,900,000		2,900,000
G.O. Bonds Sewer Fund - Fees Total						2,900,000		2,900,000
Grants - Federal								
East La Vista Sewer/Pavement Rehabilitation	PWSS-13-001	2				500,000		500,000
Harrison Street	PWST-13-005	2		240,000				240,000
Grants - Federal Total				240,000		500,000		740,000
Grants - NET								
Thompson Creek - Phase VI (Part 2)	PWP-12-002	1	493,000					493,000
Grants - NET Total			493,000					493,000
Grants - PMRNRD								
Thompson Creek - Phase VI (Part 2)	PWP-12-002	1	500,000					500,000
Storm Sewer Head Wall Repair	PWSE-15-003	1	18,000					18,000
Grants - PMRNRD Total			518,000					518,000

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Inter-Agency Transfer - NRD								
Hell Creek Grade Control Structure	PWSE-16-002	1	793,600					793,600
Inter-Agency Transfer - NRD Total			793,600					793,600
Inter-Agency Transfer - SID								
Gertrude Circle Storm Sewer	PWSE-16-003	1	12,500					12,500
Inter-Agency Transfer - SID Total			12,500					12,500
Inter-Agency Transfers - NDOR								
84th Street (Harrison to Giles)	PWST-19-004	2				500,000		500,000
Inter-Agency Transfers - NDOR Total						500,000		500,000
Inter-Agency Transfers - Sarpy								
108th & Chandler Drainageway Stabilization	PWSE-16-001	1	120,000					120,000
Inter-Agency Transfers - Sarpy Total			120,000					120,000
Lottery								
Business Continuity	IT-11-001	3		15,000				15,000
Records/Agenda Management System	IT-12-001	2			100,000			100,000
Financial Software	IT-12-002	1	380,000					380,000
Fuel Island	PWST-15-007	3	50,000	50,000	43,644			143,644
Lottery Total			430,000	65,000	143,644			638,644
Lottery/Bond								
City Hall Facility Improvements	ADM-15-002	1	25,000					25,000
Facility Improvements Former Police Station	CD-15-001	1	85,000					85,000
Public Works Facility Improvements	PWG-15-001	1	54,746					54,746
Parks Facility Improvements	PWP-15-001	1	25,727					25,727
Storm Sewer Head Wall Repair	PWSE-15-003	1	12,000					12,000
Lottery/Bond Total			202,473					202,473
Sales Tax - Redev. Fund								
Vision 84 - Redevelopment of Brentwood Crossing	CD-14-002	1	50,000					50,000
Civic Center Park - Phase 1	PWP-16-001	2	500,000					500,000
Sales Tax - Redev. Fund Total			550,000					550,000
Special Assessment								
East La Vista Sewer/Pavement Rehabilitation	PWSS-13-001	2				400,000		400,000
Harrison Street Sidewalks	PWST-15-001	3		5,000				5,000
Special Assessment Total				5,000		400,000		405,000
Tax Funds - Debt Services Fund								
Thompson Creek - Phase VI (Part 2)	PWP-12-002	1	76,000					76,000

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Hell Creek Grade Control Structure	PWSE-16-002	1	198,400					198,400
Gertrude Circle Storm Sewer	PWSE-16-003	1	12,500					12,500
132nd & West Giles Road	PWST-08-001	1	15,000	296,204				311,204
Quiet Zone Southport West	PWST-08-008	2	11,000					11,000
66th Street	PWST-10-001	1	400,000					400,000
96th Street - Harrison to Portal Road	PWST-10-011	2	11,089					11,089
Giles Road Traffic Signal Coordination	PWST-10-013	2	2,000					2,000
Harrison Street	PWST-13-005	2		60,000				60,000
Harrison Street Bridge	PWST-13-006	2		115,000				115,000
84th Street Adaptive Signals	PWST-13-011	2	79,000					79,000
Giles Road Resurfacing	PWST-15-002	2		317,000				317,000
Hell Creek Channel Interim Maintenance	PWST-15-009	1	28,500	28,500	28,500	28,500	28,500	142,500
96th & Brentwood Traffic Signal	PWST-16-001	2		210,000				210,000
Giles Road Widening	PWST-17-003	1		200,000	306,000			506,000
Storm Sewer Inlet Top Repair	PWST-19-001	2				75,000		75,000
Concrete Panel Replacement	PWST-19-002	2				300,000		300,000
Asphalt Microsurfacing	PWST-19-003	2				345,000		345,000
84th Street (Harrison to Giles)	PWST-19-004	2				500,000		500,000
Tax Funds - Debt Services Fund Total			833,489	1,226,704	334,500	1,248,500	28,500	3,671,693
Tax Funds - General Fund								
Comprehensive Plan Update	CD-14-001	2	50,000					50,000
Tax Funds - General Fund Total			50,000					50,000
GRAND TOTAL			30,553,062	4,748,704	603,144	8,032,500	28,500	43,965,910

City of La Vista, Nebraska
Capital Improvement Program
 2016 thru 2020

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project#	Priority	2016	2017	2018	2019	2020	Total
Administration								
City Hall Facility Improvements	ADM-15-002	1	25,000					25,000
Administration Total			25,000					25,000
			25,000					25,000
<i>Administration Total</i>			25,000					25,000
Community Development								
Comprehensive Plan Update	CD-14-001	2	50,000					50,000
Vision 84 - Redevelopment of Brentwood Crossing	CD-14-002	1	15,050,000					15,050,000
Facility Improvements Former Police Station	CD-15-001	1	85,000					85,000
Community Development Total			15,185,000					15,185,000
			15,000,000					15,000,000
<i>G.O. Bonds Redev. Fund - Sales Tax</i>								
			85,000					85,000
<i>Lottery/Bond</i>								
			50,000					50,000
<i>Sales Tax - Redev. Fund</i>								
			50,000					50,000
<i>Tax Funds - General Fund</i>								
Community Development Total			15,185,000					15,185,000
Information Technology								
Business Continuity	IT-11-001	3		15,000				15,000
Records/Agenda Management System	IT-12-001	2			100,000			100,000
Financial Software	IT-12-002	1	380,000					380,000
Information Technology Total			380,000	15,000	100,000			495,000
			380,000	15,000	100,000			495,000
<i>Lottery</i>								
Information Technology Total			380,000	15,000	100,000			495,000
Public Works - General								
Public Works Facility Improvements	PWG-15-001	1	54,746					54,746
Public Works - General Total			54,746					54,746

Department	Project#	Priority	2016	2017	2018	2019	2020	Total
<i>Lottery/Bond</i>			54,746					54,746
Public Works - General Total			54,746					54,746

Public Works - Parks

Thompson Creek - Phase VI (Part 2)	PWP-12-002	1	1,069,000					1,069,000
Parks Facility Improvements	PWP-15-001	1	25,727					25,727
Civic Center Park - Phase 1	PWP-16-001	2	500,000	3,200,000				3,700,000
Public Works - Parks Total			1,594,727	3,200,000				4,794,727

G.O. Bonds Redev. Fund - Sales Tax

<i>Grants - NET</i>			493,000					493,000
<i>Grants - PMRNRD</i>			500,000					500,000
<i>Lottery/Bond</i>			25,727					25,727
<i>Sales Tax - Redev. Fund</i>			500,000					500,000
<i>Tax Funds - Debt Services Fund</i>			76,000					76,000
Public Works - Parks Total			1,594,727	3,200,000				4,794,727

Public Works - Sewer

Storm Sewer Head Wall Repair	PWSE-15-003	1	30,000					30,000
108th & Chandler Drainageway Stabilization	PWSE-16-001	1	120,000					120,000
Hell Creek Grade Control Structure	PWSE-16-002	1	992,000					992,000
Gertrude Circle Storm Sewer	PWSE-16-003	1	25,000					25,000
Sarpy County Sewer Study	PWSE-16-004	1	25,000					25,000
Public Works - Sewer Total			1,192,000					1,192,000

<i>Fees - Sewer Fund</i>			25,000					25,000
<i>Grants - PMRNRD</i>			18,000					18,000
<i>Inter-Agency Transfer - NRD</i>			793,600					793,600
<i>Inter-Agency Transfer - SID</i>			12,500					12,500
<i>Inter-Agency Transfers - Sarpy</i>			120,000					120,000
<i>Lottery/Bond</i>			12,000					12,000
<i>Tax Funds - Debt Services Fund</i>			210,900					210,900
Public Works - Sewer Total			1,192,000					1,192,000

Public Works - Streets

132nd & West Giles Road	PWST-08-001	1	15,000	296,204				311,204
Quiet Zone Southport West	PWST-08-008	2	11,000					11,000
66th Street	PWST-10-001	1	400,000					400,000
96th Street - Harrison to Portal Road	PWST-10-011	2	11,089					11,089
Giles Road Traffic Signal Coordination	PWST-10-013	2	2,000					2,000

Department	Project#	Priority	2016	2017	2018	2019	2020	Total
Harrison Street	PWST-13-005	2		300,000				300,000
Harrison Street Bridge	PWST-13-006	2		115,000				115,000
84th Street Adaptive Signals	PWST-13-011	2	79,000					79,000
Harrison Street Sidewalks	PWST-15-001	3		5,000				5,000
Giles Road Resurfacing	PWST-15-002	2		317,000				317,000
Fuel Island	PWST-15-007	3	50,000	50,000	43,644			143,644
Hell Creek Channel Interim Maintenance	PWST-15-009	1	28,500	28,500	28,500	28,500	28,500	142,500
96th & Brentwood Traffic Signal	PWST-16-001	2		210,000				210,000
City Parking Lot Service Road	PWST-16-002	1	1,500,000					1,500,000
Multi-sports Complex - Public Infrastructure	PWST-16-003	1	10,000,000					10,000,000
Giles Road Widening	PWST-17-003	1		200,000	306,000	2,484,000		2,990,000
Storm Sewer Inlet Top Repair	PWST-19-001	2				75,000		75,000
Concrete Panel Replacement	PWST-19-002	2				300,000		300,000
Asphalt Microsurfacing	PWST-19-003	2				345,000		345,000
84th Street (Harrison to Giles)	PWST-19-004	2				1,000,000		1,000,000
Public Works - Streets Total			12,096,589	1,521,704	378,144	4,232,500	28,500	18,257,437
G.O. Bonds Debt Serv. Fund - Tax Funds			11,500,000			2,484,000		13,984,000
Grants - Federal				240,000				240,000
Inter-Agency Transfers - NDOR						500,000		500,000
Lottery			50,000	50,000	43,644			143,644
Special Assessment				5,000				5,000
Tax Funds - Debt Services Fund			546,589	1,226,704	334,500	1,248,500	28,500	3,384,793
Public Works - Streets Total			12,096,589	1,521,704	378,144	4,232,500	28,500	18,257,437
Public Works - Streets/Sewer								
East La Vista Sewer/Pavement Rehabilitation	PWSS-13-001	2	25,000	12,000	125,000	3,800,000		3,962,000
Public Works - Streets/Sewer Total			25,000	12,000	125,000	3,800,000		3,962,000
Fees - Sewer Fund			25,000	12,000	125,000			162,000
G.O. Bonds Sewer Fund - Fees						2,900,000		2,900,000
Grants - Federal						500,000		500,000
Special Assessment						400,000		400,000
Public Works - Streets/Sewer Total			25,000	12,000	125,000	3,800,000		3,962,000
Grand Total			30,553,062	4,748,704	603,144	8,032,500	28,500	43,965,910

Capital Improvement Program

Data in Year 2016

Department Administration

City of La Vista, Nebraska

Contact

Project # ADM-15-002

Type Improvement

Project Name City Hall Facility Improvements

Useful Life 15 years

Category Building Improvement

Priority 1

Total Project Cost: \$25,000

Description

Reconfigure existing office space and the purchase of additional office equipment.

Justification

This project would be completed in conjunction with the relocation of the Community Development Division to the top floor of the building at 8110 Park View Blvd. City Hall houses multiple divisions and additional space is needed. Once the move has taken place, some of the existing office space will need to be reconfigured for alternate uses.

