

CITY OF LA VISTA
COUNCIL POLICY STATEMENT

Policy, Rules & Regulations for
Background Checks on Coaches

Issued: January 4, 2005
Resolution No. 05-001

The following is the policy of the City Council of the City of La Vista pertaining to conducting background checks on youth coaches.

STATEMENT

In an effort to protect children who participate in City of La Vista Recreation Department Youth sport programs, background checks will be mandatory for all recognized coaches and assistant coaches.

DEFINITIONS

The City of La Vista Recreation Department recognizes a head coach as being one who is responsible for scheduling and organizing practices, attending all practices and games providing guidance and teaching skills to the participants and who is the primary contact with the City of La Vista Recreation Department regarding team or player issues.

An assistant coach is recognized as being one who attends more than two practices or games during a season for the purpose of providing guidance and teaching skills to the participants. The assistant coach is responsible for organizing and scheduling practices in the head coach's absence. The assistant coach is the secondary contact with the City of La Vista Recreation Department.

Only those persons officially recognized as head coaches or assistant coaches by the City of La Vista Recreation Department will be allowed to be on the sidelines during games and practices.

PROCEDURE

1. Coaching candidates must complete a *Background Check and Youth Coaches Application Form* prior to being assigned any responsibilities of coaching or assistant coaching. This form gives the City of La Vista Recreation Department the right to check criminal history records.
2. Background checks will be conducted by the City of La Vista Police Department. After review, the decision to determine coaching eligibility will be made by the City of La Vista Recreation Department. All information will be kept strictly confidential. The decision will be final and may not be appealed.
3. In some instances, factors of time may be taken into account when considering coaching eligibility (i.e. length of time since disposition of certain offenses).
4. Any coach, who while coaching for the City of La Vista Recreation Department is arrested for committing an offense per the attached list, may forfeit his/her coaching eligibility until disposition by the courts. A conviction on an offense as listed will result in termination of coaching eligibility as stated in this policy. Coaches are required to notify the City of La Vista Recreation Department if arrested or convicted of an offense, per attached sheet, at anytime during their coaching term. Failure to notify the City of La Vista Recreation

Department of any arrests and/or convictions will result in the immediate removal of the volunteer coach.

5. All coaching candidates will complete a *Background Check and Youth Coaches Application Form* every 12 months.
6. The City of La Vista Recreation Department will notify the applicant of their decision. If a criminal history is found, the applicant may request a copy of the history report. If the applicant disagrees with the report, it will be up to the applicant to verify and supply documentation to support his or her claim. The applicant will not be allowed to coach during this process.

LIST OF DISQUALIFYING CRIMINAL OFFENSES

The following is a list of offenses that would be grounds to disqualify an applicant from being a coach or assistant coach for the City of La Vista Recreation Department.

- Arson
- Aggravated kidnapping
- Aggravated sexual assault
- Crimes against children (including abandonment, abuse, endangerment, indecency, sexual assault, pornography, possession or promotion of pornography, enticement, solicitation, sale or purchase of, injury to indecency)
- Injury to elderly or disabled
- Intoxication manslaughter
- Manslaughter (involuntary or involuntary)
- Any violation of the law intended to control the possession or distribution of any controlled substance or illegal drug
- Prohibited sexual conduct prostitution (including promotion of, aggravated promotion of)
- Marijuana possession *
- Theft *
 - Assault
 - Aggravated robbery
 - Bigamy
 - Criminal nonsupport
 - Criminally negligent homicide
 - Deadly conduct
 - Delivery of marijuana
 - Indecent exposure
 - Kidnapping
 - Manufacture of or delivery of a controlled substance or dangerous drug
 - Murder (including capital murder)
 - Obscenity
 - Public lewdness
 - Rape
 - Sexual abuse
 - DWI, DUI*

This list of offenses is not intended to be all-inclusive and in no way sets limits on the offenses that are deemed grounds for disqualifying an individual from coaching with the City of La Vista Recreation Department. Decisions on all other offenses not otherwise described above will be made at the sole discretion of the City of La Vista Recreation Department.

Note: * Eligibility depends on the severity and length of time passed since the offense occurred.