

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
November 8, 2012**

Members Present: Rose Barcal Jill Frederick Janice Podoll
 Valerie Russell Carol Westlund

Members Absent: Kim Schmit-Pokorny

Agenda Item #1: Call to Order

The meeting was called to order at 5:31 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of September 13, 2012 Meeting

It was moved by Frederick and seconded by Podoll that the minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of various programs was given including the Adult History Series that concluded this month. Partnerships through the *Library Broadband Builds Nebraska Communities* include the Nebraska Department of Labor (November 13th Open House) and the University of Nebraska Medical Center (November 12th Evaluating Health Information).
- b. Employee updates were given.
- c. Library Meetings were reviewed including the annual Nebraska Library Association Conference that was held at Embassy Suites in La Vista.
- d. General Library Information included the continuing education completed by the Library Board resulting in the Board's certification through September of 2015. "Thank you" to the Board for their accomplishment!

Agenda Item #6: Circulation Report

Library Director Barcal distributed the circulation report. E-book use includes the new Freading service that provides immediate download of electronic books. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.
 - i. Civil War 150: There will be a 3 week exhibit at the Library in October of 2014. The grant included \$1,000 for programming.
 - ii. YALSA/Dollar General Teen Read Week. \$1,000 was received to create a life-size Arkham Horror Game Board. 25 participated as well as a representative from the Nebraska Library Commission.
 - iii. American Recovery and Reinvestment Act for the Nebraska Library Commission Broadband Technology Opportunities Program continues with monthly statistical computer reports and partnered programs including NE Works programs through the Nebraska Department of Labor

and an Evaluating Health Information session made available through the University of Nebraska Medical Center. The ADA computer and station have not arrived yet but an open house will be hosted to highlight this addition.

- b. IDEAL Project. The second and final phase to the mural has been completed. A celebration will take place on December 5th at 6:30pm.
- c. Budget FY2012-2013. The new budget is in full swing including new book orders, a book covering machine that will reduce supply costs and staff time, a computer budget for updates and a second AWE station for the children's area, and a furniture line for replacement and/or reupholstering of furniture.
- d. Summer Reading Program 2012. Final number report was distributed.
- e. FY2010-2011 end of year. The old fiscal year's books have been closed and all paperwork submitted to City Hall.

Agenda Item #8: New Business

- a. Library Advisory Board Meeting Dates for 2013. There was a motion by Russell and seconded by Podoll to accept the dates as listed. Ayes: all. Nays: none. Motion carried.
 - i. January 10th
 - ii. March 14th
 - iii. May 9th
 - iv. July 11th
 - v. September 12th
 - vi. November 14th
- b. President and Secretary Positions 2013. Special thanks went to Russell, the current president, and Podoll, the current secretary, for the positions they held in 2012. Their support is appreciated. Elections for the office of president and secretary were held: Westlund make a motion and Podoll seconded to close nominations and a unanimous ballot cast for Frederick as president. Board members voting aye: Frederick, Podoll, Russell, and Westlund. Nays: none. Motion carried. Westlund made a motion and Russell seconded to close nominations and a unanimous ballot cast for Schmit-Pokorny as secretary. Board members voting aye: Frederick, Podoll, Russell, and Westlund. Nays: none. Motion carried.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Frederick asked about donations: if there are limitations to what is accepted. There are no parameters for items accepted, just that once donated, items belong to the library. Staff evaluates if they can be added to the collection. If not, items are placed on the library's book sale tables. There was a discussion concerning books. Russell suggested a craft with books. This will be relayed to staff for further information and possibilities.

There was a motion by Frederick and seconded by Russell to adjourn the meeting at 6:03 p.m.

The next meeting is scheduled for January 10, 2013 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.