Expenditures	2016	2017	2018	2019	2020	Total
Construction Costs 03	25,000					25,000
Total	25,000					25,000

Funding Sources	2016	2017	2018	2019	2020	Total
Lottery/Bond	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Community Development

City of La Vista, Nebraska

Contact Community Development Dir

Project #	CD-14-001
Project Name	Comprehensive Plan Update

Type Consulting Services

Useful Life

Category Consulting Services

Priority 2

Description	Total Project Cost: \$160,000
Update of the City's existing Comprehensive Plan to include a community outreach component.	

Justification
The last full update of the City's comprehensive plan was in 1997. Since then, the plan has gone through many minor updates, mainly to the Future Land Use Map and the Annexation Plan. However, considering the amount of development that has taken place since 1997, the Plan is significantly out of date and in dire need of a complete update to bring it in line with the City's current goals. In FY15 a consultant was engaged to facilitate the update process. In FY16 workshops will be held to review and refine the proposed plan that will be created with the input received. Ultimately, a final version of the updated plan will be taken to City Council for approval.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
110,000	Planning/Study/Design 01	50,000					50,000
Total	Total	50,000					50,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
110,000	Tax Funds - General Fund	50,000					50,000
Total	Total	50,000					50,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Community Development

City of La Vista, Nebraska

Contact Community Development Dir

Project # CD-14-002

Project Name Vision 84 - Redevelopment of Brentwood Crossing

Type Improvement

Useful Life 50+ years

Category Redevelopment

Priority 1

Total Project Cost: \$15,050,000

Description

This project involves the property known as Brentwood Crossing. This site is almost completely vacant and has become an eyesore. The City will undertake redevelopment efforts to eliminate the blighted and substandard conditions that currently exist on this site as part of the overall effort to redevelop the 84th Street corridor.

Justification

The Vision 84 redevelopment project encompasses the entire 84th Street corridor from Harrison Street to Giles Road. The Brentwood Crossing property is immediately adjacent to La Vista Falls Golf Course, which is slated to ultimately become Civic Center Park. With the recent relocation of Hobby Lobby the buildings have essentially become vacant. The City will undertake efforts to eliminate the blighted and substandard conditions that currently exist on this site in conjunction with the redevelopment plan and as part of the overall effort to redevelop the 84th Street corridor.

Expenditures	2016	2017	2018	2019	2020	Total
ROW/Land Acquisition 07	15,000,000					15,000,000
Legal 04	50,000					50,000
Total	15,050,000					15,050,000

Funding Sources	2016	2017	2018	2019	2020	Total
G.O. Bonds Redev. Fund - Sales Tax	15,000,000					15,000,000
Sales Tax - Redev. Fund	50,000					50,000
Total	15,050,000					15,050,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Community Development

City of La Vista, Nebraska

Contact Asst. City Administrator

Project # CD-15-001
Project Name Facility Improvements Former Police Station

Type Improvement

Useful Life 15 years

Category Building Improvement

Priority 1

Description **Total Project Cost:** \$95,000
 Planning and remodeling of office space and training room at 8110 Park View Blvd.

Justification
 The current City Hall facility does not have adequate space to accommodate the multiple divisions housed at City Hall. We are proposing to move the Community Development Division into the building that is currently being used by Building and Grounds (upper level only). This space will need fairly significant remodeling to accommodate their needs (\$85,000). Additionally, with the transition of fire services to Papillion, the existing training room space is available. It also needs some upgrades including paint, carpet, etc. (\$10,000)

Prior	Expenditures	2016	2017	2018	2019	2020	Total
10,000	Construction Costs 03	85,000					85,000
Total	Total	85,000					85,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
10,000	Lottery/Bond	85,000					85,000
Total	Total	85,000					85,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Information Technology

Contact Finance Director

City of La Vista, Nebraska

Type Software Implementation

Useful Life 15 years

Category Information Technology

Priority 1

Project # IT-12-002
Project Name Financial Software

Description

Total Project Cost: \$421,829

Replacement of the financial software package for all departments.

Justification

The IT Strategic Plan identifies the replacement of the City's existing financial software as a critical priority. The current software provides limited functionality to support city business processes. With the rate of growth the City has and will continue to experience over the next 5-10 years, it is necessary to update the financial software to allow for improved reporting and easy access to financial data. The needs assessment has been completed and the next step in 2016 will be the selection and implementation of the software.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
41,829	Planning/Study/Design 01	105,000					105,000
	Equipment/Furnishings 05	275,000					275,000
	Total	380,000					380,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
41,829	Lottery	380,000					380,000
	Total	380,000					380,000

Budget Impact/Other

Annual license/support fees and possible update fees.

Budget Items	2016	2017	2018	2019	2020	Total
Other		20,000	20,000	20,000		60,000
Total		20,000	20,000	20,000		60,000

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - General

Contact Public Works Director

Type Improvement

Useful Life 20 years

Category Building Improvement

Priority 1

Project # PWG-15-001
Project Name Public Works Facility Improvements

Description

Total Project Cost: \$222,000

Improvements to the existing Public Works facility including a new roof (\$90,000), interior reconfiguration of office area (\$25,000), rehabilitation of the existing storage building/sewer division facility (\$90,000), and a new concrete connector drive (\$17,000).

Justification

This project encompasses much-needed facility improvements at Public Works. The roof on the facility is original and is in serious need of replacement. Multiple repairs have been made over the years. Public Works has outgrown the current facility and with the acquisition of the adjacent building on Hupp Drive for the Parks Division, an opportunity exists to do some interior reconfiguration to the existing facility. The storage building proposed for rehabilitation currently houses the Sewer Division and cold storage space. This is a very old building that was moved from the previous PW site to this location. It needs re-siding and various other improvements. Finally, the concrete drive being proposed would connect the existing PW yard with the newly acquired building on Hupp Drive. The remaining funds will be used to construct a new conference room in the former parts room and finish the rehabilitation of the sewer facility.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
167,254	Construction Costs 03	54,746					54,746
Total	Total	54,746					54,746

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
167,254	Lottery/Bond	54,746					54,746
Total	Total	54,746					54,746

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - Parks

Contact City Engineer

Type Improvement

Useful Life 50+ years

Category Thompson Creek Channel

Priority 1

Project #	PWP-12-002
Project Name	Thompson Creek - Phase VI (Part 2)

Description	Total Project Cost: \$3,403,000
<p>Part 2 of this project is the stabilization of the creek banks to protect the remaining homes from erosion, provide for watershed management improvements, and provide space for future trail installation along Thompson Creek. Part 1 of this project included the acquisition and demolition of 24 homes.</p>	

Justification
<p>Due to major channel degradation resulting in the loss of fences, back yards, sheds and garages, an extensive review and study of several alternatives for Thompson Creek from 72nd Street to the golf course was undertaken. In March 2008 the City Council identified a preferred solution to the erosion problems in this area and directed staff to pursue funding. Part 1 of this plan included the acquisition of 24 homes which was funded in large part by a FEMA Hazard Mitigation Grant and assistance from the PMRNRD. In conjunction with the channel stabilization work there is a need to promote the reduction of storm water runoff volume and velocity through watershed management actions. That will reduce the potential for future erosion. Funds in 2016 will finish construction and will facilitate replanting along the creek channel.</p>

Prior	Expenditures	2016	2017	2018	2019	2020	Total
2,334,000	Planning/Study/Design 01	21,000					21,000
	Engineering 02	20,000					20,000
	Construction Costs 03	1,028,000					1,028,000
	Total	1,069,000					1,069,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
2,334,000	Grants - NET	493,000					493,000
	Grants - PMRNRD	500,000					500,000
	Tax Funds - Debt Services Fund	76,000					76,000
	Total	1,069,000					1,069,000

Budget Impact/Other
<p>Storm water filtering areas will require ongoing maintenance.</p>

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - Parks

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Building Improvement

Priority 1

Project # PWP-15-001
Project Name Parks Facility Improvements

Description **Total Project Cost:** \$60,000
 Install a fiber line (\$10,000) and remodel (\$50,000) the recently acquired building at 9810 Hupp Drive to accommodate the PW Parks Division.

Justification
 Public Works operations have outgrown the space available at the current facility. The building adjacent to the current facility on Hupp Drive was recently purchased and will be used for the Parks Division operation. Fiber line will need to be brought to the building to connect it electronically with other city facilities. Some interior is also needed to make the space conducive to the needs of the Parks Division as well as the Building and Grounds operation. Rough in of the new parks facility has been complete and remaining funds will be used to finish the interior of the building.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
34,273	Construction Costs 03	25,727					25,727
Total	Total	25,727					25,727

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
34,273	Lottery/Bond	25,727					25,727
Total	Total	25,727					25,727

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Parks

City of La Vista, Nebraska

Contact City Engineer

Type Construction

Useful Life 50+ years

Category Park Development/Constructio

Priority 2

Project # PWP-16-001

Project Name Civic Center Park - Phase 1

Total Project Cost: \$3,700,000

Description

The first phase of this project calls for site grading of the park, construction of a large lake, and connection to Central Park with pedestrian paths and the completion of the Thompson Creek project.

Justification

The Vision 84 Plan identifies a project goal to "Realize the Full Potential of the Thompson Creek Basin." As such, the Civic Center Park Master Plan was developed. The transformation of the Golf Course to La Vista Civic Center Park was identified as the centerpiece of the redeveloped 84th St.

Expenditures	2016	2017	2018	2019	2020	Total
Engineering 02	500,000					500,000
Construction Costs 03		3,200,000				3,200,000
Total	500,000	3,200,000				3,700,000

Funding Sources	2016	2017	2018	2019	2020	Total
G.O. Bonds Redev. Fund - Sales Tax		3,200,000				3,200,000
Sales Tax - Redev. Fund	500,000					500,000
Total	500,000	3,200,000				3,700,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Sewer

Contact City Engineer

Type Improvement

Useful Life 25 years

Category Storm Sewer Improvement

Priority 1

City of La Vista, Nebraska

Project # PWSE-15-003

Project Name Storm Sewer Head Wall Repair

Description

Total Project Cost: \$30,000

Repair storm sewer head wall that has failed at 98th & Portal Rd.

Justification

The head wall on the storm sewer pipes at approximately 98th & Portal Road has failed, creating a safety issue.

Expenditures	2016	2017	2018	2019	2020	Total
Construction Costs 03	30,000					30,000
Total	30,000					30,000

Funding Sources	2016	2017	2018	2019	2020	Total
Grants - PMRNRD	18,000					18,000
Lottery/Bond	12,000					12,000
Total	30,000					30,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Sewer

City of La Vista, Nebraska

Contact City Engineer

Project # PWSE-16-001
Project Name 108th & Chandler Drainageway Stabilization

Type Construction
Useful Life 50 years
Category Storm Sewer Improvement
Priority 1

Description **Total Project Cost:** \$120,000
 Extend storm sewer outlet and stabilize drainageway at 108th and Chandler Rd.

Justification
 The storm sewer outlet that was installed with the reconstruction of 108th Street has caused significant erosion, which if left unattended will damage existing utilities and the road embankment. The storm sewer needs to be extended, along with added energy dissipation measures and the backfilling and seeding of previous erosion that has taken place. The City of La Vista will be the lead agent on the project, but it will be fully funded by Sarpy County.

Expenditures	2016	2017	2018	2019	2020	Total
ROW/Land Acquisition 07	10,000					10,000
Construction Costs 03	105,000					105,000
Other 09	5,000					5,000
Total	120,000					120,000

Funding Sources	2016	2017	2018	2019	2020	Total
Inter-Agency Transfers - Sarpy	120,000					120,000
Total	120,000					120,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Sewer

City of La Vista, Nebraska

Contact City Engineer

Project # PWSE-16-002
 Project Name Hell Creek Grade Control Structure

Type Improvement

Useful Life 50 years

Category Storm Sewer Improvement

Priority 1

Description **Total Project Cost:** \$1,042,000
 Reconstruct grade control structure to protect existing infrastructure from damage

Justification
 The existing grade control structure is failing and the Hell Creek channel will erode further eventually causing the loss of existing railroad bridge (future trail bridge), and the 60-inch sanitary sewer line. La Vista is anticipated to be the lead agent, but majority of the funding will be provided by the PMRNRD.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
50,000	Engineering 02	128,000					128,000
	Construction Costs 03	800,000					800,000
Total	Other 09	64,000					64,000
	Total	992,000					992,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
50,000	Inter-Agency Transfer - NRD	793,600					793,600
Total	Tax Funds - Debt Services Fund	198,400					198,400
	Total	992,000					992,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Sewer

City of La Vista, Nebraska

Contact Asst. Public Works Director

Project # PWSE-16-003

Type Construction

Project Name Gertrude Circle Storm Sewer

Useful Life 50 years

Category Storm Sewer Improvement

Priority 1

Description

Total Project Cost: \$25,000

Connect the existing storm sewer at Gertrude Circle in Oakdale Park to SID 237 (Cimarron Woods).

