

General Fund

Library				
	FY12	FY13	FY14	FY15
	Actual	Actual	Budget	Adopted
PERSONNEL SERVICES				
Salaries - Full-Time	252,659	253,380	262,230	275,348
Salaries - Part-Time	103,785	113,939	138,641	155,992
Overtime Salaries	219	455	-	-
FICA	27,137	27,923	30,667	32,998
Insurance Charges	24,606	26,134	27,542	25,121
Pension	15,172	15,228	15,734	17,284
Total Personnel Services	423,578	437,059	474,814	506,743
COMMODITIES				
Office Supplies	8,600	12,986	11,750	9,550
CD Rom/Electronic	18,837	10,397	17,444	18,316
Books and Periodicals	53,013	54,722	62,150	61,040
Food Supplies	1,411	1,541	2,400	2,000
Janitorial Supplies	-	-	-	-
Chemical Supplies	-	-	-	-
Other Commodities	691	800	1,140	1,000
Media	10,935	10,127	16,808	23,100
Summer Reading Program	3,839	3,544	5,200	5,000
Total Commodities	97,326	94,116	116,892	120,006
CONTRACTUAL SERVICES				
Postage	1,899	3,077	3,700	3,500
Telephone	302	387	279	380
Prof Services-Other	105	175	-	-
Utilities	67,743	66,183	70,766	74,165
Rentals	6,102	4,468	6,000	6,000
Car Allowance	1,800	1,800	1,800	1,800
Legal Advertising	31	44	-	-
Printing	2,298	2,704	2,225	2,348
Dues and Subscriptions	350	473	485	440
Travel Expense	4,325	3,167	4,683	3,855
Training Assistance	4,724	4,654	1,990	2,300
Other Contractual Services	4,323	11,006	15,886	-
Inter-Library Book Loan	105	186	200	225
Internet/Phone	-	-	-	-
Professional Services-Legal	356	-	-	-
Total Contractual Services	94,463	98,324	108,014	95,013
MAINTENANCE				
Building and Grounds				
Machine Equip & Tool Maint.	8,741	8,481	9,270	9,270
Total Maintenance	8,741	8,481	9,270	9,270

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OTHER CHARGES				
Other Charges	666	640	2,000	5,243
Total Other Charges	666	640	2,000	5,243
CAPITAL OUTLAY				
Office Equipment				
Computer/Internet/Equ	7,068			
Total Capital Outlay	7,068	-	-	-
Total Library	631,842	638,620	710,990	736,275

1-25 Library

201.01 CD Rom/Electronic

This line item includes funding for twelve library database subscriptions. All of the existing databases see substantial use or are essential for library cataloging.

202 Books and Periodicals

This line item funds all book and periodical purchases in all collections including books, adult, teen and children's books, reference books, large print materials, fiction and non-fiction titles. The current age of the print collection averages at 2006 (median age of 2006) both of which are below the ideal age of 2010. An ongoing \$5,000 increase requested to maintain books and periodicals.

Year-end estimate is over budget due to grants from Stowe Memorial (\$1,075) and the La Vista Community Foundation (\$500).

203 Food

This line items funds refreshments and snacks throughout the year for the Children, Teen, and Adult programming. Funding requested is a slight decrease from last year.

211 Programming

This line item will fund adult programming including a winter reading program for adults. Funding requested is a slight decrease from last year.

Year-end estimate is over budget due to grants from the La Vista Community Foundation for the Civil War 150 Exhibition Event in the amount of \$1,895.50.

212 Media

This line item funds the CD audio books including the electronic, downloadable audio books through Overdrive, DVDs, children's audiovisual kits, and music CDs. An ongoing increase of \$3,500 requested to fund Freegal Music.

Year-end estimate is over budget due to the fact that a trial subscription to the Freegal Music program was made available and purchased but it was not included in the current budget.

213 Summer Reading Program

This line item funds the supplies, prizes, speakers, programs, and float materials for the children and teen summer reading programs. For the past four years, patrons have requested extending the Summer Reading Programs through mid-August or until school starts. Funding requested is a slight decrease from last year.

301 Postage

This line item supports the library's mailing of weekly overdue notices, books for the book clubs, and inter-library loan mailings, as well as the Library's portion of the City quarterly newsletter postage. Funding requested is a slight decrease from last year.

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302 Telephone

This line item supports all telephones within the library as well as the fax machine. A slight increase is requested based on the budgetary information provided by Metropolitan Community College.

304 Utilities

An increase is requested based on actual expenditures and a 3% overall cost increase.

306 Rentals

This line item funds the lease payments for the staff copier/scanner/fax machine as well as the public copy machine. Funding requested at same level as last year.

307 Car Allowance

This line item funds the car allowances for the director and assistant director. Funding requested at same level as last year.

309 Printing

This line item supports the printing of the City's quarterly newsletter and any other printing charges billed back to the library. A slight increase is requested.

310 Dues

This line item supports the Nebraska Library Association membership. Funding requested is a slight decrease from last year.

311 Travel Expense

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for staff members to attend the Nebraska Library Association Annual Conference in South Sioux City, NE, for the director to attend the Mountain Plains Library Association Conference in Cheyenne, WY, and for the Assistant Director to attend the Kansas/Missouri Library Association Conference in Kansas City, MO.

313 Training Assistance

This line item funds all training courses and seminar costs for staff attending the Nebraska Library Association Annual Conference in South Sioux City, NE, for the director to attend the Mountain Plains Library Association Conference in Cheyenne, WY, and for the Assistant Director to attend the Kansas/Missouri Library Association Conference in Kansas City, MO.

314 Other Contractual Services

Computer services have been included in this line item in the past and have been moved to a separate budget (26) specifically designated for Information Technology (IT) expenses.

1-25 Library

315 Inter-Library Book Loan

This line item reflects expenses for the inter-library loan program. If La Vista Public Library does not want to purchase a book based on need and/or age of the item, patrons can pay a fee that assists in covering a portion of the mailing cost associated with requesting the book from another library. A slight increase is requested due to a \$0.25 transaction fee on each inter-library loan item and an increase in participation in both book clubs.

409 Machine Equipment and Maintenance

This line item supports the licensing for the Apollo automation system which includes cataloging, circulation (including Content Café 2), web page access, the antivirus software for all computers in the library, and 3M security license.

505 Other Charges

This line item covers chair replacement for the library. There are twenty six general leisure chairs in the cycle for replacement. Chairs are showing age and wear. The chairs with the most damage are replaced first. Additionally, one-time funding of \$3,243 is requested to purchase an additional AWE children's computer/early literacy station.