

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
November 13, 2014**

Members Present: Rose Barcal Jill Frederick Huyen-Yen Hoang
 Kim Schmit-Pokorny Carol Westlund

Members Absent: Valerie Russell

Agenda Item #1: Call to Order

The meeting was called to order at 5:33 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of September 11, 2014 Meeting

It was moved by Schmit-Pokorny and seconded by Westlund that the September 11, 2014 minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of programs was given including the walking storytime that took place in the park. Another walking storytime will occur in the spring due to its popularity.
- b. Employee updates were given.
- c. Library Meetings were reviewed including the new regional system, Three Rivers Regional System, organization as well as the status of the Eastern Library System.
- d. General Library Information included the retirement of the Branch Manager at the Elkhorn Public Library. The wallpaper in Room 142 is to be removed and the room painted. According to the catalog system, last year the library saved the community \$1.7 million dollars in materials alone as the system tracks the value of materials checked out throughout the year.

Agenda Item #6: Circulation Report

Library Director Barcal distributed the circulation report for September and October. The reports were discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.
 - i. Nebraska Library Commission – Scientific Methods for Young Children. Marjorie Shaw wrote a grant for these sessions and requested \$1,371 for materials.
 - ii. Nebraska Library Commission – Life Size Games for Teen Programming. Lindsey Tomsu wrote a grant for these programs and requested \$2,314 for supplies.
 - iii. Created Equal: America's Civil Rights Struggle from Gilder Lehrman Institute of American History. The grant was awarded with a display in October 2015.

- iv. Civil War 150 from the Gilder Lehrman Institute of American History. The 3 week exhibit at the Library was held October 14th through November 3rd. The grant included \$1,000 for programming. Jan Bolte received the City's Proclamation which was read during the opening ceremony by the President of the City Council, Mike Crawford. Over 800 people attended the more than 20 programs.
- v. La Vista Community Foundation: Civil War 150 Exhibition Event. Jan Bolte wrote a grant for the Civil War 150 programming. This grant helped support the events and programs which fell under the Gilder Lehrman Institute of American History grant.
- b. Boards and Commissions Manual. Update. The bylaws were distributed and discussed. The bylaws will be on the agenda for approval during the next meeting.
- c. Policy Review: Emergency. It was moved by Frederick and seconded by Hoang to accept the policy as amended. Ayes: all. Nays: none. Motion carried.
- d. Policy Review: Finance. It was moved by Hoang and seconded by Westlund to accept the policy as amended. Ayes: all. Nays: none. Motion carried.
- e. FY2014 End of Year. The library statistics are being gathered to compile the state's end of year report. This is a requirement to obtain state aid for the library. It was asked if someone pays for a month membership for consecutive months and the total amount of a year's membership is reached, could the rest of the year membership be given with no additional charge. Barcal will inquire with City Hall.
- f. Amnesty Week. Another amnesty week will occur for food items or hats/mittens or coats.

Agenda Item #8: New Business

- a. Meeting Dates 2015. The following dates are the proposed meeting dates for the Library Advisory Board for the 2015 year:
 - a. January 8
 - b. March 12
 - c. May 14
 - d. July 9
 - e. September 10
 - f. November 12It was moved by Frederick and seconded by Schmit-Pokorny to accept the 2015 dates as listed. Ayes: all. Nays: none. Motion carried.
- b. President and Secretary Positions 2015. Discussion was held concerning the positions in light of the revised Bylaws. It was moved by Frederick and seconded by Hoang to table the elections until the January board meeting. Ayes: all. Nays: none. Motion carried.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Schmit-Pokorny commented about the Omaha World Herald article in the October 18th newspaper concerning the request for patron information from the Omaha Police Department. A discussion was held. Due to the Omaha Public Library policies, the patron information could not be shared with the Omaha Police. The area library directors held an online conversation discussing patron privacy and protection of patron confidentiality.

There was a motion by Russell and second by Hoang to adjourn the meeting at 6:09 p.m.

The next meeting is scheduled for January 8th, 2015 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.