Justification

The existing storm sewer outlet from Gertrude Circle in Oakdale Park (formerly SID 59) has silted in and doesn't drain properly. This leads to poor drainage in Gertrude Circle and backyard drainage problems in Cimarron Woods (SID 237). The outlet needs to be cleaned out and a connection between the storm sewers needs to be made to resolve the problem.

Expenditures	2016	2017	2018	2019	2020	Total
Construction Costs 03	25,000					25,000
Total	25,000					25,000

Funding Sources	2016	2017	2018	2019	2020	Total
Inter-Agency Transfer - SID	12,500					12,500
Tax Funds - Debt Services Fund	12,500					12,500
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - Sewer
Contact Asst. Public Works Director
Type Consulting Services
Useful Life <10 years
Category Storm Sewer Improvement
Priority 1

Project # PWSE-16-004
Project Name Sarpy County Sewer Study

Description **Total Project Cost:** \$25,000
 This covers La Vista's costs associated with a county wide sewer study addressing future infrastructure needs.

Justification
 Sarpy County is coordinating a regional planning effort with regard to sewer infrastructure needs in the southern portion of the county. La Vista has been asked to participate in this study. This represents La Vista's contribution to the project.

Expenditures	2016	2017	2018	2019	2020	Total
Planning/Study/Design 01	25,000					25,000
Total	25,000					25,000

Funding Sources	2016	2017	2018	2019	2020	Total
Fees - Sewer Fund	25,000					25,000
Total	25,000					25,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Project # PWST-08-001
Project Name 132nd & West Giles Road

Department Public Works - Streets
Contact Asst. Public Works Director
Type Reconstruction
Useful Life 30 years
Category Street Improvement
Priority 1

Total Project Cost: \$311,204

Description

Improvements to the intersection of 132nd & West Giles Road (Short Term)

Justification

An interlocal agreement has been entered into with Sarpy County and they are the lead agency for this project. Federal grant paying 80% of the project. Sarpy County and La Vista both contribute 10% each. ROW acquisition is scheduled for FY15. Construction is scheduled to begin in 2017.

Expenditures	2016	2017	2018	2019	2020	Total
ROW/Land Acquisition 07	15,000					15,000
Construction Costs 03		296,204				296,204
Total	15,000	296,204				311,204

Funding Sources	2016	2017	2018	2019	2020	Total
Tax Funds - Debt Services Fund	15,000	296,204				311,204
Total	15,000	296,204				311,204

Budget Impact/Other

Routine maintenance will not start until area is annexed.

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - Streets

Contact Asst. Public Works Director

Type Improvement

Useful Life 25 years

Category Railroad Crossing Improvemen

Priority 2

Project # PWST-08-008
Project Name Quiet Zone Southport West

Description

Total Project Cost: \$159,258

Improvements to Railroad Crossing at 132nd & West Giles Road

Justification

At the request of the Southport West developer, a Quiet Zone study was undertaken by the City and the developer. Recommendations for improvements at the railroad crossing were outlined to eliminate the need for trains to sound their whistle at this crossing. The study was reviewed by the BNSF Railroad and an interlocal agreement with Sarpy County was executed. Project is almost complete and some additional improvements to the shoulders of the crossing area need to be made for the project to be finalized.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
148,258	Engineering 02	1,000					1,000
	Construction Costs 03	10,000					10,000
Total							
	Total	11,000					11,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
148,258	Tax Funds - Debt Services Fund	11,000					11,000
Total							
	Total	11,000					11,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets

City of La Vista, Nebraska

Contact City Engineer

Project # PWST-10-001

Type Improvement

Project Name 66th Street

Useful Life 30 years

Category Street Improvement

Priority 1

Description

Total Project Cost: \$425,000

Improve 66th Street (Harrison Street to Giles Road) and Giles Road (66th Street to 69th Street)

Justification

Project No. 189 in One and Six Year Road Plan. Delays in the availability of federal funding being available have forced some short term repairs in order for roadway to remain safe until full reconstruction can be completed. 2015 reflects funding for short term repairs split 62/38 with Sarpy County. 2016 funding reflects La Vista's share of long term design work in order for the project to be ready for potential approval when federal funds are available in 2017.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
25,000	Planning/Study/Design 01	200,000					200,000
	Construction Costs 03	200,000					200,000
Total	Total	400,000					400,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
25,000	Tax Funds - Debt Services Fund	400,000					400,000
Total	Total	400,000					400,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets

Contact Public Works Director

Type Reconstruction

Useful Life 25 years

Category Street Reconstruction

Priority 2

City of La Vista, Nebraska

Project # PWST-10-011

Project Name 96th Street - Harrison to Portal Road

Total Project Cost: \$620,589

Description

Reconstruction of pavement, island medians and approach slabs on 96th Street between Harrison Street and Portal Road

Justification

This project is complete, however we anticipate to receive some late invoices for project management services from the NDOR.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
609,500	Other 09	11,089					11,089
Total	Total	11,089					11,089

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
609,500	Tax Funds - Debt Services Fund	11,089					11,089
Total	Total	11,089					11,089

Budget Impact/Other

This project will eliminate on-going pavement repairs and preserve the integrity of the roadway long term.

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets

Contact Public Works Director

Type Improvement

Useful Life 25 years

Category Street Improvement

Priority 2

City of La Vista, Nebraska

Project # PWST-10-013

Project Name Giles Road Traffic Signal Coordination

Total Project Cost: \$26,426

Description

Install new software, controllers, wireless communication and detectors at six signalized intersections on Giles Road from 108th Street to the interstate.

Justification

Project No. 209 in One and Six Year Road Plan. The Southport traffic study completed in 2006 recommended interconnecting traffic signals on the Giles Road corridor as Southport East and Southport West develop. Giles Road is currently carrying 23,000 vehicles per day and is projected to carry 32,000 vehicles per day. Congestion at peak hours is already causing delays and will continue to worsen as traffic volumes increase. Coordination of the traffic signals can reduce the delay and congestion, as well as defer major expenses to install additional traffic lanes. Federal Aid funding is available for this project.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
24,426	Other 09	2,000					2,000
Total	Total	2,000					2,000

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
24,426	Tax Funds - Debt Services Fund	2,000					2,000
Total	Total	2,000					2,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets
Contact Asst. Public Works Director
Type Improvement
Useful Life 25 years
Category Street Improvement
Priority 2

City of La Vista, Nebraska

Project # PWST-13-011
Project Name 84th Street Adaptive Signals

Description

Total Project Cost: \$79,000

Install upgraded communications, controllers and software to enable traffic to be moved more efficiently.

Justification

This is a joint project with five other agencies that will move traffic more efficiently along the 84th Street corridor. Additional benefits include reduced emissions and energy savings.

Expenditures	2016	2017	2018	2019	2020	Total
Construction Costs 03	79,000					79,000
Total	79,000					79,000

Funding Sources	2016	2017	2018	2019	2020	Total
Tax Funds - Debt Services Fund	79,000					79,000
Total	79,000					79,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets

Contact Public Works Director

Type Construction

Useful Life 25 years

Category Building Improvement

Priority 3

City of La Vista, Nebraska

Project # PWST-15-007

Project Name Fuel Island

Total Project Cost: \$322,644

Description

Participate with City of Papillion on new vehicle fueling system located at Papillion's new PW facility.

Justification

The opportunity to participate in a joint vehicle fueling system with Papillion has been offered. Upgrades to the current fueling system at Public Works are necessary. Papillion is locating their new PW facility directly across the street from the La Vista facility, making logistics favorable. Additionally, this cooperative effort would allow for greater flexibility in fuel purchases, which typically results in lower fuel costs. The payments in out years are for the remaining balance we owe Papillion.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
179,000	Other 09	50,000	50,000	43,644			143,644
Total	Total	50,000	50,000	43,644			143,644

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
179,000	Lottery	50,000	50,000	43,644			143,644
Total	Total	50,000	50,000	43,644			143,644

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - Streets
Contact Asst. Public Works Director
Type Improvement
Useful Life <10 years
Category Creek Channel Improvement
Priority 1

Project # PWST-15-009
Project Name Hell Creek Channel Interim Maintenance

Description **Total Project Cost:** \$266,965
 Interim maintenance and repair of Hell Creek until major channel improvements are completed.

Justification
 A major channel improvement project has been planned and designed for Hell Creek, however funding for this project is not anticipated to be available in the immediate future. Interim maintenance and repairs to the channel will be necessary on an annual basis until the major channel improvement project can be completed.

Prior	Expenditures	2016	2017	2018	2019	2020	Total
124,465	Construction Costs 03	25,000	25,000	25,000	25,000	25,000	125,000
	Other 09	3,500	3,500	3,500	3,500	3,500	17,500
Total		28,500	28,500	28,500	28,500	28,500	142,500

Prior	Funding Sources	2016	2017	2018	2019	2020	Total
124,465	Tax Funds - Debt Services Fund	28,500	28,500	28,500	28,500	28,500	142,500
Total		28,500	28,500	28,500	28,500	28,500	142,500

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets

City of La Vista, Nebraska

Contact Asst. Public Works Director

Project # PWST-16-002

Type Construction

Project Name City Parking Lot Service Road

Useful Life 20 years

Category Street Construction

Priority 1

Total Project Cost: \$1,500,000

Description

Construction of a new service road connecting Westport Pkwy from east to west on the southside of the City parking lot.

Justification

The city previously constructed a public parking lot in the Southport West area to serve this development. This project is the construction of a service road connecting Wesport Parkway from east to west which would enhance traffic flow through the development. The service road is adjacent to the existing city parking lot on the south side.

Expenditures	2016	2017	2018	2019	2020	Total
Engineering 02	300,000					300,000
Construction Costs 03	1,200,000					1,200,000
Total	1,500,000					1,500,000

Funding Sources	2016	2017	2018	2019	2020	Total
G.O. Bonds Debt Serv. Fund - Tax Funds	1,500,000					1,500,000
Total	1,500,000					1,500,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

City of La Vista, Nebraska

Department Public Works - Streets

Contact City Engineer

Type Construction

Useful Life 20 years

Category Park Development/Constructio

Priority 1

Project # PWST-16-003

Project Name Multi-sports Complex - Public Infrastructure

Description

Total Project Cost: \$10,000,000

This project funds public infrastructure for the development of the Mults-sports Complex

Justification

The current sod farm in Southport East is zoned agriculture which limits the type of development that can be facilitated on this property. Consistent with the Comprehensive Plan the Multi-sports Complex has strong potential to spawn future development in the Southport area while providing much needed recreational opportunities. In the interest of public health, safety and welfare additional public infrastructure is required.

Expenditures	2016	2017	2018	2019	2020	Total
Planning/Study/Design 01	1,000,000					1,000,000
Construction Costs 03	9,000,000					9,000,000
Total	10,000,000					10,000,000

Funding Sources	2016	2017	2018	2019	2020	Total
G.O. Bonds Debt Serv. Fund - Tax Funds	10,000,000					10,000,000
Total	10,000,000					10,000,000

Budget Impact/Other

Capital Improvement Program

Data in Year 2016

Department Public Works - Streets/Sewer

City of La Vista, Nebraska

Contact Asst. Public Works Director

Project # PWSS-13-001

Type Improvement

Project Name East La Vista Sewer/Pavement Rehabilitation

Useful Life 40+

Category Sanitary Sewer Reconstruct/Str

Priority 2

Description

Total Project Cost: \$3,962,000

Replacement of sanitary sewer main line and lateral connections to right-of-way line. Milling of roadways and installing a 4" PCC surface, Installing new curb and gutter and driveway approaches in east La Vista.

