

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
September 13, 2012**

Members Present: Rose Barcal Jan Podoll Valerie Russell
 Kim Schmit-Pokorny Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of July 12, 2012 Meeting

It was moved by Schmit-Pokorny and seconded by Podoll that the minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of various programs was given. The Adult History Series is underway. The "Great Books for Great Kids" sponsored by Runza® will be September 25th at the 120th and Giles Runza location.
- b. Employee updates were given. Christine Anderson has taken another position outside the library. The library was able to hire seasonal worker, Kenneth Turner, as morning Circulation Clerk and Daniel Natrass has taken the afternoon Circulation position.
- c. Library Meetings were reviewed. Library Director Barcal attended the Library Leadership Reunion.
- d. General Library Information was given. The Library Board has all of their Continuing Education hours in for their accreditation.

Agenda Item #6: Circulation Report

Library Director Barcal distributed the circulation report. The report was discussed and accepted. It was noted that audio book circulation has gone up since the collections were separated into their respective age groups: children, teens and adults. The average circulation for audio books from January through May of 2012 was 113. For June through August, the average increased to 218.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.
 - i. The Civil War 250 Grant. The library has been awarded this grant. It will allow for programming and display panels the library would house for a 3 week period in 2014.
 - ii. YALSA/Dollar General Teen Read Week. The library has been awarded this grant. This will be \$1,000 for teen read week in October. The Teen Advisory Board will be assisting in the creation of a life sized Arkham Horror Game Board.
 - iii. The American Recovery and Reinvestment Act for the Nebraska Library Commission Broadband Technology Opportunities Program continues with monthly statistical computer reports. Additional items have been requested for the library: a scanner, a

color printer, and an ADA workstation complete with 4 different types of software. Training sessions will be held with a grant partner: Nebraska Department of Labor. A Tech Summer Camp 2 was attended to obtain updated information, new resources, and meet other grant partners.

- b. IDEAL Project. The larger mural is still in process.
- c. Budget 2012/2013. The budget has been approved by City Council. Items concerning the library include a downloadable ebook service called Freading.
- d. Summer Reading Program. A report was distributed comparing last year's session and attendance numbers compared to this year. There was an increase in attendance for all areas: children, teens, and adults.

Agenda Item #8: New Business

- a. Policy Updates.
 - i. The Circulation Policy was reviewed. Russell pointed out duplication within the document that needs to be removed.
 - ii. The Finance Policy was reviewed. There were no comments.
- b. FY2011/2012 End of Year. Currently, steps are being taken to finalize the end of the fiscal year including closing out purchase orders.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Russell commented about the excitement around the Arkham Horror game and grant amongst the teens.

There was a motion by Westlund and seconded by Schmit-Pokorny to adjourn the meeting at 5:53 p.m.

The next meeting is scheduled for November 8, 2012 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.