Justification

Sanitary sewer lines in this area are 50+ years old and showing signs of deterioration. Additionally, several lines are experiencing capacity issues. The asphalt patching in this section of the City is on-going every year. The roadways as well as the curb and gutter sections have deteriorated beyond regular maintenance.

Staff will be researching potential funding sources for this project which include a possible bond issue funded by the new sewer rate study and CDBG grant funding.

Expenditures	2016	2017	2018	2019	2020	Total
Planning/Study/Design 01	25,000	12,000	125,000			162,000
Construction Costs 03				3,800,000		3,800,000
Total	25,000	12,000	125,000	3,800,000		3,962,000

Funding Sources	2016	2017	2018	2019	2020	Total
Fees - Sewer Fund	25,000	12,000	125,000			162,000
G.O. Bonds Sewer Fund - Fees				2,900,000		2,900,000
Grants - Federal				500,000		500,000
Special Assessment				400,000		400,000
Total	25,000	12,000	125,000	3,800,000		3,962,000

Budget Impact/Other

There will be a reduction of general maintenance in this area such as pothole patching, curb repair and sewer maintenance including root cutting and foaming. There would also be a reduction in the potential for sewer backups.

Lottery Fund

On May 16, 1989 the City awarded the first contract to begin the operation of a municipal keno-type lottery. Since that time the Mayor and City Council have conscientiously utilized the community betterment proceeds from the City's keno lottery gambling to improve the quality of public services and facilities in the City.

Over the past five (5) years lottery revenue has averaged about \$978,000 annually. The FY15 budget is \$900,000 and the year-end estimate indicates that we are on track to receive \$1,026,000. The recommended budget for FY16 is \$925,000.

Lottery revenue has been used to finance the construction of several public facilities including: City Hall and Community Center (1994), Public Works Building (1994), Public Library (1999), and the Police Station (2002). Funds continue to be utilized to service the debt on the Police Station and the Public Works Park Annex.

Community betterment funds have also been used for Community and Recreation Events including the Salute to Summer Festival, Easter Egg Hunt, Arbor Day Celebration, National Night Out, Halloween Safe Night, Tree lighting, Dinosaur Egg Hunt, Splash Bash, Urban Adventure Race.

The FY16 budget continues to fund community and recreation events, as well as community marketing, employee events and transfers to the Golf Fund and CIP for facility improvements covered by the bonds issued in FY15 and IT projects.

Other expenditures relate directly to goals in the Strategic Plan, including:

- **Enhance La Vista's identity and raise awareness of the City's many qualities:**
 - Rebranding Strategy — \$50,000

- **Adopt and implement standards of excellence for the administration of city services:**
 - Performance Management Program - \$5,595 *ICMA—CPM (Insights)*
 - Year-End Report to Citizens — \$8,000
 - National Citizen Survey — \$15,066

Lottery Fund

Lottery Fund Summary				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Approved
REVENUES				
Community Betterment	909,598	960,940	900,000	925,000
Interest Income	7,299	5,406	10,000	2,972
Taxes - Form 51	354,449	335,281	300,000	350,000
Bond Proceeds		0	900,000	0
Miscellaneous	25,850	26,036	36,700	30,500
Total Revenue	1,297,197	1,327,663	2,146,700	1,308,472
EXPENDITURES				
Professional Services	190,114	137,557	99,890	203,161
Events Marketing		0	32,600	22,600
Concerts & Movie Nights		0	8,845	9,800
Recreation Events		0	9,894	10,000
Community Events		0	11,650	9,290
Salute to Summer		0	20,300	22,535
Other Contractual Services	27,443	26,597	39,000	43,520
Other Charges (Taxes)	456,019	339,740	300,000	350,000
Total Expenditures	673,576	503,894	522,179	670,906
Other Financing Sources (Uses)				
General Fund Transfer	(82,370)	(709,477)	(59,600)	(70,663)
Debt Service Transfer	(701,934)	(626,330)	(288,013)	(339,145)
Golf Fund Transfer	(250,000)	(250,000)	(125,000)	(125,000)
CIP Transfer	(98,400)	(124,629)	(1,140,500)	(927,191)
Total Other Uses of Funds	(1,132,704)	(1,710,436)	(1,613,113)	(1,461,999)
Total Capital	0	0	0	14,000
Total Expenditures & Capital	673,576	503,894	522,179	684,960
Operating Cash Annual Inc/(Dec)	(509,083)	(886,667)	11,408	(838,433)
Prior Year Cash	2,018,352	2,277,285	1,390,619	1,837,592
End of Year Cash Total	1,509,269	1,390,619	1,402,027	999,159
Target Reserve (25% Exp & Trf)		553,582	533,823	533,226
Excess Cash Over Reserves	1,509,269	837,037	868,204	465,933

Lottery Fund

Lottery Fund		
	FY15	FY16
	Budget	Approved
TRANSER TO GENERAL FUND		
75% Community Relations Coordinator	46,600	57,663
Salute to Summer	13,000	13,000
Transfer to General Fund	59,600	70,663
TRANSFER TO DEBT SERVICE		
Police & PW Facility Bond Principle	220,000	280,000
Bond Interest	68,013	59,145
Transfer to Debt Service	288,013	339,145
TRANSFER TO GOLF FUND		
	125,000	125,000
NEW BOND		
City Hall Remodel	25,000	25,000
Fac Imprmt - Former Police Station	95,000	85,000
Interior Ceiling Golf Mtce Bldng	6,000	0
Council Chamber Tech Upgrade	80,000	0
Library Security	48,000	0
PW Facility Improvements	222,000	54,746
Parks Facility Improvement	60,000	25,727
Storm Sewer Head Wall Repair	30,000	12,000
City Hall/Community Ctr Asphalt	38,500	0
Fuel Island	179,000	50,000
Salt Shed	65,000	0
Other - Lottery Bond Carryover		294,718
Sub-Total New Bond	848,500	547,191
PROFESSIONAL SERVICES - OTHER		
Taste of La Vista		6,500
Citizen Survey		15,066
City Wide Marketing/Rebranding	10,000	50,000
Holiday Lights	50,000	50,000
Music License	1,000	1,000
Economic Development Consulting		25,000
Other Consulting		25,000
Performance Measurement Program	13,595	5,595
Year End Report to Residents		8,000
ICSC	24,295	12,000
Banners		3,500
Employee Activities	1,000	1,500
Professional Services-Other	99,890	203,161
EVENTS MARKETING		
Events Marketing	22,600	5,600
Salute to Summer Marketing	10,000	17,000
Events Marketing	32,600	22,600

Lottery Fund

Lottery Fund		
	FY15	FY16
	Budget	Approved
Concert & Movie Nights	8,845	9,800
RECREATION EVENTS		
Splash Bash	1,400	1,450
Urban Race	8,494	5,550
New Event		3,000
Recreation Events	9,894	10,000
COMMUNITY EVENTS		
Easter Egg Hunt		800
Arbor Day		500
Dinosaur Egg Hunt		200
National Night Out		1,300
New Events		500
Halloween Safe Night		1,390
Tree Lighting/Chili Feed		2,600
Miscellaneous	11,650	2,000
Community Events	11,650	9,290
SALUTE TO SUMMER		
Pool Party		400
Hot Wheels Races		300
Glow Ball		600
Car Show		1,600
Float		500
New Events		2,500
Carnival & Vendors		4,535
Parade		1,700
Community Cookout		7,000
Mayor's Lunch		2,000
Insurance		1,200
Plotter Ink for C.D.		200
Sub-total Salute to Summer	20,300	22,535
OTHER CONTRACTUAL SERVICES		
Legal Advertising		
Travel		10,020
Training		3,400
Keno License		100
Sub-Total Other Contractual Services	0	13,520

Lottery Fund

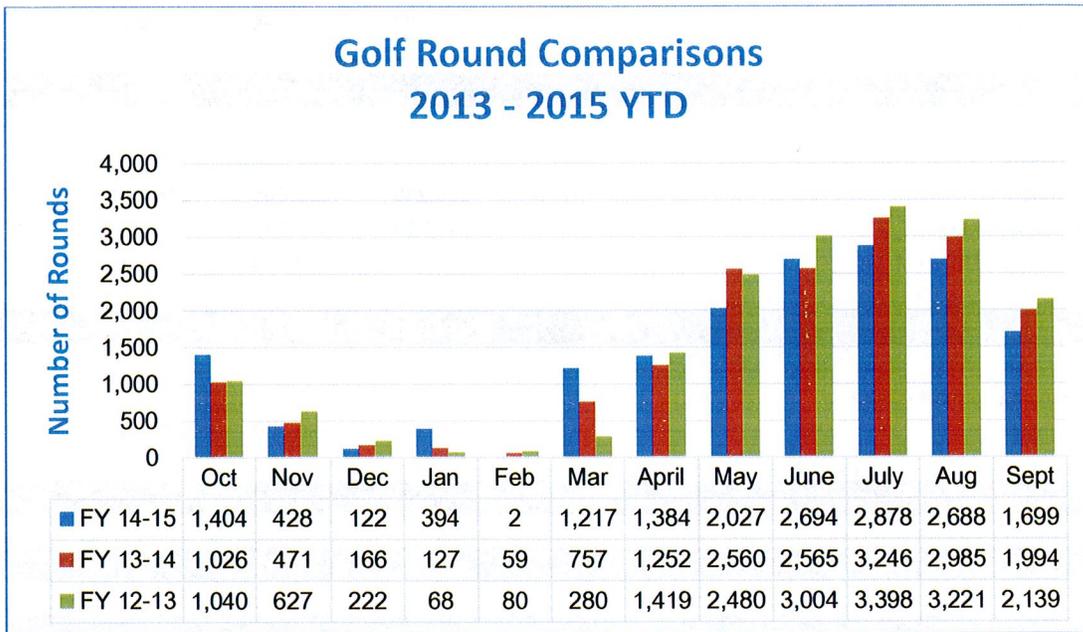
Lottery Fund		
	FY15	FY16
	Budget	Approved
CONTRACTUAL SERVICES		
Professional Services-Auditing	29,000	20,000
Professional Services-Legal	10,000	10,000
Operator Bonus		
Sub-Total Contractual Services	39,000	30,000
OTHER CHARGES		
State Taxes	300,000	350,000
Business Continuity	15,000	0
Financial Software	212,000	380,000
Radio Replacement	65,000	
Total Other Charges	592,000	730,000
Total Lottery Expenditures	2,135,292	2,132,905

Golf Fund

Golf proceeds for FY16 are estimated to be \$221,500, which is a slight increase from the FY15 budget. Personnel expenses are recommended in FY16 to remain consistent with FY15, and the Assistant to the City Administrator continuing to oversee golf maintenance operations.

There is one capital item approved; \$22,000 for a used Triplex Reel Type Mower.

Golf rounds in FY15 are down slightly from prior years and can be attributed to the significant number of rain events, especially during weekend play over the course of this season.



Golf Fund

Golf Fund Summary				
	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Approved
REVENUES				
Green Fees	140,559	132,455	138,000	138,000
Cart Fees	54,408	53,813	50,000	50,000
Concession Sales	35,202	35,488	30,000	33,500
Sales Tax Collection Fee	297	301	200	200
Pro-Shop Merchandise	4,780	6,210	4,500	4,750
Miscellaneous	26	1,349	100	100
Interest Income	99	95	450	503
Total Revenue	235,372	229,711	223,250	227,053
EXPENDITURES				
Salary & Benefits	196,240	193,606	218,431	224,596
Operating Expenditures	123,802	127,138	115,697	105,647
Bond Principal and Interest	134,284	133,773	0	5,300
Total Expenditures	454,326	454,517	334,128	335,543
Other Financing Sources (Uses)				
Lottery Transfer	250,000	250,000	125,000	125,000
Total Other Uses of Funds	250,000	250,000	125,000	125,000
Operating Cash Annual Inc/(Dec)	31,046	25,194	14,122	16,510
Total Capital	4,561	0	0	22,000
Total Expenditures & Capital	458,887	454,517	334,128	357,543
End of Year Cash Total	68,988	226,512	240,635	237,388
Target Reserve (25% Oper Exp)	64,008	80,186	83,532	82,561
Excess Cash Over Reserves	4,980	146,326	157,103	154,827

Golf Fund

Golf Club House

	FY13	FY14	FY15	FY16	
	Actual	Actual	Budget	Approved	
PERSONNEL SERVICES					
101	Salaries - Full-Time	46,657	48,114	50,187	52,213
102	Salaries - Part-Time	34,736	35,781	45,310	46,813
103	Overtime Salaries	136	0	0	0
104	FICA	6,024	6,193	7,306	7,576
105	Insurance Charges	10,369	8,496	9,575	10,652
107	Pension	2,799	2,887	3,011	3,133
109	Self Insurance Expense	0	0	0	0
Total Personnel Services		100,721	101,471	115,389	120,387
COMMODITIES					
200	Inter-Fund Transfers				
201	Office Supplies	540	611	580	580
204	Wearing Apparel	84	387	400	400
207	Janitorial Supply	785	621	792	792
211	Other Commodities		365		
Total Commodities		1,409	1,984	1,772	1,772
CONTRACTUAL SERVICES					
301	Postage	188	113	614	614
302	Telephone	2,118	1,629	2,700	2,500
303	Prof Services-Other	140	125	200	200
304	Utilities	10,821	10,987	10,274	11,151
305	Insurance and Bonds	4,846	5,423	5,000	4,278
306	Rentals	717	620	750	750
308	Advertising - Promo	976	1,144	1,800	1,800
309	Printing	1,452	2,043	2,154	2,154
310	Dues & Subscriptions	47	157	110	310
311	Travel Expense	0	609	0	0
312	Towel/Uniform Cleaning	0	0	0	0
313	Training	0	3,500	0	0
314	Other Contract Services	1,054	1,497	900	900
320	Prof Services-Audit	446	369	500	800
321	Prof Services-Legal	17	0	0	0
8100	Cart Lease-Misc	13,543	15,898	8,544	4,164
8300	Pro Shop Misc	3,853	4,296	4,500	4,500
8400	Concession Food - Other	16,992	17,187	10,000	10,000
Total Contractual		57,209	65,596	48,046	44,121

Golf Fund

Golf Club House					
		FY13	FY14	FY15	FY16
		Actual	Actual	Budget	Approved
MAINTENANCE					
401	Buildings and Grounds	7,689	4,461	3,775	3,775
409	Repair & Maintenance	0	0	0	0
410	Vehicle Maintenance	0	0	0	0
411	Radio	0	0	0	0
412	Other	0	0	0	0
Total Maintenance		7,689	4,461	3,775	3,775
OTHER CHARGES					
501	Bond/Principal Expense	120,000	125,000	0	0
502	Bond/Interest Expense	10,083	3,406	0	0
505	Other Charges	4,201	4,644	5,200	5,200
514	Financial/Lend/Bond Fees	0	624	0	0
Total Other Charges		134,284	133,675	5,200	5,200
CAPITAL OUTLAY					
618	Other Capital Outlay	0	0	0	0
Total Capital Outlay		0	0	0	0
Total Golf Club House		301,311	307,186	174,182	175,255

09-91 Golf Clubhouse

Budget Line Item

- 101 Full-Time Salaries**
Salaries for full time Golf Clubhouse staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
Salaries for part time Golf Clubhouse staff are included in this line item. Funding requested at same level as last year.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds Golf Clubhouse office supplies. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item includes funding for staff shirts. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item funds cleaning supplies for the Golf Clubhouse. Funding requested at same level as last year.
- 301 Postage**
This line item includes postage for Golf Clubhouse and City Wise newsletter. Funding requested at same level as last year.
- 302 Telephone**
This line item funds telephone, internet and on-line cash register/credit card reader. A slight decrease is shown based on actual expenses.

Golf Fund

- 303 Professional Services - Other**
This line item funds new employee physicals. Funding requested at same level as last year.
- 304 Utilities**
This line items funds gas, water and electric service for the golf course clubhouse. An increase of \$877 is requested due to anticipated utility rate increases.
- 306 Rentals**
This line item funds the rental of portable toilets at the golf course. Funding requested at same level as last year.
- 308 Legal Ads**
This line item includes promotional and employment advertising. Funding requested at same level as last year.
- 309 Printing**
This line item funds the printing of City Wise newsletter, scorecards and receipt books. Funding requested at same level as last year.
- 310 Dues/Subscriptions**
This line item includes funds for yearly membership to the United States Golf Association as well as the American FootGolf League. A slight increase is requested.
- 314 Other Contractual**
This line item funds security updates and yearly contracts. Funding requested at same level as last year.
- 320 Professional Services - Audit**
Funding for the City's annual financial audit is included in this line item.
- 401 Building & Grounds**
This line item funds repairs and maintenance of the Golf Clubhouse. Funding requested at same level as last year.
- 505 Other Charges**
This line item funds miscellaneous purchases for the Golf Clubhouse. Funding requested at same level as last year.
- 8100 Cart Lease-Misc**
This line item decreased by \$4,380 due to the final payment being made on five cart lease/purchase agreements.

Golf Fund

8300

Pro Shop – Misc

This line item funds Golf clubhouse merchandise (golf balls, gloves, etc.). Funding requested at same level as last year.

8400

Concession-Other

This line item funds the purchase of concession products (beer, pop, food). Funding requested at same level as last year.

Golf Fund

Golf Maintenance					
	FY12-13	FY13-14	FY14-15	FY15-16	
	Actual	Actual	Budget	Approved	
PERSONNEL SERVICES					
101	Salaries - Full-Time	47,792	45,628	46,922	48,554
102	Salaries - Part-Time	33,892	27,316	39,000	39,000
103	Overtime Salaries	355	590	400	400
104	FICA	6,163	5,554	6,604	6,728
105	Insurance Charges	4,458	10,315	7,301	6,614
107	Pension	2,860	2,732	2,815	2,913
109	Self Insurance Expense	0	0	0	0
Total Personnel Services		95,520	92,135	103,042	104,209
COMMODITIES					
200	Inter-Fund Transfers				
201	Office Supplies	37	41	26	26
203	Food Supplies	13	12	60	60
205	Motor Veh Supplies-Fuel	6,430	5,447	7,000	7,000
207	Janitorial Supply	25	48	100	100
208	Chemical Supply	2,326	4,235	3,500	3,500
210	Botanical Supply	4,733	6,276	6,500	6,500
211	Other Commodities	0	0	0	0
Total Commodities		13,562	16,058	17,186	17,186
CONTRACTUAL SERVICES					
301	Postage	191	52	204	291
302	Telephone	348	534	1,000	1,000
303	Prof Services-Other	70	125	80	80
304	Utilities	4,855	4,761	5,159	5,235
305	Insurance and Bonds	4,846	4,584	5,000	4,278
308	Advertising				
309	Printing	1,202	1,392	1,064	1,190
310	Dues and Subscriptions	518	542	540	540
311	Travel	10	11	30	30
313	Training	330	295	440	440
314	Other Contract Services	7,287	4,925	1,214	522
320	Prof Services-Audit	446	369	500	800
321	Prof Services-Legal	0	0	0	0
Total Contractual		20,103	17,589	15,231	14,406

Golf Fund

Golf Maintenance					
		FY12-13	FY13-14	FY14-15	FY15-16
		Actual	Actual	Budget	Approved
MAINTENANCE					
401	Buildings and Grounds	8,722	10,611	11,887	11,887
409	Repair & Maintenance	3,475	1,672	3,000	3,000
410	Vehicle Maintenance	6,586	4,489	5,500	5,500
411	Radio	0	0	0	0
412	Other	823	4,679	4,000	4,000
Total Maintenance		19,605	21,450	24,387	24,387
OTHER CHARGES					
505	Other Charges	25	98	100	100
Total Other Charges		25	98	100	100
CAPITAL OUTLAY					
618	Other Capital Outlay	13,716	0	0	22,000
Total Capital Outlay		13,716	0	0	22,000
Total Golf Maintenance		162,530	147,330	159,946	182,288

Golf Fund

9-92 Golf Maintenance

Budget Line Item

101 Full Time Salaries

This line item funds full time salaries for two positions. A 2.5% base factor is included for potential salary increases for the two current full time positions.

Similar to last year funding is allocated for the Golf Course Superintendent to spend 12.5% of his time doing administrative work for the golf course and the remaining 87.5% of his time doing research and project work at City Hall.

102 Part Time Salaries

Funding request is the same as last year. This line item provides salary funding for 1.88 FTE seasonal positions.

103 Overtime

Funding request is the same as last year. This line item provides overtime funding for one full time position and two seasonal positions.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance Charges

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

Funding request is the same as last year. This line item funds office supplies used at the Golf Course Maintenance Shop.

203 Food Supplies

Funding request is the same as last year. This line item funds two breakfast meetings with supervisory staff and the City Engineer.

Golf Fund

- 205 Motor Vehicle Supplies**
Funding request is the same as last year. This line item provides for the purchase of fuel, oil, anti-freeze and tires for one vehicle and thirty one pieces of equipment.
- 207 Janitorial Supplies**
Funding request is the same as last year. This line item provides for paper products and cleaning supplies for the maintenance building. Janitorial services are handled by staff.
- 208 Chemical Supplies**
Funding request is the same as last year. This line provides for chemical purchases used in turf and tree care on the course.
- 210 Botanical Supplies**
Funding request is the same as last year. This line item funds the purchase of fertilizer and seed for the course.
- 301 Postage**
Funding request is a slight increase from last year to reflect an increase in postage costs. A major portion of this line item is the proportionate share of mailing the City Newsletter.
- 302 Telephone**
Funding request is the same as last year. This line item funds the phone service for the maintenance shop and the cell phone reimbursement for the Superintendent.
- 303 Professional Services - Other**
This line item funds employee physicals and drug tests. The funding request is the same as last year.
- 304 Utilities**
A slight increase in funding is requested in this line item due to a projected 3% increase in utility costs. This line item provides for gas, electricity and water for the maintenance shop.
- 309 Printing**
Funding request is a slight increase from last year. This line item provides for the printing of numerous items, including the quarterly city newsletter, envelopes, letterhead and business cards.
- 310 Dues and Subscriptions**
Funding request is the same as last year. This line item funds professional memberships and certifications for the Superintendent and Assistant Superintendent. Examples include the Golf Superintendents Association of America, Nebraska Golf Course Superintendents Association and Nebraska Pesticide Applicators License.

Golf Fund

- 311 Travel Expenses**
Funding request is the same as last year. This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for the Nebraska Turf Conference, and NGCSA Seminars.
- 313 Training**
Funding request is the same as last year. This line item includes all training courses and seminar costs associated with registration. Funding is included for the Nebraska Turf Conference, NGCSA Seminars, Pesticide Applicator Training and Professional Development Courses.
- 314 Other Contractual Services**
Funding request is a decrease of \$692 due to the discontinuance of a service that was no longer needed. This line item is for contracts with Payroll Maxx and EAP.
- 401 Buildings and Grounds**
Funding request is the same as last year. This line item is for the repair and maintenance of the shop and course.
- 409 Machine – Equipment and Tool Maintenance**
Funding request is the same as last year. This line item is for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, push mowers and mechanic tools.
- 410 Motor Vehicle Maintenance**
Funding request is the same as last year. This line item funds the repair and maintenance of one vehicle and thirty one pieces of equipment.
- 412 Other Maintenance**
Funding request is the same as last year. This line provides funding for the repair and maintenance of the course including pins, cups, sand and other supplies required to maintain the course and irrigation system.
- 505 Other Charges**
Funding request is the same as last year. This line item funds the purchase of supplies that do not logically fall into any one of the scheduled accounts. This line item also covers expenses for employees to attend the annual employee recognition dinner.

9-92 Golf Maintenance

Triplex Reel Type Mower - \$22,000

The triplex mower is used in mowing applications of greens, tee's, collars, and approaches. It will replace the 1998 Toro Greensmaster Triplex unit #7739. This unit can also be used in sports complex maintenance operations.

Travel & Training

Department	Number Approved	Name of Conference	Location	Travel Approved	Training Approved
Golf Maintenance	1	NGCSA Seminars (Various)	Nebraska	-	140
	2	Nebraska Green Industry Conference	La Vista, NE	30	300
Total Golf Fund				\$ 30	\$ 440

Economic Development Fund

Under the City's Local Option Economic Development Program, a \$600,000 sales tax transfer from the General Fund is required in FY16 to make the debt service payment on the \$3 million grant and \$18 million construction loan made to John Q. Hammons (JQH) to facilitate construction of the JQH Embassy Suites/Conference Center/Marriott Courtyard. Also included in the revenue projections are the quarterly interest payments paid by JQH on the \$15.8 million construction loan which will be repaid in April 2017. Since its inception, including the budgeted \$600,000 transfer in the current fiscal year, the City will have transferred \$3,288,000 of sales tax revenue into the Economic Development fund.

About the Economic Development Program

- The Mayor & Council adopted Ordinance No. 919 (as amended by Ordinance No. 921) in accordance with Neb. Rev. Stat. Sections 18-2701 ("Local Option Municipal Economic Development Act") and thereby established an economic development program.
- Economic Development Program was previously approved by a majority of affirmative votes of registered voters at a special election held on September 30, 2003.
- In accordance with the "Local Option Municipal Economic Development Act" the City is authorized to issue bonds for purposes of the Act.
- Proprietary or commercial information that the applicant or JQH in this case provides to the City and desires to remain confidential shall remain confidential and not be publicly disclosed.
- There is a \$2M per year maximum under State Statute that can be appropriated from funds derived directly from local sources of revenue for all economic development programs.
- On February 20, 2007, by Ordinance No. 1023, the City Council approved the Economic Development program application of John Q. Hammons along with a Development Agreement, Loan Classification, Loan Application and grant of \$3 Million and loan of \$18 Million to construct a full service hotel and conference center facility in Southport West.

Economic Development Fund

Economic Development Fund Summary				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Approved
REVENUES				
CC Loan Payment	1,186,573	1,186,573	1,186,573	1,186,573
Interest Income	0	173	0	266
Total Revenue	1,186,573	1,186,746	1,186,573	1,186,839
EXPENDITURES				
Professional Services	0	8,714	0	10,000
Debt Service - Bond Principal	570,000	605,000	645,000	685,000
Debt Service - Bond Interest	1,429,662	1,393,396	1,353,854	1,311,427
Total Expenditures	1,999,662	2,007,110	1,998,854	2,006,427
Other Financing Sources (Uses)				
General Fund Transfer - Sales Tax	600,000	300,000	600,000	600,000
Debt Service Fund Transfer - Sales Tax	0	300,000	0	0
Total Other Uses of Funds	600,000	600,000	600,000	600,000
Operating Cash Annual Inc./ (Dec)	(213,089)	(220,364)	(212,281)	(219,588)
Prior Year Cash	1,618,687	668,747	448,383	236,822
End of Year Cash Total	1,405,598	448,383	236,102	17,234
Target Reserve (25% Debt Service)	399,932	499,599	499,714	499,107
Excess Cash Over Reserves	1,005,666	(51,216)	(263,612)	(481,873)

Economic Development Fund

\$21.245M Economic Development Dated July 2007

DATE	PRINCIPAL	COUPON	INTEREST
FY 2016	685,000	6.38000	1,311,427
FY 2017	730,000	6.53000	1,265,741
FY 2018	780,000	6.53000	1,216,439
FY 2019	835,000	6.83000	1,162,457
FY 2020	890,000	6.83000	1,103,548
FY 2021	960,000	7.73000	1,037,288
FY 2022	1,035,000	7.73000	961,419
FY 2023	1,120,000	7.73000	878,128
FY 2024	1,210,000	7.73000	788,074
FY 2025	1,305,000	7.73000	690,869
FY 2026	1,410,000	7.73000	585,934
FY 2027	1,525,000	7.73000	472,496
FY 2028	1,645,000	7.73000	349,976
FY 2029	1,780,000	7.73000	217,600
FY 2030	1,925,000	7.73000	74,401
	17,835,000		13,177,647

Off-Street Parking Fund

On January 17, 2006 the City Council approved Ordinance No. 979 for the creation of Vehicle Off-Street Parking District No. 1 of the City of La Vista, Nebraska in Southport West. Creation of the parking district gave the City a means to address the immediate and future needs for public parking in the Southport West development. The district includes all lots, land, and right-of-way within the Southport West subdivision. On March 21, 2006 the Council approved Ordinance No. 983 authorizing the issuance of General Obligation Off-Street Parking Bonds, Series 2006, in the principal amount of \$7,940,000 to facilitate the construction/acquisition of the first phase of parking improvements in the Off-Street Parking District.

The Off-Street Parking District is funded through a sales tax transfer from the General Fund. The off-street parking bonds were refinanced in FY12. The approved transfer for FY16 is \$615,000 and remains at that \$615,000 level for FY17-FY20 to keep the balance forward positive. Approved expenditures in FY16 provides for debt service in the amount of \$574,580 and \$38,967 for routine maintenance.

Off-Street Parking Fund

Off-Street Parking Fund Summary				
	FY13 Actual	FY14 Actual	FY15 Budget	FY16 Approved
REVENUES				
Interest Income	49	6	0	45
Miscellaneous		0	0	0
Total Revenue	49	6	0	45
EXPENDITURES				
Operating & Maintenance	40,192	29,442	40,467	38,967
Debt Service - Bond Principal	405,000	415,000	425,000	430,000
Debt Service - Bond Interest	169,654	161,960	153,560	144,580
Land/Construction		0	0	0
Financial Fees		0	0	0
Total Expenditures	614,846	606,402	619,027	613,547
Other Financing Sources (Uses)				
General Fund Transfer - Sales Tax	605,000	615,000	615,000	615,000
Total Other Uses of Funds	605,000	615,000	615,000	615,000
Operating Cash Annual Inc/(Dec)	(9,797)	8,604	(4,027)	1,498
Prior Year Cash	2,018,352	16,502	25,105	21,078
End of Year Cash Total	2,008,555	25,106	21,078	22,576
Target Reserve (25% Debt Service)		144,240	144,640	143,645
Excess Cash Over Reserves		(119,134)	(123,562)	(121,069)

Off-Street Parking Fund

Off-Street Parking Fund Summary					
		FY12-13	FY13-14	FY14-15	FY15-16
		Actual	Actual	Budget	Approved
200	Inter-Fund Transfers (CIP)				
210	Botanical Supplies	13,913	8,979	9,000	9,000
303	Professional Service-Other				
304	Utilities	17,631	14,538	19,467	19,467
401	Buildings and Grounds	429	1,523	3,500	2,000
408	Street Maintenance	1,421	157	1,000	1,000
410	Motor Vehicle Maintenance	113	499	1,000	1,000
412	Other Maintenance	6,686	3,273	6,000	6,000
413	Maintenance	-	-	500	500
501	Debt Service - Bond Principal	405,000	415,000	425,000	430,000
502	Debt Service - Bond Interest	169,654	161,960	153,560	144,580
	Other Fund Balance Activity	1,786	473		
TOTAL		616,631	606,402	619,027	613,547

Off-Street Parking Fund

\$6.495M Off-Street Parking
Dated June 2001

Date	Principle	Coupon	Interest
FY 2016	430,000	2.2000	144,580
FY 2017	445,000	2.3000	134,733
FY 2018	450,000	2.4000	124,215
FY 2019	465,000	2.7000	112,538
FY 2020	475,000	2.9500	99,254
FY 2021	495,000	3.1500	84,451
FY 2022	505,000	3.3500	68,196
FY 2023	525,000	3.5000	50,550
FY 2024	545,000	3.6500	31,416
FY 2025	565,000	3.8000	10,735
	<u>4,900,000</u>		<u>860,668</u>

Redevelopment Fund

The redevelopment of the 84th Street corridor remains one of the Mayor and City Council's top strategic priorities. In January 2009 the City embarked on a community visioning process that resulted in the development of Vision 84, a plan for the redevelopment of the 84th Street corridor. A Civic Park Master Plan was also created, which calls for converting the existing golf course into a regional park. This is one of the major components of the overall plan.

In May 2014 the La Vista voters authorized an additional ½ cent local option sales tax to fund public infrastructure projects related to redevelopment of 84th Street. Having just concluded FY15, sales tax revenues for the redevelopment came in at \$1,515,464. Anticipated revenues are shown below.

Fiscal Year	Estimate Sales Tax	Estimated Reserve	Cumulative Reserve
FY15	\$ 1,471,938	\$193,475	\$495,363
FY16	\$ 1,725,000	\$170,887	\$666,250
FY17	\$ 2,061,250	\$391,052	\$1,057,302
FY18	\$ 2,164,313	\$200,000	\$1,257,302
FY19	\$ 2,272,528	\$200,000	\$1,457,302
FY20	\$ 2,386,155	\$200,000	\$1,657,302

Funding for FY16 includes for the acquisition of Brentwood Crossing (\$15m) and engineering related to the lake and trail in the proposed Civic Center Park \$500,000. Additional funding of \$30,000 is also included to update the market study.

Redevelopment Fund

Redevelopment Fund Summary				
	FY13	FY14	FY15	FY16
	Actual	Actual	Budget	Approved
REVENUES				
Sales Tax	0	0	1,200,000	1,554,113
Bond Proceeds	0	0	0	15,000,000
Interest Income	0	0	0	3,583
Total Revenue	0	0	1,200,000	16,557,696
EXPENDITURES				
Professional Services	0	0	150,000	150,000
Other Contractual Services	0	0	0	30,000
Debt Service - Bond Principal	0	0	0	0
Debt Service - Bond Interest	0	0	0	307,500
Land/Construction	0	0	0	0
Financial/Legal Fees	0	0	50,000	50,000
Total Expenditures	0	0	200,000	537,500
Other Financing Sources (Uses)				
General Fund Transfer	0	0	0	0
Transfer to CIP	0	0	0	(15,550,000)
Total Other Uses of Funds	0	0	0	(15,550,000)
Operating Cash Annual Inc/(Dec)	0	0	1,000,000	470,196
Prior Year Cash	0	0	0	1,473,484
End of Year Cash Total	0	0	1,000,000	1,943,680
Target Reserve (25% of Debt Service)	0	0	0	134,375
Excess Cash Over Reserves	0	0	1,000,000	1,809,305

Line Item Description & Detail

PERSONNEL SERVICES

Personnel Services include expenditures made as compensation for services rendered by City employees and officials.

101. Salaries – Full-Time. Includes the salaries of all City employees who are working full time hours, as set forth and defined in the City of La Vista Personnel Rules and Regulations Manual.

102. Salaries – Part-Time. Includes the wages of all City employees who are working part-time hours, as set forth and defined in the City of La Vista Personnel Rules and Regulations Manual.

103. Overtime. Includes the overtime costs anticipated during the next year.

104. FICA. Includes the mandatory withholding match for FICA that is a fixed percentage of salaries.

105. Insurance. Includes the City's portion of health, dental, life and disability insurance for employees and their dependents.

106. Other Personnel Services. Includes all remuneration of City employees for job related services that are not otherwise compensated for and which cannot be conveniently classified in any of the above accounts.

107. Pension - Civilian. Includes the City's pension contribution for all employees, other than sworn Police, the City Administrator, and the Assistant City Administrator.

108. Pension - Other. Includes the City's pension contribution for all sworn police employees as well as the City Administrator and the Assistant City Administrator.

109. Self-Insurance Expenses. Includes all self-insurance charges for employees and their dependents.

110. Excess Insurance Reimbursement.

COMMODITIES

Commodity accounts include purchases of tangible parts, supplies, and tools for replacement purposes and any new equipment purchases which are less than \$1,000.00. It should be noted that all replacement parts essential for the proper maintenance of machines, equipment, etc. should be charged to the proper maintenance account.

201. Office Supplies. Includes all office supplies designed for general use in any office (does not include any printed forms, letterhead stationery, reports, etc. which are designed for a specific organization or purpose. Such purchases would be charged to Account 309.

202. Books and Periodicals. Includes all single issue purchases of copies of magazines, books, pamphlets, etc. Subscriptions would be charged to Account 301.

203. Food Supplies. Includes all food purchases for whatever purpose.

Line Item Description & Detail

204. Wearing Apparel. Includes all purchases of protective or work clothing and uniforms, including caps, gloves, shoes, etc.

205. Motor Vehicles Supplies. Includes all purchases of fuel, lubricants, auto license, and expendable appurtenances used by motor equipment or vehicles.

206. Lab and Maintenance Supplies. Includes all purchases of laboratory, photographic supplies, and small tools or equipment which are used for repair work and do not have useful life in excess of two years.

207. Janitor Supplies. Includes all purchases of janitor, custodial, and cleaning supplies.

208. Chemical Supplies. Includes all purchases of expendable chemicals used in laboratory, chemical treatment processes or any other purpose for which chemicals are intended.

209. Welding Supplies. Includes all repair or replacement purchases of welding equipment, regardless of price, as well as parts which represent an improvement or addition to existing equipment and cost less than \$1,000.00. Improvement purchases costing more than \$1,000.00 would be charged to Account 611.

210. Botanical. Includes all purchases of greenery, shrubs, trees, and seeds. Items such as fertilizers and insecticides which are used to maintain the existing shrubbery, lawns, etc. should be charged to Account 401.

211. Other Commodities. Should a commodity purchase not reasonably fall into the accounts provided, or be too insignificant to warrant the inclusion of the account, such purchases would be included in Account 211.

CONTRACTUAL SERVICES

Contractual Services refers to all expenses, the distinguishing feature of which involves the performance of a certain service by an individual, business concern, or outside organization. Such service usually involves no tangible or concrete articles.

301. Postage. Includes all postage meter charges and other postage expenses related to the cost of outgoing City mail.

302. Telephone. Includes all expenses involved in telephone service for City business.

303. Professional Services. Includes all fees for the retention of professional or technical services provided by outside individuals, organizations, or firms; other than legal or audit services.

304. Utilities. Includes all costs for electric energy, natural gas energy and water services.

305. Insurance and Bonds. Includes all expenses involved in the purchase of property, casualty, liability, and workers compensation insurance, surety, bonds, notary bonds, etc.

Line Item Description & Detail

306. Rentals. Includes all expenditures involved in the rental of land, buildings, equipment, fire hydrants, etc.

307. Car Allowance. Includes all expenses involved in compensation of City Employees for use of private vehicles on City business.

308. Legal Advertising. Includes all of the costs of classified and legal advertising not associated with a particular commodity purchase or capital outlay item.

309. Printing. Includes all costs of materials, printing or processing involved in the reproduction of items by an outside firm which items are specifically designed or reproduced for the use of a City department.

310. Dues and Subscriptions. Includes all costs involved in subscriptions to periodical magazines and professional publications, as well as charges for dues to professional organizations.

311. Travel Expense. Includes all expenses related to meals, lodging, transportation and miscellaneous incidental costs associated with authorized trips.

312. Towel/Cleaning Service. Includes all expenses involved in the purchase of cleaning and laundry service from an outside firm.

313. Training Assistance. Includes all registration/tuition expenses related to training courses and seminar costs. This account also includes funding for educational financial assistance for college and technical schooling related to the job.

314. Other Contractual Services. Includes all contractual services which cannot reasonably be allocated to any of the above accounts.

320. Professional Services – Auditing. Includes all fees for auditing services performed by an outside CPA firm.

321. Professional Services – Legal. Includes all fees for legal services performed by the City Attorney's office or other attorneys retained to handle such services for the City.

MAINTENANCE

401. Building and Grounds. Includes all expenses for materials and any associated labor charges for maintenance to buildings or land.

405. Sanitary Sewer Maintenance. Includes all expenses for the repair and maintenance of the sanitary sewer system.

406. Storm Sewers. Includes all expenses for the repair and maintenance of storm sewers.

Line Item Description & Detail

407. Sidewalks and Curbs. Includes all expenses related to the repair, maintenance and construction of sidewalks.

408. Street Maintenance. Includes all expenses involved in the maintenance of streets such as the removal and replacement of concrete and asphalt panels, curb and gutter repair, street sweeping, crack sealing, etc.

409. Machine, Tool, and Equipment Maintenance. Includes all expenses for the repair, maintenance and replacement of tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc.

410. Motor Vehicles Maintenance. Includes all expenses for repair or replacement parts and supplies that are used on automobiles, trucks, motor vehicles, motorcycles or other major equipment.

411. Radio Maintenance. Includes all expenses for repairs and maintenance of radio equipment.

412. Winter Maintenance. Includes all expenses for winter operations including sand, salt, plow blades, liquid deicer and equipment parts.

OTHER CHARGES

Other Charges shall include those expenses which do not logically fall into any of the scheduled accounts.

505. Other Charges. Includes all expenses which will not logically fall into any of the scheduled accounts.

CAPITAL OUTLAY

Capital Outlay includes the purchase of furniture, fixtures, equipment, machinery, and improvements which have an original cost of over \$1,000.00 and which logically fall into the category of fixed assets. Such items should represent an addition to the net worth of the City. Included below are the number and name of each capital account presently in use.

- 601. Land
- 602. Buildings
- 603. Bridges and Culverts
- 604. Sewer Plant
- 605. Sanitary Sewer
- 606. Sidewalks and Curbs
- 607. Storm Sewers
- 608. Streets
- 609. Man-holes and Hydrants
- 610. Office Equipment
- 611. Machines and Tools (Major)
- 612. Instruments and Fire Apparatus

Line Item Description & Detail

- 613. Motor Vehicle
- 614. Road Machinery
- 615. Fire Hose
- 616. Traffic Signs and Makers
- 617. Radio Systems
- 618. Other Capital Outlays

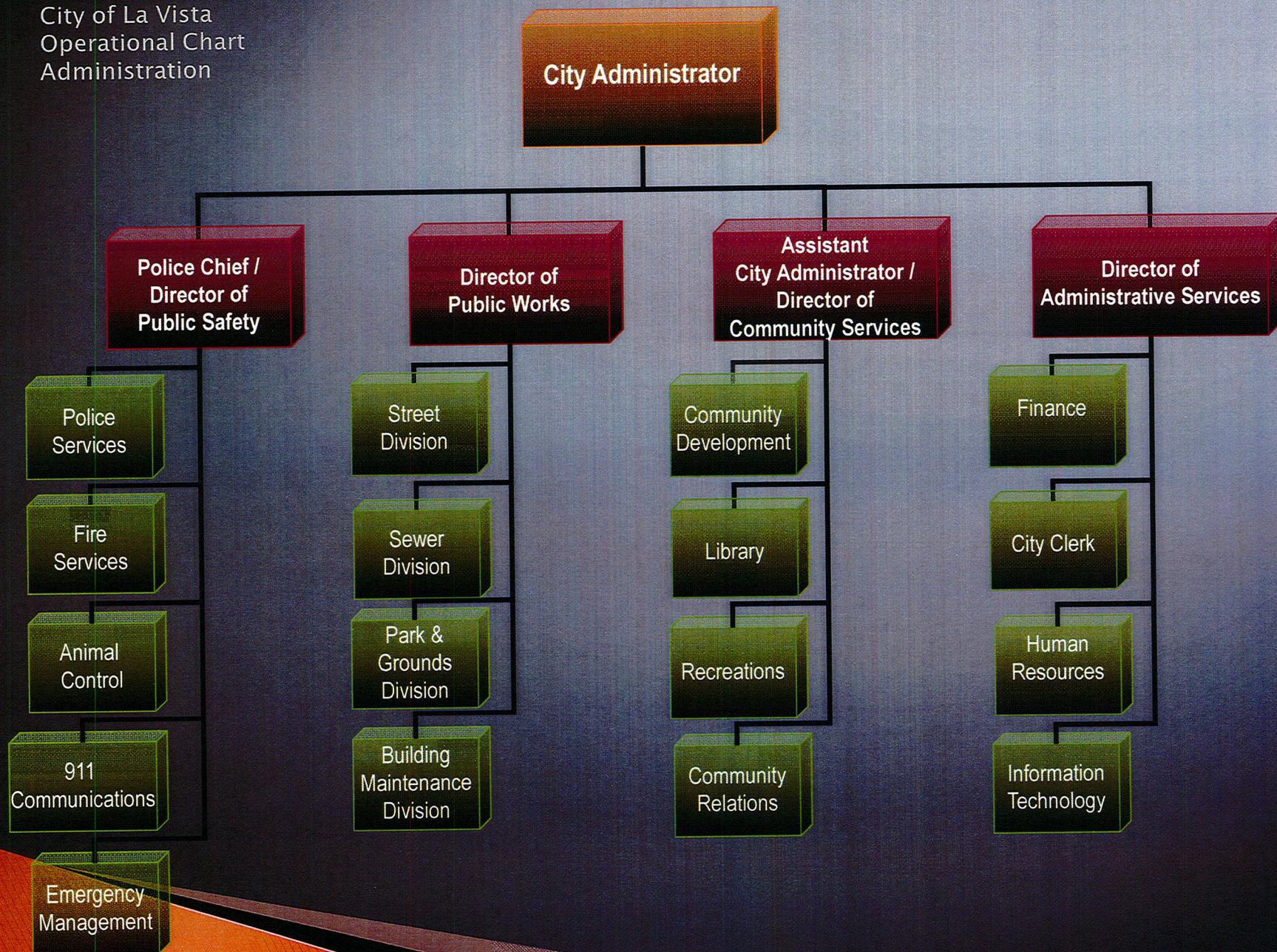
Tax History

Year	Growth	Assessed Valuations	Total Tax Levy per/\$100	General Tax Levy per/\$100	Debt Tax Levy per/\$100	Total Tax Revenue	General Fund	Debt Service	One Cent Levy
1990		184,857,533	0.52598			\$972,314			\$ 18,486
1991	3.83%	191,935,153	0.50056			\$960,751			\$ 19,194
1992	9.04%	209,276,906	0.49271			\$1,031,128			\$ 20,928
1993	4.44%	218,567,039	0.49393			\$1,079,568			\$ 21,857
1994	10.98%	242,563,695	0.46574			\$1,129,716			\$ 24,256
1995	5.44%	255,766,525	0.51181			\$1,309,039			\$ 25,577
1996	8.03%	276,294,714	0.46599			\$1,287,506			\$ 27,629
1997	-1.40%	272,418,533	0.45599			\$1,242,201			\$ 27,242
1998	1.84%	277,417,910	0.451665			\$1,253,000			\$ 27,742
1999	21.09%	335,928,777	0.4500	0.4300	0.02	\$1,511,679	\$1,444,494	\$67,186	\$ 33,593
2000	18.03%	396,504,904	0.4500	0.4300	0.02	\$1,784,272	\$1,704,971	\$79,301	\$ 39,650
2001	6.85%	423,659,368	0.4500	0.4300	0.02	\$1,906,467	\$1,821,735	\$84,732	\$ 42,366
2002	7.45%	455,212,777	0.4500	0.4300	0.02	\$2,048,457	\$1,957,415	\$91,043	\$ 45,521
2003	6.09%	482,934,886	0.4935	0.4735	0.02	\$2,383,284	\$2,286,697	\$96,587	\$ 48,293
2004	5.99%	511,881,414	0.4935	0.4735	0.02	\$2,526,135	\$2,423,758	\$102,376	\$ 51,188
2005	8.18%	553,757,119	0.4935	0.4735	0.02	\$2,732,791	\$2,622,040	\$110,751	\$ 55,376
2006	17.69%	651,690,883	0.498435	0.4784	0.02	\$3,248,255	\$3,117,917	\$130,338	\$ 65,169
2007	37.77%	897,837,113	0.5235	0.4435	0.08	\$4,700,177	\$3,981,908	\$718,270	\$ 89,784
2008	5.88%	950,626,037	0.5235	0.4435	0.08	\$4,976,527	\$4,216,026	\$760,501	\$ 95,063
2009	7.19%	1,018,941,739	0.5235	0.4435	0.08	\$5,334,160	\$4,519,007	\$815,153	\$ 101,894
2010	3.04%	1,049,942,564	0.5235	0.4735	0.05	\$5,496,449	\$4,971,478	\$524,971	\$ 104,994
2011	0.89%	1,059,337,658	0.5500	0.5000	0.05	\$5,826,357	\$5,296,688	\$529,669	\$ 105,934
2012	0.10%	1,060,374,615	0.5500	0.4900	0.06	\$5,832,060	\$5,195,836	\$636,225	\$ 106,037
2013	17.31%	1,243,966,760	0.5500	0.4900	0.06	\$6,841,817	\$6,095,437	\$746,380	\$ 124,397
2014	2.02%	1,269,085,286	0.5500	0.4900	0.06	\$6,979,969	\$6,218,518	\$761,451	\$ 126,909
2015	4.89%	1,331,138,549	0.5500	0.4100	0.14	\$7,321,262	\$5,457,668	\$1,863,594	\$ 133,114

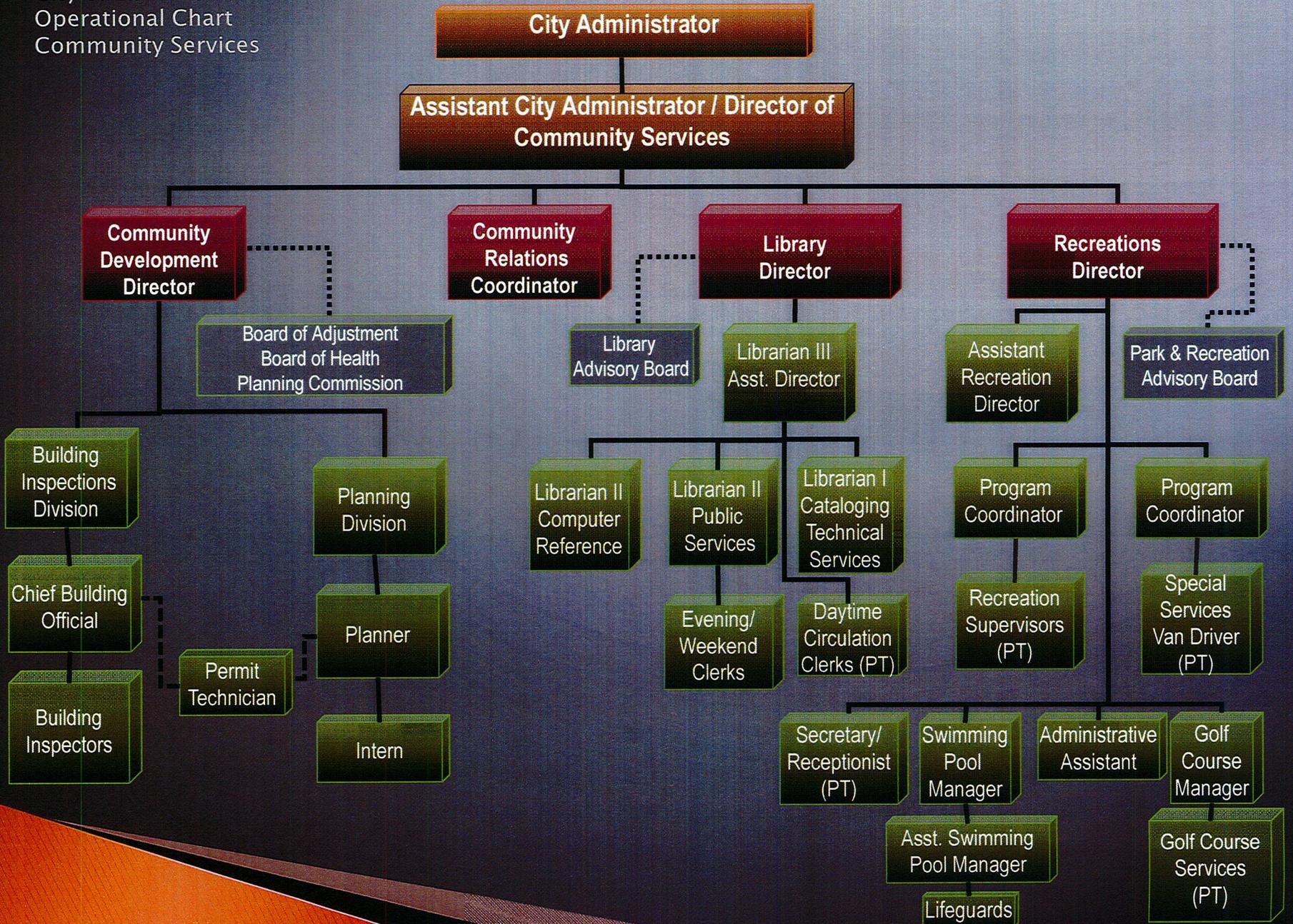
City of La Vista
Organizational Chart



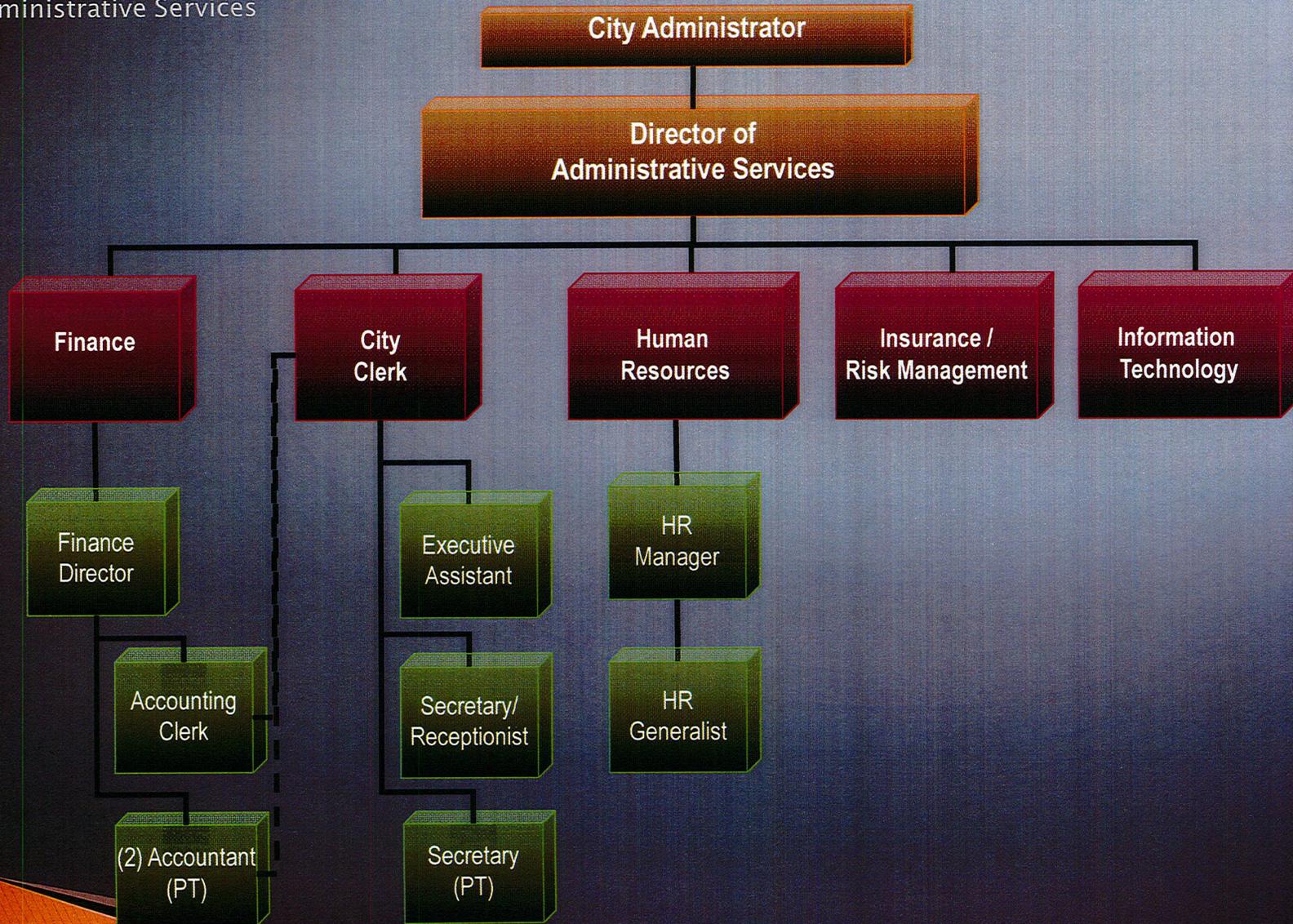
City of La Vista
Operational Chart
Administration



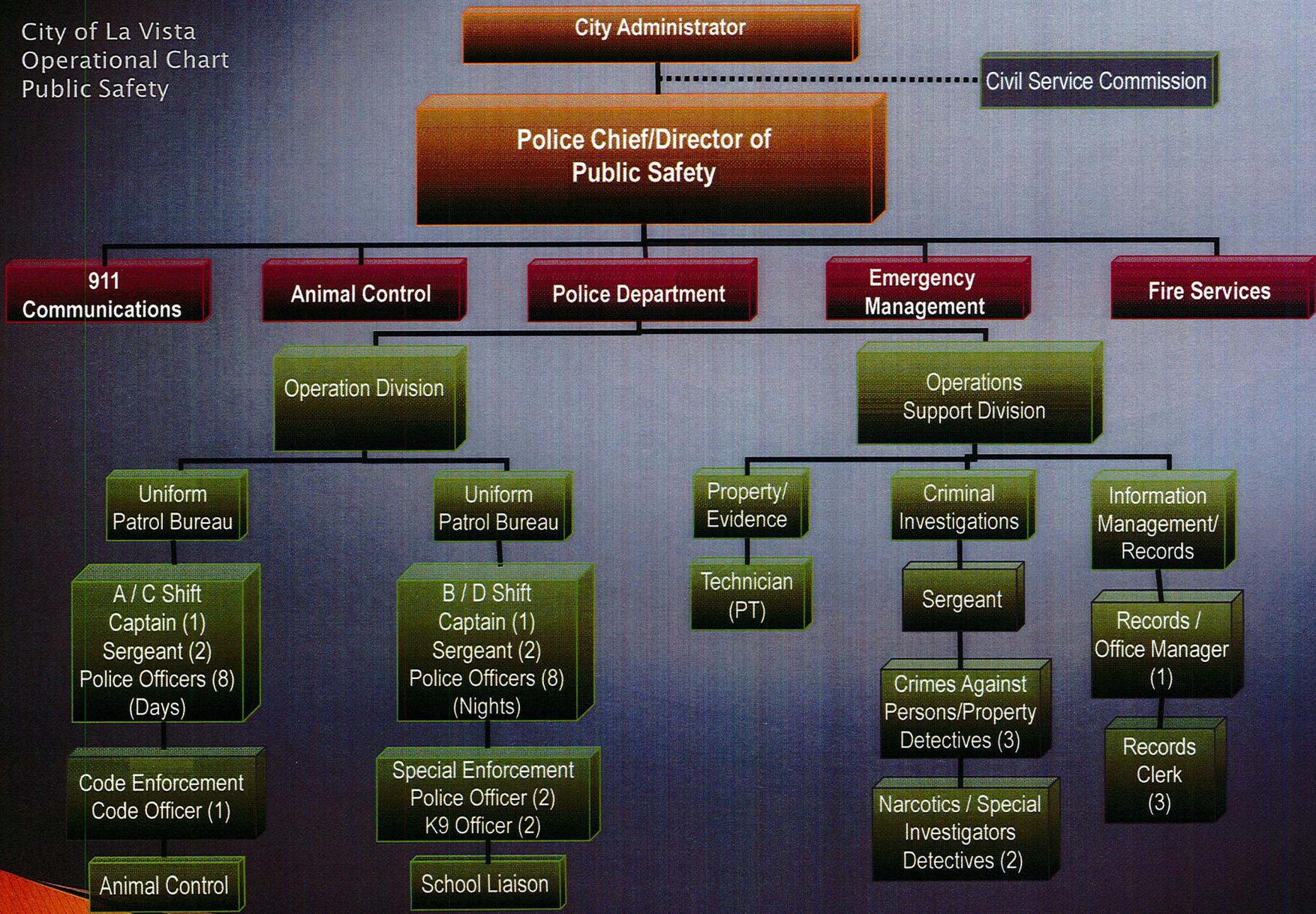
City of La Vista
Operational Chart
Community Services



City of La Vista
Operational Chart
Administrative Services



City of La Vista
Operational Chart
Public Safety



34 Sworn
5.5 Civilian

Chief (1) Captain (3) Sergeant (5) Police officer (25)
Records/Office Manager (1) Records Clerk (3) Code Officer (1) Evidence Clerk (.5)

City of La Vista
Operational Chart
Public Works

